



Education • Innovation • Transformation

**Invitation to Request for Proposal
for Selection of an Agency for
Third Party Evaluation of Higher Education
Statistics & Public Information System
(HESPIS) Scheme funded by the
Ministry of Education, GOI**

**(Open e-Tender | Two-Packet System | Quality
and Cost Based Selection – QCBS)**

NIT No.: EdCIL/AS/HESPIS/2025-26

Dated: 08/01/2026

EdCIL (India) Limited

(A "MINI RATNA" Govt. of India Enterprise)

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The information contained in this Tender document (the "TENDER") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this TENDER and such other terms and conditions subject to which such information is provided.

This TENDER is not an Agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this TENDER is to provide interested parties with information that may be useful to them in making their financial offers (BIDs) pursuant to this TENDER. This TENDER includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This TENDER may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this TENDER. The assumptions, assessments, statements and information contained in the Bidding Documents, , may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this TENDER and obtain independent advice from appropriate sources.

Information provided in this TENDER to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion of the law expressed herein.

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The Authority also accepts no liability of any nature whether resulting from negligence or otherwise caused arising from reliance of any Bidder upon the statements contained in this TENDER. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this TENDER.

The issue of this TENDER does not imply that the Authority is bound to select a Bidder or to

appoint the Selected Bidder, as the case may be, for the Project and the Authority reserves the right to reject all or any of the Bidders or BIDs without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its BID including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority, site visits, investigations, studies, or any other costs incurred in connection with or relating to its BID. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the BID, regardless of the conduct or outcome of the Bidding Process.

ABBREVIATIONS

AS	Advisory Services
BOQ	Bill of Quantity
CPSE	Central Public Sector Enterprise
CV	Curriculum Vitae
DD	Demand Draft
DSC	Digital Signature Certificate
EdCIL	Educational Consultants India Limited
EMD	Earnest Money Deposit
GOI	Government of India
HESPIS	Higher Education Statistics and Public Information System
ICT	Information and Communication Technology
IIM	Indian Institute of Management
IIT	Indian Institute of Technology
IIIT	Indian Institute of Information Technology
IISER	Indian Institute of Science Education and Research
LLP	Limited Liability Partnership
LOA	Letter of Award
LOI	Letter of Intent
MOE	Ministry of Education
MORD	Ministry of Rural Development
MSDE	Ministry of Skill Development and Entrepreneurship
MSME	Micro, Small and Medium Enterprises
NCR	National Capital Region
NIC	National Informatics Centre
NIT	Notice Inviting Tenders

NSDC	National Skill Development Corporation
PBG	Performance Bank Guarantee
PMC	Project Management Consultancy
PMO	Prime Minister's Office
PMSU	Project Management Support Unit
PPT	PowerPoint Presentation
PQ	Pre-Qualification
PSU	Public Sector Undertaking
QCBS	Quality cum Cost Based System
RFP	Request for Proposal
SOW	Scope of Work
TOE	Tender Opening Event
VIP	Very Important Person

DEFINITIONS

Agency	The firm/organization submitting the proposal and participating in the tendering process.
Assignment / Job / Project	The scope of work, tasks, and responsibilities to be performed by the selected bidder under the Contract.
Authorized Signatory	The bidder's representative vested with the legal authority (explicitly or implicitly) to commit the organization to a binding contract. The signatory must hold a valid Power of Attorney (PoA) issued by a competent authority of the bidder.
Bid	The response submitted by a bidder to this tender, comprising the Technical Bid and Financial Bid, including all required forms, documents, annexures, and declarations, complete in all respects.
Bidder	Any company/firm/agency/service provider participating in the tender and submitting a bid in response to this RFP.
Confidential Information	All sensitive and proprietary data, documents, and information shared by MoE/EdCIL or generated during the project that must not be disclosed without permission.
Contract	The agreement entered into between EdCIL and the selected bidder(s) including all clauses, conditions, schedules, annexures, and amendments.
Contractor / Consultant	The successful bidder appointed by EdCIL to deliver the services defined under the Contract.
Corrigendum	Any amendment, clarification, or modification issued by EdCIL to the tender document.
Day	A working day as per the Government of India calendar, unless specified otherwise.
Deliverables	All reports, data sets, documents, dashboards, or outputs required under the scope of work.
EdCIL	EdCIL (India) Limited, a Government of India Enterprise under the Ministry of

	Education, and the tendering authority for this project.
Eligible Bidder	A bidder meeting all minimum eligibility, technical, and financial criteria as specified in the tender document.
Evaluation	Includes studies/assignments related to Third Party Evaluation, External Evaluation, Impact Assessment, and Monitoring & Evaluation of government and social sector programs.
Force Majeure	Events beyond the reasonable control of the parties such as natural disasters, war, fire, floods, epidemics, or other unforeseeable circumstances preventing performance of obligations.
Instructions to Bidders (ITB)	Section of the tender document providing guidelines, rules, and procedures for preparing and submitting bids.
NCR (National Capital Region)	For the purpose of this tender, NCR includes Delhi, Gautam Budh Nagar (Noida & Greater Noida), Ghaziabad, Faridabad, and Gurugram.
Performance Guarantee / Performance Security	A bank guarantee or security deposit submitted by the selected bidder ensuring fulfillment of contractual obligations.
Proposal	The collective submission of the bidder's Technical Proposal and Financial Proposal.
QCBS	Quality and Cost Based Selection
RFP (Request for Proposal)	The tender document containing terms, conditions, and requirements of the assignment issued by EdCIL.
Services	All services to be delivered by the selected bidder for successful execution of the project, as defined in the Contract.
TC (Tender Committee)	Committee constituted by EdCIL for evaluation of bids and decision-making on tender-related matters.

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CHAPTER - 1: NOTICE INVITING TENDER

NIT No.: EdCIL/AS/HESPIS/2025-26

Dated: 08/01/2026

- 1.1** EdCIL (India) Limited, on behalf of Ministry of Education invites open e- tender in the two packet QCBS system from agencies for Third Party Evaluation of HESPIS Scheme(Higher Education Statistics and Public Information System) program funded by Ministry of Education, GoI.
- 1.2** The tender is being issued with a bid submission period of **7 (seven) days** considering the specialized nature of the assignment and the time-bound requirements of the Ministry of Education. Adequate information has been provided in the RFP to enable prospective bidders to submit responsive proposals within the stipulated timeframe.

S. No.	Item	Details
1	Name of Work: Invitation for Request for Proposal on behalf of MoE for Selection of an Agency for Third Party Evaluation of HESPIS Scheme (Higher Education Statistics and Public Information System) funded by Ministry of Education, GOI	NIT No: EdCIL/AS/HESPIS/2025-26 Date: 08.01.2026
2	Tender Category (Services/ Goods/ works)	Services
3	Estimated cost (In Rs.)	Rs. 48,38,000/- (Rs. Forty Eight Lakh Thirty Eight Thousand) Inclusive of GST
4	Date of availability of Tender Document	08.01.2026 to 15.01.2026 up to 12:00 hours
5	Mode of Selection	Open e-Tender two packets on QCBS system
6	Bid Query window through email as given in RFP	08.01.2026 to 09.01.2026
7	Last date and time for submission of bids	15.01.2026 up to 14:00 hours
8	Opening of Technical Bid	15.01.2026 at 15:00 hours
9	Presentation by the Bidders to the Evaluation Committee	The Date & Time shall be intimated separately
10	Opening of Financial Bid	Qualified bidders would be informed separately
11	Earnest Money Deposit (EMD)	Rs. 96,760/- (Rs. Ninety Six Thousand Seven Hundred Sixty) (in the form of Demand Draft/ Online Bank transfer)

12	Performance Bank Guarantee	3% of Total Contract value (Inclusive of taxes)
13	The Currency in which payment shall be made	Indian Rupees (INR)
14	Time allowed for evaluation of scheme & submission of final report	15th March 2026
15	Bid Validity days (180/120/90/60/30)	90 days (From last date of opening of tender)
16	No. of Covers (1/2/3/4)	02 (Two packet) QCBS
17	Cost of Bid Document	"NIL"
18	Address for Communication	Chief General Manager (ADVISORY SERVICES) EdCIL (India) Limited, 18 A, Sector-16A, Noida-U.P.-201 301, Ph. No.: 0120-4310840
19	Contact No.	0120-2512001 to 2512006, 0120-4156001,002,4154003
20	Email Address	advisory@edcil.co.in

- 1.3** Tender documents shall be downloaded from the electronic tender portal link available at EdCIL Tender web page and details mentioned in the tender document. Aspiring bidders who have not get registered in e-procurement should get themselves register/enroll before participating in e-tendering process. Interested bidders are advised to go through instructions provided at "Instructions to Bidders for e-tendering."
- 1.4** No manual bids shall be accepted. Bids should be submitted in the E-Tendering mode only.
- 1.5** Bidders are advised to visit the EdCIL Web site to get themselves updated for information on this tender. Corrigendum and addendum may be issued on the changes required. The Corrigendum/addendum are the part of tender documents and Bidders are supposed to upload the same, duly signed as per the guidelines given in the tender document. Bidders are advised to visit EdCIL e-tender web page regularly to update themselves for any notifications for this tender.

Chief General Manager (AS)
EdCIL (India) Limited, 18 A,
Sector-16A, Noida-201 301
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Email: cgm.infracivil@edcil.co.in,
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0120-2512004,05,06 [EPBX.: 600]

CHAPTER- 2 OFFLINE & ONLINE BID SUBMISSION DOCUMENTS

2.1 Offline Submissions: (AS PER TENDER REQUIREMENT)

2.1.1 The bidder is requested to submit the following documents in a Sealed Envelope to the above-mentioned address (given in NIT) before the start of the Public Online Tender Opening Event.

a. Original Demand Draft as EMD in the form of Demand Draft/ Bank Transfer.

b. Original copy of the power-of-attorney, if applicable.

Note: The Bidder should also upload the scanned copies of all the above-mentioned original documents as Bid-Annexure during Online Bid-Submission.

2.1.2 The envelope shall bear (the project name), the tender NIT number and the words 'DO NOT OPEN BEFORE' (due date &time).

2.2 Online Submissions:

The Online bids (complete in all respect) must be uploaded online in **Two Envelopes** as explained below:

Envelope-1			
(Following documents to be provided as single PDF file)			
*File size shall be less than 5 MB each.			
Sl. No.	Documents	Content	File Types
1.	Technical Bid	Organization Declaration Sheet as per Annexure-I	.PDF
2.		All Annexures from I To XXI and Appendix	.PDF
3.		Corrigendum/ Addendum are also to be signed and uploaded.	.PDF

Envelope-2			
Sl. No.	Documents	Content	File Types
1.	Financial Bid	As per Financial Bid forms at Fin.forms I to Fin.forms II(D)	.PDF and Excel sheet

CHAPTER 3: INSTRUCTIONS FOR E-TENDERING

3.1 Instructions for Online Bid Submission:

3.1.1 Following the Government of India's directives, EdCIL (India) Limited has adopted E-tendering, which is an open platform for submission of tenders online in a seemed manner and transparent to meet the requirements of end users.

3.1.2 For conducting electronic tendering, EdCIL (India) Limited has decided to use Electronic tender portal link available with detailed information on e-tendering process at EdCIL website. This portal built using electronic tender's software is referred to as <http://www.tenderwizard.com/EDCIL>.

3.1.3 The bidders are required to submit soft copies of their bids electronically on <http://www.tenderwizard.com/EDCIL> e-tendering website, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the Tender Wizard E-Tendering Portal, prepare their bids in accordance with the requirements and submitting their bids online on the Tender Wizard E-Tendering Portal.

3.1.4 The scope of work to be tendered is available in the complete bid documents which can be viewed/ downloaded from Tender Wizard E-Tendering Portal of <http://www.tenderwizard.com/EDCIL>. Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed on the website <http://www.tenderwizard.com/EDCIL>. No claim shall be entertained on account of disruptions of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.

3.1.5 All Corrigendum/ Addendum/ Amendment/ Corrections, if any, will be published on the website <http://www.tenderwizard.com/EDCIL>.

3.1.6 It is mandatory for all the applicants to have class-III Digital Signature Certificate (in the name of person who will sign the bid document) from any of the licensed certifying agency (Bidders can see the list of licensed Certifying Agencies from the link www.cca.gov.in) to participate in e-Procurement of EDCIL.

3.1.7 It is mandatory for the bidders to get their firm / company registered with e-procurement portal of EDCIL, i.e. www.tenderwizard.com/EDCIL to have user ID & password by submitting a non-refundable annual registration charges of Rs. 2,000/- (Registration charges for 1 year) (Exclusive of taxes, levies, etc.) Which can be paid online using the e-payment gateway to KEONICS through the portal address mentioned above? The registration so obtained by the prospective bidder shall be valid for one year from the date of its issue and shall be subsequently renewed.

a) Participants shall safely keep their User ID and password, which will be issued by the service provider i.e. KEONICS Ltd. upon registration, and which is necessary for e-tendering.

- b) Bidders are advised to change the password immediately on receipt of activation mail.
- c) Bidders shall not disclose their User ID as well as password and other material information relating to the e-tendering to anyone and safeguard its secrecy.

3.1.8 Tenders should be submitted only through Tender Wizard E-Tendering Portal and obtain the Tender Acknowledgement copy as proof of successful submission.

3.1.9 Vendors are requested to contact Tender wizard Helpdesk for any information regarding E-tendering / training.

a) For online registration, intended bidders may write us at harishkumar.kb@etenderwizard.com or contact no. 080-40482100/ 9964074577/ 9650520101

b) For any further query related to Training Session, Tender Uploading/ downloading or any other query related to tender please contact Tender wizard Helpdesk.

Telephone: 080-40482100/ 9650520101/ 9964074577 or

write us mail on Email Id:- harishkumar.kb@etenderwizard.com,

3.2 Digital Signature Certificates

For integrity of data and authenticity/non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Signature Certificate (DSC). Also referred to as Digital Signature Certificate (DSC) of Class 2 or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

3.3 Registration

3.3.1 To use the **Tender Wizard E-Tendering Portal**, vendors need to register on the portal by going on the link provided at EdCIL tender webpage as <http://www.tenderwizard.com/EDCIL>. The registration of each organization is to be done by one of its senior persons who will be the main person coordinating for the e-tendering activities. In **Tender Wizard Portal** terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and click on the 'Supplier Organization' link under 'Registration' (on the Home Page) and follow further instructions as given on the site. Pay Annual Registration Fee as applicable.

3.3.2 After successful submission of Registration details and Annual Registration Fee, please contact **Tender Wizard** Helpdesk (as given below), to get your registration accepted/activated.

3.3.3 Important Note:

- I. To minimize the problems during the use of **Tender Wizard E- Tendering Portal** (including the Registration process), it is recommended that the user should use as per the instructions given under 'Tender Wizard E- Tendering Portal User-Guidance Centre' located on Home Page, including instructions for timely registration on Portal. The instructions relating to 'Essential Computer Security Settings for Use of Tender Wizard E-Tendering Portal and 'Important Functionality Checks' should be especially taken into cognizance.
- II. Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of users, assigning roles to them, etc.

3.4 SEARCHING FOR TENDER DOCUMENTS

3.4.1 There is various search options built in the Tender Wizard E-Tendering Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID/ Tender Search Code (TSC), organization name, location, date, value, etc. There is also an option of advanced search for tenders, where in the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other key words etc. to search for a tender published on the Tender Wizard E-Tendering Portal.

3.4.2 Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. This would enable the Tender Wizard E-Tendering Portal to intimate the bidders through e-mail alert in case there is any corrigendum issued to the tender document.

3.4.3 The bidder should make a note of the unique Tender ID/ Tender Search Code (TSC) assigned to each tender; in case they want to obtain any clarification/help from the Help desk.

3.5 PREPARATION OF BIDS

3.5.1 Bidder should take into account any corrigendum/ addendum published on the portal before submitting their bids.

3.5.2 Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents-including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.

3.5.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/ schedule and generally, they can only be in PDF format. Bid documents may be scanned with 100dpi with black and white option.

3.6 SUBMISSION OF BIDS

3.6.1 Bidder should log into the site well in advance for bid submission and complete all formalities of registration (at least two days in advance of the closing date) so that he/she upload the bid in time i.e. on or before the bid submission time. The bidder will be sole responsible for any delay in uploading of bid within the stipulated time.

3.6.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3.6.3 Bidder has to pay the EMD as applicable either through online or demand draft as per tender condition in favour of "**EdCIL (India) Ltd**" payable at **Noida** and enter details of the instruments. An original copy of the demand draft for EMD is required to be submitted.

3.6.4 A standard Financial Bid form has been provided with the tender document to be filled in by all the bidders. Bidders are requested to note that they should submit their financial bids in the format provided and no other format is acceptable. If the financial bid format is found to be modified by the bidder, the bid will be rejected.

3.6.5 The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

3.6.6 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

3.6.7 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

3.7 ASSISTANCE TO BIDDERS

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority. For any other tender related queries bidders are requested to contact on the given numbers/email.

EdCIL/ Tender Wizard E-Tendering Portal Helpdesk	
Telephone/ Mobile	Customer Support: 080-40482100 (Multiple Telephone lines) Emergency Mobile Numbers: 9964074577/ 9650520101 (Please contact in case of emergency during non-working hours.)
E-mail ID	To Tender Wizard harishkumar.kb@etenderwizard.com / varun.b@etenderwizard.com & cc to: advisory@edcil.co.in cgm.infracivil@edcil.co.in

3.8 MINIMUM REQUIREMENTS AT BIDDER'S END

3.8.1 Computer System having configuration with minimum Windows 7 or above, and Broadband connectivity

3.8.2 Digital Certificate(s)

3.8.3 The Bid shall be typed in English and signed by the Bidder or a person duly authorized to bind the Bidder to the Contract. The person(s) signing the Bids shall initial all pages of the Bids.

3.8.4 All envelopes should be securely sealed and stamped.

3.8.5 It is mandatory for the Bidder to quote for all the items mentioned in the tender.

CHAPTER-4: INFORMATION, SCOPE & METHODOLOGY FOR HESPIS SCHEME

4.1 INTRODUCTION

The Higher Education Statistics & Public Information System (HESPIS), launched during the 12th Five-Year Plan, was introduced to establish a reliable and comprehensive database on higher education in India. HESPIS is an umbrella scheme catering to the need of various kinds of Statistics related to higher education sector.

Under this scheme, the All-India Survey on Higher Education (AISHE) was initiated to collect institution-level data electronically from all Higher Education Institutions (HEIs). Before AISHE, the Ministry relied on manual and intermittent data from various State Departments, which often lacked accuracy and timeliness. The introduction of AISHE addressed these challenges by enabling systematic, annual data collection and ensuring quicker access to authentic information. The first AISHE survey covered Academic Year (AY) 2010-11, and since then, Department of Higher Education (DoHE) has completed 14 surveys, with the latest for AY 2024-25 currently underway. Since 2020-21, data has been captured through the Web-Based Data Capture Format (DCF), allowing efficient submissions and significantly reducing delays in data availability.

Objectives of the Scheme:

- a. Strengthening official Statistical system to produce Education Statistics periodically with timeliness and quality so as to assess and review the performance of education sector and regional divergences across the country.
- b. Encouraging all producers of official Statistics to adopt common geographic referencing and coding standards to provide statistical aggregates/ estimates at State, District and Block level.
- c. Promoting collection of data in electronic mode
- d. Periodically reviewing all regular surveys by undertaking in-house reviews of actual results over time and identifying data-gaps.
- e. Developing techniques that reduce burden on data providers
- f. Strengthening Institutional Coordination between Ministry and other data producing agencies such as University Grants Commission, All India Council for Technical Education, National University of Educational Planning & Administration, Medical Council of India, State Government Departments, Examination Boards etc.
- g. Benefiting students by creating Centralized portal which can provide updated information to students which may be useful for their decision making.
- h. To conduct some special surveys and longitudinal studies for more detailed insight of Higher Education in the country.

Key Components of the Scheme:

- i. All India Survey on Higher Education (AISHE)
- ii. Support to State AISHE Units and Universities for facilitation and co-ordination of data collection in AISHE.
- iii. Capacity Buildings of States AISHE Units for conduct of AISHE surveys
- iv. Honorarium for the Institutions participating in AISHE surveys
- v. Technical Support group (TSG)
- vi. Development and Maintenance of AISHE portal & Misc. through NIC

- vii. Conducting various studies including seminars, sensitisation/ awareness generation, workshops etc.

4.2 OBJECTIVES OF THE EVALUATION

Higher Education Statistics & Public Information System (HESPIS) has had a transformative impact on the higher education data ecosystem in India

1. The Ministry wants to understand the relevance, effectiveness, efficiency, impact, coherence, and sustainability of the HESPIS scheme to improve any inadequacies in the procedure of the Data collection from institutions Nationwide.
2. It is important for the MoE to have an evidence-based estimation of key outcomes achieved through implementation of different policies in Higher education sector. It is also necessary to identify critical barriers (implementation, resource, capacity, systemic challenges etc.) that prevented achievement of targeted outcomes. Hence, Concrete and specific recommendations to increase reach, impact and effectiveness of the scheme will be required to be submitted as part of this evaluation. Need for filling the gaps that remain through improving existing procedures should also be communicated clearly in the evaluation.

Aligned with OECD's Evaluation Criteria, the proposed HESPIS evaluation shall provide insights into scheme through specific objectives as under:

- **Relevance:**

To assess the extent to which the HESPIS Scheme and its initiatives address the data and information needs of policymakers, State Governments, researchers, Higher Education Institutions (HEIs), and other stakeholders in the higher education ecosystem.

Additionally, the evaluation will assess how data collected through AISHE under HESPIS scheme and outputs are relevant and accessible for students as end-users, when viewed in conjunction with centralized student portals like NSP, PM Vidyalakshmi that support decision-making on higher education choices.

- **Effectiveness:**

To examine how effectively the HESPIS framework, including its institutional mechanisms (State Units and University Cells), functions in collecting, validating, and disseminating reliable higher education data, and how well it meets user expectations for data accessibility, completeness, and accuracy. It will also review the effectiveness of the system in promoting electronic data collection methods, reducing manual processes, and ensuring the transition to digital modes across all participating institutions.

- **Efficiency:**

To evaluate how efficiently financial, technical, and human resources have been utilized in implementing the HESPIS Scheme — particularly in achieving timely data collection, validation, and publication of AISHE results through digital systems. The evaluation will further examine whether data collection mechanisms have been designed to minimize reporting burden on institutions.

- **Impact:**

To determine the extent to which HESPIS has contributed to improving evidence-based

decision-making, capacity building of States/Institutions, policy formulation, conducting longitudinal and Specialized surveys, transparency, accountability, and integration of higher education data across platforms such as the National Scholarship Portal, PM Gati Shakti, ONOS, and NAAC accreditation systems.

- **Coherence:**

To assess whether HESPIS demonstrates alignment with national and state-level education and digital governance initiatives in higher education and what is its role in enhancing coherence through data standardization and interoperability.

- **Sustainability:**

To assess the institutional structures established under HESPIS, such as State Units and University Cells, and their long-term sustainability in effective data collection. It is also essential to analyze the flexibility and scalability of HESPIS framework for adapting to evolving data requirements, emerging technologies, and future policy shifts in the higher education sector.

Additional objectives of the proposed evaluation are:

- Assess the extent to which HESPIS has achieved its intended objectives of building a robust and reliable higher education data ecosystem.
- Evaluate the efficiency and effectiveness of the institutional and governance mechanisms involved in the implementation of AISHE and other key objectives of scheme.
- Examine the adequacy, timeliness, and reliability of data collected and its utility for evidence-based policymaking.
- Review the role and coordination among key stakeholders—Ministry of Education (MoE), State Units, and Higher Education Institutions—in ensuring data quality and system sustainability.
- Identify gaps, challenges, and opportunities for strengthening data management, dissemination, and integration with other education databases and digital platforms.
- Provide actionable recommendations to enhance institutional capacity, operational efficiency, and long-term sustainability of the HESPIS framework.
- Explore mechanisms for improving user experience among data providers, fostering innovation in data analytics, and ensuring that HESPIS outputs remain responsive to the evolving needs of both institutional and student stakeholders.

4.3 SCOPE OF SERVICES

Secondary Research: The data and methods will involve review of:

- a. HESPIS guidelines
- b. Earlier evaluation documents of HESPIS Scheme
- c. Reports shared by MoE / host agencies
- d. Data shared by MoE / host agencies
- e. Analysis and Meeting of Minutes of key discussions related to HESPIS Scheme
- f. Analysis of any other relevant documents

The evaluation would be including the following

- Reviewing scheme documents, annual reports, guidelines, budget utilization statements, and previous evaluation or audit reports.
- Analysing AISHE data trends from AISHE surveys conducted during 2021–2025 to assess institutional coverage, consistency, and data quality.
- Examining the alignment of AISHE objectives with national higher education policies and the broader HESPIS framework.
- Assessing the efficiency of governance and coordination among MoE, Central and State Units, including fund utilization mechanisms.
- Evaluating the effectiveness of AISHE’s data collection, validation, and dissemination processes.
- Reviewing the extent and effectiveness of electronic data collection and reporting systems, and assessing measures taken to reduce reporting burden on institutions.
- Assessing adoption of common geographic referencing, coding, and metadata standards across data-producing agencies to ensure interoperability and comparability.
- Evaluating coordination and data-sharing mechanisms among MoE, UGC, AICTE, NAAC, NIC, and other relevant agencies for coherent implementation.
- Identifying measures to enhance the reliability, usability, and sustainability of AISHE data.
- Conducting virtual consultations with select MoE officials, Central/State-level nodal officers, and institutional representatives to validate findings.
- Synthesizing insights into a structured evaluation report with actionable recommendations for improving the operational and strategic efficiency of HESPIS.
- Draft report development and submission for review
- Incorporation of feedback into workflow and report
- Adherence to protocols

In addition to the overall scheme-level evaluation, a focused component-wise assessment will be undertaken to ensure comprehensive coverage of all elements under HESPIS. This will include:

- **Support to State AISHE units/University Cells:** Assessment of the coordination and technical assistance provided for regular data collection on higher education parameters.
- **Capacity Building and Sensitization:** Evaluation of the scope, reach, and outcomes of workshops, seminars, and awareness programmes conducted under HESPIS.

4.4 BROAD APPROACH AND METHODOLOGY

The proposed evaluation of the Higher Education Statistics & Public Information System

(HESPIS) aims to assess the overall performance, implementation efficiency, and outcomes of the scheme for the period 2021–2025, including its key component — the All India Survey on Higher Education (AISHE). The study will evaluate how effectively HESPIS has contributed to strengthening India’s higher education statistical system, ensuring reliable, standardized, and accessible data for evidence-based policymaking and public information dissemination.

Evaluation Design

The evaluation will employ a mixed-method approach integrating both quantitative and qualitative data. This design will ensure a comprehensive understanding of how the HESPIS scheme functions at national, state, and institutional levels, its effectiveness in meeting stated objectives, and its overall impact on the higher education ecosystem.

The evaluation will assess the following key dimensions of HESPIS:

- Effectiveness of the official statistical system in producing periodic, high-quality education statistics.
- Adoption of common geographic referencing and coding standards across data-producing agencies.
- Progress in promoting electronic data collection and automation.
- Effectiveness of institutional coordination mechanisms between MoE, UGC, AICTE, NAAC, NBA, State Departments, and other agencies.
- Utility and reach of centralized information systems for policymakers, students, and HEIs.
- Efficiency of fund utilization and performance-based resource allocation.

4.4.1 Data Sources ,Collection Methods and Sampling

a. Secondary Data Collection

Secondary research will be the foundation of this evaluation and will include:

- Review of HESPIS scheme guidelines, annual reports, budget utilization statements, and Standing Finance Committee (SFC) minutes.
- Analysis of AISHE data sets from AISHE surveys conducted during 2021–2025 to examine coverage, institutional participation, and data validation processes.
- Review of reports and records from collaborating agencies such as UGC, AICTE, NAAC, NBA etc.
- Examination of previous evaluation and audit reports related to higher education statistics.
- Analysis of digital infrastructure (web portals, data formats, and validation modules) developed under the scheme.

b. Primary Data Collection

Primary data will supplement secondary analysis and provide ground-level insights into implementation effectiveness and stakeholder experiences.

The following methods will be employed:

- **Key Informant Interviews (KIIs):** With officials from MoE, Central and State Units to understand institutional coordination, governance, and implementation processes (Sample Size: Two (02) HEIs from each zone (North, South, East, and West), totaling eight (08) HEIs, along with a minimum of eight (08) Central Government officials.).
- **Structured Surveys:** To gather feedback from HEIs on data submission ease, technical assistance, and system (Sample Size: Two (02) HEIs from each zone (North, South, East, and West), totaling eight (08) HEIs) to examine their data collection systems, validation workflows, and institutional coordination mechanisms.
- **Unstructured Interviews:** With selected institutional nodal officers and policymakers to capture qualitative perspectives (Sample Size: Two (02) HEIs from each zone (North, South, East, and West), totaling eight (08) HEIs)

Note: Surveys and Interviews may be virtual or taken at site.

4.4.2 Evaluation Framework

The evaluation will use the OECD criteria—Relevance, Effectiveness, Efficiency, Impact, Coherence, and Sustainability—to assess the scheme comprehensively, giving due importance to all HESPIS objectives, not just AISHE.

a. Relevance

- To what extent does HESPIS address the need for reliable, timely, and comprehensive higher education statistics in India?
- How well do the objectives of HESPIS align with national education policies and digital governance priorities?
- How relevant are the data systems, tools, and portals developed under HESPIS to current policymaking and institutional needs?
- To what extent does HESPIS respond to the data and information needs of different stakeholder groups, including policymakers, HEIs, ensuring equitable access to reliable information?

b. Effectiveness

- How effectively has HESPIS achieved its objectives of improving data quality, accessibility, and inter-agency coordination?
- What is the level of institutional participation in AISHE, and how effective are Central/State Units and University Cells in supporting the process?
- How well has HESPIS strengthened institutional collaboration across MoE, Central and State Governments?
- What progress has been made in the adoption of electronic data collection systems and standard coding frameworks?

c. Efficiency

- How efficiently are financial and human resources utilized in implementing HESPIS activities and AISHE data collection?
- Are timelines for survey completion and data release improving under digital transition?

- Are fund flows, through Central/State Units and University Cells, aligned with workload and institutional capacity?
- To what extent have data submission systems minimized reporting burden and duplication for institutions?

d. Impact

- How has HESPIS improved evidence-based policymaking, data transparency, and public access to higher education information?
- To what extent has the scheme contributed to harmonized national databases, enabling integration with initiatives such as PM Gati Shakti, Pradhan Mantri Uchcharat Shiksha Abhiyan (PM-USHA), One Nation One Subscription (ONOS), National Assessment and Accreditation Council (NAAC), and National Scholarship Portal (NSP)
- What are the observed benefits to HEIs, students, and policymakers in terms of improved data use and institutional accountability?
- Are there any unintended positive or negative outcomes arising from the scheme's implementation?
- How has HESPIS contributed to regional analysis and monitoring of disparities across States and districts in higher education participation and performance?
- How does the introduction of web DCF format of data collection (introduced in 2020-21 survey) helped in improving the data collection??

e. Sustainability

- How sustainable are the institutional structures (State Units, University Cells) established under HESPIS?
- What measures exist to ensure continued capacity building, technology upgradation, and system maintenance beyond the current plan period?
- How adaptable is the HESPIS framework to future data requirements, emerging technologies, and policy shifts?

f. Coherence

- How well does HESPIS align and integrate with other education and digital governance initiatives at national and state levels?
- Are there overlaps or complementarities between HESPIS and other statistical systems or schemes within the Ministry?

4.4.3 DELIVERABLES AND TIMELINES

Details of deliverables and timelines are given below:

Sno.	Deliverables	Broad topics
A	Inception Report (At least 15 pages excluding annexures)	<ul style="list-style-type: none"> • Introduction and background of the study • Objectives of the study • Approach and methodology

	& Inception presentation	<ul style="list-style-type: none"> List of stakeholders and insights from preliminary stakeholder consultations Sampling plan including sample coverage- As provided in 4.4.1 (b) Pilot plan Analysis framework and plan Deliverables and timeline of the study (Weekly Gantt Chart) Survey Team structure Training plan for the survey team Field movement plan (Indicative) Quality control mechanism Perceived risks/ limitations and mitigation plan Study tools/instruments/ software- Qualitative and Quantitative
	Research instruments, tools, and data analysis plan	<ul style="list-style-type: none"> Quantitative survey tools Qualitative questionnaires Data analysis plan Quantitative Qualitative analysis
	Mid-term progress report along with presentation	<ul style="list-style-type: none"> Survey plan Research progress Summary of data collected Challenges faced and mitigation Preliminary findings and observations
B	Draft evaluation report & presentation	See Evaluation Report Outline
C	Final evaluation report And presentation	

All aforesaid presentations shall be made to high ranking MoE officials.

Timelines:

The selected bidder is supposed to submit the final evaluation report by 15th March 2026. Bidder is required to detail out the stages and timelines for the same. This point needs to be highlighted and discussed during technical presentation and shall be criteria for bid evaluation.

4.8 EVALUATION REPORT OUTLINE

The Evaluation Report is proposed to have the following outline:

- Executive Summary
 1. Brief overview of HESPIS Scheme
 2. Evaluation objectives and key findings
 3. High-level recommendations
- Introduction
 1. HESPIS background and alignment with national goals
 2. Evaluation goals: assess impact, identify barriers.

- 3. Recommend improvements
- Evaluation Framework
 1. Theory of Change for HESPIS
 2. Key research questions and metrics
 3. Evaluation lens: accessibility, equity, inclusion, and quality
- Methodology
 1. Select most appropriate impact evaluation design from amongst
 - Difference-in-Differences
 - Regression Discontinuity Design
 - Propensity Score Matching
 - Instrumental Variable
 2. Sample Frame and Sampling as per Clause 4.4.1 (b)
 3. Data Analysis Plan
 4. Metrics for impact measurement
 5. Mixed methods approach (quantitative and qualitative)
 6. Data Collection / Field Work (Online/ telephonic, In-person, or hybrid)
 7. Primary data (surveys, interviews)
 8. Secondary data (administrative data from HESPIS/AISHE systems)
- Findings
 1. Impact at Institutional Level: Improved accuracy, timelines of reporting, Enhanced adoption of electronic data capture, Strengthened Data management capacity in HEIs, alignment with coding & geographic standards etc.
 2. Impact at Beneficiary level: coordination in the system level, Availability of reliable, verified data, Interoperability with national portal, reduction in manual process and data duplication etc.
 3. Systemic and Operational Barriers: Variability in institutional technical capacity, inconsistency in functioning of AISHE Cells, Training Gaps, Data validation Bottlenecks, Resource and Budget constraints, Challenges in integration with external systems etc
- Recommendations
 1. System Design and Implementation improvements: Enhance automation of validation processes, Staffing at State Units & University cells, Standardization and simplified workflows, Adoption of digital tools in low capacity institutions etc.
 2. Data Quality & Outcome Measurement: standardize metrics & Quality indicators, develop a monitoring dashboard, Introduction of periodic audit of AISHE submissions, Establishment of protocol for specialized surveys etc.
 3. Policy Recommendations: Strengthen Inter Govt portal coordination, Ensure sustainable funding, Introduce capacity building programs, Introduction of incentives for timely, accurate reporting, Integration of AISHE with National portals of use etc.
 4. Conclusion and Next Steps: Roadmap for strengthening of Higher Education Statistical System, Key reforms required for sustainability, Areas which may require continued support, Timeline for implementing recommendations, Process for Monitoring of Indicators etc.
- Summary Report
 1. Value and impact of HESPIS
 2. Highlight evidence-based recommendations
 3. Proposed roadmap for enhancing the HESPIS framework to support national targets under NEP 2020 and their indicators.

The final report is also to be presented and submitted as per the format given in Appendix-A.

4.9 Payment Stages

1. 40% payment shall be made against Inception report
2. 35% payment shall be made against submission of Draft report
3. 25% payment on submission of final report

NOTE:

- a. Payment shall be made only on receipt of payment from the Ministry of Education. In case of any shortcoming and/ or recovery imposed by MOE to EdCIL, the same shall be made from successful bidder on back-to-back basis.
- b. Expenditure during the course of project shall be the duty of the successful bidder and no activity whatsoever shall be put on hold for release of payment.

CHAPTER 5: INSTRUCTIONS TO BIDDERS

5.1 Bid Timelines: Bidder shall refer to NIT for the timelines related to Tender documents submission.

5.2 Preparation of Bids: The offer/ bid shall be submitted in a **Two packet system (i.e.) Technical and Financial bid**. The technical bid shall consist of all technical details along with commercial terms and conditions. Financial bid shall indicate item wise rate for the items mentioned in the bid in the given Excel sheet/format.

5.3 Earnest Money Deposit:

EMD (earnest money deposit) of Rs. 96,760/- /- (Rs. Ninety Six Thousand Seven Hundred Sixty Only) shall be submitted separately in the form of Demand Draft in favour of "EDCIL India Limited" payable at Noida from any of the Nationalized/ Scheduled Bank in India (list attached at ANNEXURE – XVII) with a validity of three months from the last date of submission of tender. The Bid sent without EMD shall be considered as NON- RESPONSIVE and liable to be rejected. No interest shall be allowed on the Earnest Money.

The EMD may also be paid online as per Bank Mandate of EdCIL given at Annexure- XVIII

Note: Bidders registered with MSME are exempted for submission of EMD and other guidelines by the MSME Ministry, GOI. applicable as on the date of NIT.

5.4 Refund of EMD and Submission of Performance Bank Guarantee:

5.4.1 The EMD will be returned to unsuccessful Bidder only after the Tenders are finalized.

5.4.2 Earnest money will be forfeited if the bidder unilaterally withdraws the offer, or unilaterally amends, impairs or rescinds the offer within the period of its validity.

5.4.3 In Case of Successful Bidder, the EMD shall be refunded after submission of 3% of Contract value (Inclusive of taxes) as Performance Bank Guarantee from a Nationalized/ Scheduled Bank operating in India.

5.5 Performance Bank Guarantee:

The successful bidder should be required to deposit Performance Bank Guarantee equivalent to **3% of contract value/Work Order (Inclusive of taxes)** to EdCIL within 15 (Fifteen) days from the date of receipt of issue of LOA for carrying out the work as per agreed conditions. The Performance Bank Guarantee should be issued by a **Nationalized Bank/ Scheduled Bank (list attached at ANNEXURE – XVII)** in favour of "**EdCIL (India) Ltd. Noida**". This Performance Bank Guarantee should be retained throughout the currency of the contract and should be extended by the bidder from time to time, as required by EDCIL. This guarantee shall be valid for a period of **90 days beyond completion of work**. The bank guarantee format is attached as Annexure-IV.

5.6 The Tender notice and Notice Inviting Tender shall form the part of contract document. The successful Bidders shall be required to execute **an agreement with EdCIL in prescribed Proforma within a maximum period of 10 days after** date of issue of LOA for carrying out the work as per the agreed conditions. Failure to do so shall constitute a breach, in which case, EdCIL would be at liberty to not only terminate the contract but also forfeit EMD and Performance Guarantee if any. The cost of stamp paper for the agreement will be borne by Bidder.

5.7 The contract agreement shall consist of: The Press Notification or Online Advertisement, Tender Notice, Notice Inviting Tender, Instructions to Bidders, all the documents of tender & contract for works including special conditions of contract, Corrigendum & Addendums, technical specifications and drawings, if any, forming the part of tender documents as issued/ downloaded by the Bidder from the websites at the time of invitation of tender and acceptance thereof together with any correspondence with them leading there to and also the correspondence related with verification of credentials.

5.8 Acceptance/ Rejection of bids: EdCIL reserves the right to reject any or all offers without assigning any reason. EdCIL based on the requirement without assigning any reason to the Bidder/s may split work/Scope/Bid offer in stages or in parts according to the need of work or for ease of execution of work. EdCIL reserves right to take decision according to requirement and no claim on whatsoever ground shall be entertained from the bidder. Final decision of EdCIL shall be binding on the bidder.

5.9 Compliance with Laws:

The contract operations and proceeding in connection with the works at all times be conducted during the continuance of contract in accordance with the laws, ordinances, rules and regulations for the time being in force and the agency shall further observe and comply with the by laws & regulations of the Government of India, State Government/UT, local Municipalities and other authorities having jurisdiction over area involved in connection with the works of site & over operations such as those as carried out by the agency and shall give all notices required by such by-laws & regulations.

5.10 Payment Terms & Timelines:

Payment terms & Timelines shall be as per instructions detailed as per Clause:4.9, Chapter-4 "Information, Scope & Methodology for HESPIS Scheme",.

5.11 Works will be carried out according to the Conditions of Contract and Specifications of EdCIL issued with this tender document.

5.12 Delayed Deliverables: If the Deliverables not made within the due timeline for any reason under the control of the successful bidder, the EdCIL reserves the right to impose **Liquidated damages (LD) @ 0.5% plus GST per week from the date of issuance of LOA** and the maximum LD shall be 10% of the contract value/ rate. The LD shall be applied only on the portion of deliverables not submitted within the stipulated time period for reasons under the control of the Agency.

Once the maximum LD is reached, EdCIL has the right to terminate the contract without any liability to cancellation charges and encash the submitted performance

guarantee/s submitted by successful bidder.

5.13 Rates: The rates must be quoted in the Performa given in Financial Bid (**Fin.forms I to Fin.forms II(D)**) failing which the Bid would be treated as unresponsive.

5.14 Notices:

5.14.1 Any notice given by one party to the other pursuant to this contract/order should be sent to the other party in writing or e-mail and confirmed in writing to the other party's address.

5.14.2 A notice should be effective when delivered or on the notice's effective date, whichever is later.

5.14.3 For the purpose of all notices, the following should be the address:

EdCIL:

Chief General Manager (Advisory Services),

EdCIL (India) Limited,

18 A, Sector-16A,

Noida-201 301

Tel: 91-120-4310840

Bidder address:

(To be filled in by the Bidder)

5.15 Resolution of Disputes: The dispute resolution mechanism to be applied pursuant should be as follows:

- a) In case of Dispute or difference arising between the EdCIL and bidder/agency relating to any matter arising out of or connected with this agreement, such disputes or difference should be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof should apply to the arbitration proceedings.
- b) The dispute should be referred to the Competent Authority, EdCIL and if he/she is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed should be final, conclusive and binding on all parties to this order.
- c) The venue of the arbitration should be the place from where the order is issued.
- d) Either party's performance under this agreement is subject to acts of God, war, epidemics, government regulation, strikes, or any other occurrence of event(s) or emergency beyond the party's control (except for rains), making it impossible, illegal, or commercially impracticable for either party to perform its obligations under this agreement, in whole or in part.

5.16 Agency Integrity

The Agency is responsible for and obliged to conduct all contracted activities in

accordance with the Contract using state of the art methods and economic principles and exercising all means available to achieve the performance specified in the contract.

5.17 Governing Language

The contract should be written in English language. English language version of the Contract should govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, should be written in the same language.

5.18 Applicable Law

The Contract should be interpreted in accordance with the laws of the Union of India and all disputes should be subject to place of jurisdiction located within New Delhi.

5.19 Taxes

Agency should be entirely responsible for all taxes, duties, etc., incurred until submission of deliverables. EdCIL shall not make any payment towards any other incidental charges payable by the agency at any site location.

Under Income Tax Act, 1961, a deduction for income tax along with surcharge as applicable will be made from sums paid on account and final payments for carrying out the work under this contract

5.20 Language of Report:

Entire report shall be in English language. If asked for Hindi translation, successful bidder should submit the same without any additional cost.

5.21 Termination for Default

The EdCIL should, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Agency, terminate the Contract in whole or part:

- a. If the Agency fails to submit deliverables specified in the order, or within any extension thereof granted by the EdCIL; or
- b. If the Agency fails to perform any other obligation(s) under the Contract.
- c. If the Agency, in the judgment of the EdCIL has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- d. For the purpose of this Clause:
 - **“Corrupt practice”** means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
 - **“Fraudulent practice”** means a misrepresentation of facts to influence a tendering process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid rates at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition;”
 - In the event the EdCIL terminates the Contract in whole or in part, the EdCIL shall

execute such service with any other agency, as it deems appropriate and the Agency should be liable to the EdCIL for any excess costs for executing the work. However, the agency should continue the performance of the Contract to the extent not terminated.

5.22 In case of Termination due to Force Majeure

Force Majeure shall mean occurrence in India of any act of God, such as rain, fire, flood, earthquake, cyclone, or other natural calamities; acts of war, terrorism, civil commotion, strikes, lockouts, epidemics, pandemics, or any restrictions imposed by Government authorities; or any other event that materially affects the performance of obligations under the Contract and causes cancellation, postponement, or inability to carry out the contracted activities. If either Party is prevented, hindered, or delayed from performing any of its obligations under this Contract by reason of a Force Majeure exceeding 20 days then EdCIL may terminate the Contract by issuing a written notice of termination to the agency.

5.23 In case of Termination by Client

Time is the essence of this project and in case of delay of any activity of this project EdCIL reserves the right to terminate the contract and forfeit PBG submitted by the selected agency and recover other reputational losses from the agency and in such case no payment shall be made to the agency.

5.24 Jurisdiction: Any legal disputes arising out of any breach of contract pertaining to this tender should be settled in the court of competent jurisdiction located within New Delhi.

5.25 Compliance: The bidder to comply with the Technical Eligibility criteria, Timelines, Payment terms and deliverables as provided.

5.26 Terms of Contract

The contract shall be effective on the date of its signing and shall continue until the date of the successful completion of both the events unless terminated sooner by either of the parties.

5.27 Intellectual Property Rights

The selected Bidder shall not use any material with intellectual property right of EdCIL/MoE/GOI without prior permission. The Bidder shall have to take any and all permissions and clearance related to intellectual property . EdCIL shall not be held liable for any default.

5.28 Award of Contract:

EdCIL reserves the right to accept or reject any proposal and to annul the bidding process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the Bidders. In case of annulment, all proposals submitted and specifically, proposal securities shall be promptly returned to the Bidder.

5.29 Conflict of Interest:

Bidder shall furnish an affirmative statement as to the absence of, actual or potential

conflict of interest on the part of the Applicant or any prospective subcontractor due to prior, current, or proposed contracts, engagements, or affiliations. Additionally, such disclosure shall address any and all potential elements (time frame for service delivery, resource, financial or other) that would adversely impact the ability of the Bidder to complete the requirements as given in the application document.

5.30 Rates in Figures and Words:

- a. Rates Quoted by the Bidder in tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct.
- b. If the amount of a particular is not worked out by the bidder or it does not correspond with the rates written either in figures or in words, then the rates quoted by the bidder in words shall be taken as correct. Where the rates quoted by the bidder in figures and in words tally but the amount is not worked out correctly, the rates quoted by the Bidder will, unless otherwise proved, be taken as correct and not the amount.
- c. In event no rate has been quoted for any particulars leaving space both in figure(s), word(s) and amount blank, it will be presumed that the Bidder has included the cost of this/these particulars in other items and rate for such particulars will be considered as zero and work will be required to be executed accordingly.
- d. In the case of any tender where rates appear unrealistic, such tender / particulars will be considered as unbalanced and in case the tender is unable to provide satisfactory explanation such a tender/ particular is liable to be disqualified and rejected.
- e. The Bidder shall submit analysis of rates or any other relevant documents pertaining to the project if called upon to do so.

5.31 Force Majeure:

The agency shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

1. For purposes of this Clause, "Force Majeure" means an event beyond the control of the agency and not involving the agency's fault or negligence and not foreseeable. Such events shall include, but are not limited to, acts of the EdCIL either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
2. If a Force Majeure situation arises, the Agency should promptly notify EdCIL in writing of such conditions and the cause thereof. Unless otherwise directed by the EdCIL in writing, the agency shall continue to perform its obligations under the Contract as far as is reasonably practical and should seek all reasonable alternative means for performance not prevented by the Force Majeure event.

5.32 Acknowledgement: It is hereby acknowledged that bidders have gone through all the conditions mentioned above and bidders agree to abide by them.

5.33 Works will be carried out according to the Conditions of Contract and Specifications of EdCIL issued with this tender document.

CHAPTER 6 ELIGIBILITY & EVALUATION CRITERIA

6.1 Technical Eligibility Criteria for the Agencies:

The agency will be a professionally qualified firm registered in India since last 10 Years (Pvt Ltd., or Ltd., company/ public Ltd/ partnership firm/ Proprietorship firm/ LLP) with minimum of 8 years of consultancy work experience and having profitability and positive net worth in last 3 Financial Years. Consultancy Firm/s should have conducted evaluation studies at the national/ state level and have extensive experience in conducting similar scheme evaluation studies in public/ government sector/ social sector environment.

The following are the **Basic Eligibility criteria** for the bidding failing which the bidder shall be disqualified:

S.No.	Basic Eligibility Criteria	Supporting Documents to be annexed by the Bidder	Reference Page No. of the Bid Document
1	<p>a. The bidder must be a Company (Public Ltd. Or Pvt. Ltd.)/Proprietary /Partnership Firms/LLP registered with Statutory Authorities in India for the last Ten years from the date of NIT.</p> <p>b. The bidder must submit PAN Card, PF Registration, Goods and Services Tax Registration Certificate, list of personnel, Bank details</p>	<p>Copy of certificate of incorporation/ Partnership deed/Memorandum/ Article of Association/ Registration certificate with Registrar of companies and any other legally valid supporting document</p> <p>PAN Card, PF Registration, Goods and Services Tax Registration Certificate, list of personnel, Bank details</p>	
2	Bidders having a minimum of 8 years of experience (on date of NIT) in consultancy work should apply against this invitation for tender.	Copies of work orders/ completion certificates/ Agreement copies/ Final Invoice copies justifying 8 years of experience (year wise details)as per Annexure- II	
3	The average annual turnover from for the last three financial years , i.e., FY 2022–23, 2023–24, and 2024–25, shall not be less than ₹50 crore (Rupees Fifty Crore only) .	Certificate from the Chartered Accountant/Statutory auditor and copy of audited balance sheets/P&L Accounts for	

	The bidder should have a positive net worth and be profitable in each of the last three financial years.	the last three years as per annexure-III .	
4	The bidder must have completed at least 3 projects/assignments relating to third party/evaluation studies/Impact assessments/Monitoring and evaluation assignments /external evaluation of Central/State Govt. programme or similar assignments funded by donor agencies such as the World Bank, Asian Development Bank, United Nation Agencies etc during the last 10 years.(FY 2015-16 to FY 2024-25)	Documents evidencing completion of the project/studies as per annexure-II	
5	Out of the above assignments as per S.No 4, the bidder should have received professional fee of Rs. 50 lakh (Exclusive of taxes) in at least one assignment.		
6	The proposed team must have the minimum educational qualification and cumulative work experience as given in Annexure-XIX	Self-certified CVs of the proposed team to be attached highlighting the minimum educational qualification and cumulative work experience requirement (as given in Annexure - XI)	

6.1.1 The Bidder should not have been blacklisted/ debarred by any Central Government/ Public Sector Undertaking as on the date of bid submission. Copy of undertaking signed by authorized signatory should be submitted with the technical bid.

6.1.2 No consortium/ No Joint Venture is allowed.

6.1.3 No Sub-Contracting is allowed.

6.1.4 For deciding eligibility of tender, it is mandatory for Bidders to submit EMD, Financial Turnover (Balance Sheets with Profit & Loss Account) of preceding Three years along with required annexures as per Basic Eligibility criteria with Similar nature of work experience certificates of requisite magnitude and Pre-Contract Integrity Pact, failing which the tender shall be summarily rejected.

6.1.5 Notwithstanding anything stated above, the EdCIL reserves the right to assess bidder's capability and capacity to perform the contract, should circumstances warrant such an assessment in the overall interest of the work by EdCIL.

6.1.6 All other documents like PAN Card, PF Registration, Goods and Services Tax Registration Certificate, Timeline schedule, list of personnel, Bank details etc. as per Basic Technical Eligibility criteria are also required to be submitted along with tender. The missing documents if any must be submitted within 07 days from the date it is sought by EdCIL. The missing documents if called for after the scrutiny of technical bid should not be of a date later than the date of submission of bid.

6.2 EVALUATION OF PROPOSALS

a. Evaluation of Technical Proposal

Bidders are advised to submit the Technical bid as per instructions given in Chapter -3 "Instructions for e-tendering and Chapter-2 " Offline & Online Bid submissions" addressed to CGM (AS), EdCIL (India) Limited, EdCIL House, 18A, Sector 16A, Noida – 201 301 (U.P).

Only those bidders who are found to be responsive and who meet all the Basic Eligibility Criteria (Clause 6.1) as prescribed in this RFP shall be considered for evaluation of their Technical Proposals. The Evaluation Committee shall evaluate the eligible Technical Proposals by applying the evaluation criteria detailed below. Each technically responsive proposal shall be assigned a technical score under the Quality and Cost Based Selection (QCBS) methodology.

b. Technical Evaluation Criteria

- i. The Technical Proposals of the qualified Bidders shall be analyzed and evaluated and the Technical Marks (TM) shall be assigned to the proposal of each Bidder. Details of evaluation parameters are as shown below:

S.N.	Technical Evaluation Criteria	Technical Marks (TM)	Supporting Document Required	Ref. Page No. in the Bid Document
1	No. of completed years, since inception.	5	Information to be given as per Annexure - XX	
2	Financial Strength of the Organisation	10		
3	Relevant Past Experience of the Agency	20		

4	Methodology and Approach (in form of Presentation)	30	Information to be given as per Annexure – XX Bidder shall be asked for presentation for which the date shall be intimated.	
5	Team Personnel: Qualification And Experience	35	Information to be given as per Annexure – XX Bidder may be asked for interaction with the proposed Team Personnel. The above details to be supported by CVs of the personnel as per the format given in Annexure - XI	
	Total Technical Marks	100		

- a. The Bidders qualified in Basic Eligibility Criteria shall be invited to make a detailed presentation to the EdCIL’s Evaluation Committee in a Power Point Format (PPT) (duration of presentation is 20 minutes) for Technical evaluation purpose. This presentation shall be made only by the eligible qualified Bidders on a scheduled date or time as per Intimation provided by EdCIL at EdCIL (India) Limited, EdCIL House, 18A, Sector 16A, Noida – 201 301 (U.P).
- b. The Evaluation Committee shall evaluate and rank each Technical Proposal on the basis of the Proposal’s responsiveness to the scope using the Technical evaluation criteria and score system as specified below. Each Technical Proposal shall receive a Technical Score (TS) as:

TM= Technical Marks for Technical proposal under consideration

TMH= Technical Marks of Highest Technical Bid

$$\text{Technical Score (TS)} = 100 \times \frac{\text{Technical Proposal under consideration}}{\text{Highest Technical bid}}$$

The Proposal shall be rejected if it does not achieve the minimum Technical Score of 65 (sixty-five) out of maximum of 100 (one hundred) marks.

ii. Financial Evaluation Criteria

Financial Proposals of the technically qualified Bidders as evaluated according to the above-mentioned evaluation matrix (i.e. the Bidders scoring more than 65 marks) shall be opened by the Techno-Commercial Evaluation Committee in the presence of the representative of the Bidders, who chose to attend the opening of bids. The quoted fee shall be read out and recorded.

$$\text{Financial Score (FS)} = 100 * \frac{\text{Lower Financial Bid}}{\text{Financial Bid under consideration}}$$

The lowest evaluated Financial Proposal will receive a maximum of 100 marks.

Financial evaluation shall be carried out based on the Total Cost of Financial Bid (including all applicable Taxes)

iii. Final Evaluation

The final evaluation will be made on the basis of the following:

- Weightage for the Technical Proposal: 0.7
- Weightage for the Financial Proposal: 0.3

Combined Technical and Financial Score, **(CTFS) = TS x 0.7 + FS x 0.3**

iv. Award of Work

The Bidder with the highest Combined Technical and Financial Score (CTFS) on the merit of evaluation shall be awarded the work.

v. Obligations of Client

The Client (EdCIL) will approach MOE for all clearances as shall be obtained by the Ministry. The agency shall be required to render assistance to EdCIL on all statutory clearances as required for the assignment, from time to time.

vi. Timelines:

The final report shall be submitted by 15th March 2026.

- vii. Copies:** Five (5) sets of Hard copies along with soft copies of the report in English shall be submitted. Successful Bidder may be asked to submit more number of Hard copies for which no additional payment will be claimed.

<< Bidder's Organization Letter Head >>

DECLARATION SHEET

We, _____ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the requirements, conditions and stipulations in details and agree to comply with the requirements and intent of tender.

We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document.

The rates quoted in the financial bids are subsidized due to academic discount given to EdCIL INDIA LTD.

We, further specifically certify that our organization has not been Black Listed/ De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.

Description	Remarks
1 Phone	
2 Fax	
3 E-mail	
4 Contact Person Name	
5 Mobile Number	
6 Address of Registered office & Head office	
7 Details of registration	
8 Years of experience of Agency	
9 Type of organization (Pvt ltd, Public limited, Partnership, Proprietorship etc)	
10 Brief Profile of Organization	
11 TIN Number	
12 PAN Number	
(In case of on-line payment of EMD) 13 UTR No. (For EMD)	

14 MSME Details i.Registration No.	
ii.Gender	
iii.SC/ST	
15 Kindly provide bank details of the bidder in the following format: a) Name & address of the Bank branch	
b) IFSC code & Account Number	
c) Kindly attach scanned copy of one Cheque book	

(Signature of the Bidder)

Name: _____

Seal of the Company

PROJECT DETAILS**Project details in conducting Evaluation/ Audit/ Impact assessment/Review/Appraisal of Project/Scheme.**

Using the format below, provide information on each Assignment/job (separately for each assignment) for which your firm and each associate for this assignment was legally contracted either individually as a corporate entity or as one of the major partners within an association, for carrying out consulting services similar to the ones requested for this Assignment. The information must show your overall experience in undertaking and executing similar Assignment. Same format is to be used for showing all important Assignments. Only completed assignments shall be considered for evaluation. Assignments not supported by documentary evidence shall **not be evaluated**. [While the heading of format will remain unchanged, the formatting may be modified & spread from two to three pages as per requirement].

Note: The following format should be filled for Technical Evaluation of Bid Document as per criteria. All the requisite projects as per Technical Evaluation criteria should be detailed as below.

PREVIOUS CONSULTANCY EXPERIENCE IN (A) ICT & DATA SYSTEMS, (B) HIGHER EDUCATION, AND (C) OTHER DOMAINS

- a. Type of Consultancy Assignment: ICT/ Education/ Other Domain (Select one)
- b. Page No Of Work Order: _____(Mandatory)
- c. Page No. Of Agreement Copy: _____(Mandatory)
- d. Page No. Of Completion Certificate: _____(Mandatory) (Or)
- e. Page No. Of Final Invoice Copy : _____(Mandatory) (Or) any other document evidencing completion of project/study (Mandatory).

S.No	Description	Remarks
1	Assignment name:	
1.1	Description of Assignment:	
1.2	Value of the contract (in Rupees):	
1.3	Country:	
1.4	Location within country:	
1.5	Duration of Assignment/job (months):	
1.6	Name of Authority:	
1.7	Address of Authority:	
1.8	Total number of staff-months of the Assignment:	
1.9	Approx. value of the Services provided by your firm under the contract (in Rupees):	
1.10	Start date (month/year):	
1.11	Completion date (month/year):	
1.12	Reason of delay, if any:	

1.13	Name of associated Consultants, if any:	
1.14	Number of professional staff-months provided by associated Consultants:	
1.15	Name of senior professional staff of your firm involved and functions performed.	
1.16	Description of actual Assignment/job provided by your staff within the Assignment/job:	

Note: **Please provide documentary evidence from the client i.e. copy of Work Order/ Contract/Completion certificate for each of the assignments shown by the Agency.** The experience shall not be considered for evaluation if such requisite support documents are not provided with the bid.

ANNEXURE- III

FINANCIAL STRENGTH OF THE BIDDER

Sr No	Financial Year	Annual Turnover (in Lakhs)	Net Worth (Positive/Negative) (in Lakhs)	Net Profitability (in Lakhs)
1	2022-23			
2	2023-24			
3	2024-25			
	Avg. of past 3 years		NA	NA

Note: Certificate from Statutory Auditor/ Chartered Accountant certifying above and balance sheet and Profit & Loss account for all three years to be attached.

**Signature &
Stamp of Chartered
Accountant/ Statutory
Auditor**

ANNEXURE-IV

Name of the Bank: _____

To

EdCIL (India) Limited, Noida

PERFORMANCE BANK GUARANTEE FORMAT

In consideration of the Chairman and Managing Director, EdCIL acting through _____ (Designation & address of Contract Signing Authority), (hereinafter called "**EdCIL (India) Limited**") having agreed under the terms and conditions of agreement/ Contract Acceptance letter No. _____ dt _____ Made between _____ (Designation & address of contract signing Authority) and _____ (here in after called "the said Agency" for the work _____ (here in after called "the said agreement") having agreed for submission of a irrevocable Bank Guarantee Bond for ₹ _____ (₹ _____ only) as a performance security Guarantee from the Agency for compliance of his obligations in accordance with the terms & conditions in the said agreement.

1. We _____ (Indicate the name of the Bank) hereinafter referred to as the Bank, undertake to pay to the EdCIL (India) Limited an amount not exceeding ₹ _____ (₹ _____ only) on demand by the EdCIL (India) Limited.
2. We _____ (Indicate the name of the bank, further agree that (and promise) to pay the amounts due and payable under this guarantee without any demur merely on a demand from the EdCIL (India) Limited through the CGM, EdCIL (India) Limited or _____ (Designation & Address of contract signing authority), stating that the amount claimed is due by way of loss or damage caused to or would be caused or suffered by the EdCIL (India) Limited by reason of any breach by the said Agency of any of the terms of conditions contained in the said agreement or by reason of the Agency failure to perform the said agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding ₹ _____ (₹ _____ Only).
3. (A) We _____ (indicate the name of Bank) further undertake to pay to the EdCIL (India) Limited any money so demanded notwithstanding any dispute or dispute raised by the Agency in any suite or proceeding pending before any court or Tribunal relating to liability under this present being absolute and unequivocal.\
4. The payment so made by us under this Performance Guarantee shall be a valid discharge of our liability for payment there under and the Agency shall have no claim against us for making such payment.
5. We _____ (Indicate the name of bank) to further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the

dues of the EdCIL (India) Limited under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged by _____

(Designation & Address of contract signing authority) on behalf of the EdCIL (India) Limited certify that the terms and conditions of the said agreement have been fully and properly carried out by the said Agency and accordingly discharges this guarantee.

6. (a) Notwithstanding anything to the contrary contained herein the liability of the bank under this guarantee will remain in force and effect until such time as this guarantee is discharged in writing by the EdCIL (India) Limited or until (date of validity/ extended validity) whichever is earlier and no claim shall be valid under this guarantee unless notice in writing thereof is given by the EdCIL (India) Limited within validity/ extended period of validity of guarantee from the date aforesaid.

(b) Provided always that we _____ (indicate the name of the Bank) unconditionally undertakes to renew this guarantee or to extend the period of guarantee form year to year before the expiry of the period or the extended period of the guarantee, as the case shall be on being called upon to do so by the EdCIL (India) Limited If the guarantee is not renewed or the period extended on demand, we _____ (indicate the name of the Bank) shall pay the EdCIL (India) Limited the full amount of guarantee on demand and without demur.
7. We _____ (indicate the name of Bank) further agree with the EdCIL (India) Limited that the EdCIL (India) Limited shall have the fullest liberty without our consent and without effecting in any manner out of obligations hereunder to vary any of the terms and conditions of the said contract from time to time or to postpone for any time or from time to time any to the powers exercisable by the EdCIL against the said Agency and to forbear or enforce any of the terms and conditions of the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Agency for any bearance act or omission on the part of the EdCIL (India) Limited or any indulgence by the EdCIL (India) Limited to the said Agency for by any such matter or thing whatsoever under the law relating to sureties for the said reservation would relive us from the liability.
8. This guarantee will not be discharged by any change in the constitution of the Bank or the Agency.
9. We, _____ (indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the EdCIL (India) Limited in writing.
10. This guarantee shall be valid up to (Date of Completion plus Handholding Period). Unless extended on demand by EdCIL (India) Limited Notwithstanding anything to the contrary contained hereinbefore, our liability under this guarantee is restricted to Rs..... (Rs.....only) unless a demand under this guarantee is made on us in writing on or before..... we shall be discharged from our liabilities under this guarantee thereafter.

Dated: the Day of For

(indicate the name of bank)

Signature of Banks Authorized official

Witness

(Name)_____

Designation with Code No. -----

1

Full Address-----

2.

PROFORMA PRE CONTRACT INTEGRITY PACT GENERAL

This pre-contract Agreement (hereinafter called the Integrity Pact) is made on ___day of the month of 2026, between, on one hand, acting through Shri/Smt.

, Designation, EdCIL (India) Limited (hereinafter called the "Client "EdCIL" interchangeably, which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Part

AND

M/s _____ represented by Shri _____, Chief Executive Officer (hereinafter called the "BIDDER/ AGENCY" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the EdCIL proposes to procure services towards "_____(TITLE OF THE TENDER)-- --" for its clients and BIDDER/ Agency is willing to offer the said services and related items as referred to in the Bid document no. Dated 2026.

WHEREAS the BIDDER is a private company /public company / Government undertaking / partnership / registered expert agency, constituted in accordance with the relevant law in the matter and the EdCIL is a Public Sector Undertaking under Ministry of Education performing its functions.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence / prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:

Enabling the EdCIL to obtain the desired services as referred to in the Bid document no. dated2026 at a competitive rate in conformity with the defined tender provisions by avoiding the high cost and the distortionary impact of corruption on procurement of services and Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the EdCIL will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

1. Commitments of EdCIL

1.1 The EdCIL undertakes that no official of the EdCIL, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves

or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

- 1.2 The CLIENT will, during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
 - 1.3 All the officials of the EdCIL will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the EdCIL with full and verifiable facts and the same is prima facie found to be correct by the EdCIL, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings shall be initiated by the EdCIL and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the EdCIL the proceedings under the contract would not be stalled.

3. Commitments of Bidders

The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:

- 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the EdCIL, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the EdCIL or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavor to any person in relation to the contract or any other contract with the Government.
- 3.3 Bidders shall disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.
- 3.4 BIDDERS shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.
- 3.5 The BIDDER further confirms and declares to the EdCIL that the BIDDER has not

engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the EdCIL or any of its functionaries, whether officially or unofficially to the award to the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation, as the case shall be for satisfactory performance of the proposed terms of Bidder.

- 3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the EdCIL or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 3.7 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the EdCIL as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.11 The BIDDER shall not instigate or cause any third person to commit any of the actions mentioned above.
- 3.12 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the EdCIL, or alternatively, if any relative of an officer of the EdCIL has financial interest / stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of Bid.
- 3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of EdCIL.

4. PREVIOUS TRANSGRESSION

- 4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this integrity pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the bid process.

4.2 The BIDDER agrees that if it makes incorrect statement on this subject. BIDDER can be disqualified from the Bid process or the contract, if already awarded, can be terminated for such reason.

5. **EARNEST MONEY DEPOSIT**

5.1 While submitting Technical bid, the BIDDER shall deposit an amount of Rs. as Earnest Money with the EdCIL through Account Payee Bank Draft or a Pay Order in favour of EdCIL (India) Limited.

5.2 The instrument for Security Deposit made shall be valid up to the specified period and the bidder shall be liable to keep the said instrument valid for such extended period as the case shall be for satisfactory performance of the terms of Bidder above referred till the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the EdCIL, including warranty period, whichever is later.

5.3 In case of the successful BIDDER a clause would also be incorporated in the Article pertaining of Performance Bond in the corresponding Contract governing such agreement that the provisions of Sanctions for Violation shall be applicable for encashment of Performance Bank Guarantee deposited towards forfeiture of said amount in case of a decision by the EdCIL to forfeit the same without assigning any reason for imposing such sanction.

5.4 No interest shall be payable by the EdCIL to the BIDDER on Earnest Money Deposit for the period of its currency.

6. **SANCTIONS FOR VIOLATIONS**

6.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the EdCIL to take all or any one of the following actions, wherever required:

- i. To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
- ii. The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit / Performance Bond (Bank Guarantee) (after the contract is signed) shall stand forfeited either fully or partially, as decided by the EdCIL and the CLIENT (EdCIL) shall not be required to assign any reason therefore.
- iii. To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- iv. To recover all sums already paid by the EdCIL, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR as the case shall be. If any outstanding payment is due to the BIDDER from the EdCIL in connection with any other contract for any other stores or on any account whatsoever and by

whatsoever name called, such outstanding payment could also be utilized to recover the aforesaid sum and interest thereto.

- v. To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the EdCIL, along with interest.
 - vi. To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the EdCIL resulting from such cancellation/rescission and the EdCIL shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
 - vii. To debar the BIDDER from participating in future bidding processes of the Government of India for a minimum period of five years, which shall be further extended at the discretion of the EdCIL.
 - viii. To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
 - ix. In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the EdCIL with the BIDDER, the same shall not be opened.
 - x. Forfeiture by way of encashment of Performance Bond in case of a decision by the EdCIL to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
- 6.2 The EdCIL will be entitled to take all or any of the actions mentioned at Para 6.1(i) to (x) of this Pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of any offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
- 6.3 The decision of the EdCIL to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, an Independent Monitor(s) shall be appointed by EdCIL, in case of breach of the provisions of the pact.

7. INDEPENDENT MONITORS

- 7.1 An Independent monitor (s) shall be appointed by EdCIL, in case of breach of the provisions of the pact.
- 7.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 7.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.
- 7.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project / procurement, including minutes of meetings.

- 7.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the EdCIL.
- 7.6 The BIDDER(s) accept that the Monitor has the right to access without restriction to all Project documentation of the EdCIL including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Sub-bidders. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Sub-bidder(s) with confidentiality.
- 7.7 The EdCIL will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 7.8 The Monitor will submit a written report to the designated Authority of CLIENT/Secretary in the Department/within 8 to 10 weeks from the date of reference or intimation to him by the EdCIL / BIDDER and, shall the occasion arise, submit proposals for correcting problematic situations.

8. FACILITATION OF INVESTIGATION

In case of any allegation of violation of any provisions of this Pact or payment of commission, the EdCIL or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

9. LAW AND PLACE OF JURISDICTION

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the EdCIL.

10. OTHER LEGAL ACTIONS

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that shall follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

11. VALIDITY

11.1 The validity of this Integrity Pact shall be governed by the terms of the NIT No.

_____ towards complete execution of the contract to the satisfaction of both the EdCIL and the BIDDER/Agency, including warranty period, whichever is later. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract awarding the Bidder with successful bidder.

11.2 Shall one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

12. The parties hereby sign this Integrity Pact at _____ on _____.

EdCIL (India) Limited

BIDDER

Name of the Officer :

Designation:

Witness:

a) _____

b) _____

Witness

1.

2.

(The Pre Contract Integrity Pact shall be modified based in line with the conditions of the Bid Documents).

LETTER OF UNDERTAKING
(ON THE LETTER HEAD OF THE BIDDER)

To

Chief General Manager (Advisory Services)
EdCIL (India) Limited (EdCIL)
EdCIL House, 18 A, Sector-16 A,
NOIDA – 201301 (U.P.), India

Sir,

SUBJECT- Invitation to Request for Proposal for Selection of an Agency for Third Party Evaluation of HESPIS Scheme funded by the Ministry of Education, GOI

This bears reference to EdCIL/NIT No.

Dated _____ .

We, hereby, accept all the terms and conditions for submitting bid as mentioned in this Bid Document.

We hereby certify that no terms and conditions have been stipulated by us in the Financial Bid.

We warrant that the services do not violate or infringe upon any patent, copyright, trade secret or other property right of any other person or other entity. We agree that we shall not prevent EdCIL from any claim or demand, action or proceeding, directly or indirectly resulting from or arising out of any breach or alleged breach of any of the terms & conditions of bid document and contract.

The above document is executed on ___/___/2026 at (place) _____ and we accept that if anything out of the information provided by us is found wrong, our bid/ work order shall be liable for rejection.

Thanking you,

Yours faithfully,

Name of the Bidder_____

Authorized Signatory_____

Seal of the Organization_____

Date:

UNDERTAKING

This is to confirm that we M/s _____ (give full address) have not been declared neither **failed to perform on any Agreement, nor have been expelled from any project or Agreement nor any Agreement terminated** for breach by the us (Agency) in any of the government department and public sector undertaking /enterprise or by any other Client in India, in last five year before release of advertisement.

If the above information found false at any stage after the placement of Work Order / Agreement, EdCIL (India) Limited (Ed.CIL), 18-A, Sector 16-A, Noida will have full right to cancel the Contract and forfeit the Performance Guarantee. All the direct and indirect cost related to the cancellation of the order will be borne by us besides any legal action by EdCIL which shall be deemed fit at that point of time.

Authorized Signatory

Note: *The undertaking regarding the non-blacklisting of firm is to be submitted on a non-judicial stamp paper of Rs. 100/- (Rupees Hundred only).*

Place:

ANNEXURE-VIII

Details of Projects Completed (Domain Wise)

Name of the Firm:

Name of the Projects	Project Evaluation field	Name of Client, Order No. & Date	Description of work	Value of work	Date of Start	Scheduled Date of Completion	Actual Date of Completion	Reason for Delay, if any
	<i>ICT Domain</i>							
	<i>Education Domain</i>							
	<i>Any other Domain</i>							

- **Include rows as necessary**
- **Information is to be provided Domain wise**

Signature with Seal

ANNEXURE-IX

List of Team Personnel for the Project

S.No	Name of person	Designation	Minimum Qualification	Desirable Qualification as per this Tender	Cumulative Years of experience	Length of Relevant experience as required in this tender

Note: All details in above table are to be provided with reference to Annexure XIX

Signature of Bidder

Name: _____

Designation: _____

Organization Name: _____

Contact No. : _____

ANNEXURE-X

Non-Disclosure Agreement [Company Letterhead]

This AGREEMENT (hereinafter called the "Agreement") is made on the [day] day of the month of [month], [year], between, EdCIL (India) Ltd on the one, (hereinafter called the "EdCIL") and, on the other hand, [Name of the Bidder] (hereinafter called the "Bidder") having its registered office at [Address]

WHEREAS

1. The "EDCIL" has issued NIT NO: (As given in RFP) for Third party evaluation of HESPIS Scheme funded by Ministry of Education , GoI.
(Hereinafter called the "Project") of the EDCIL.
2. The Bidder, having represented to the "EDCIL" that it is interested to bid for the proposed Project,
3. The EDCIL and the Bidder agree as follows:
 - a) In connection with the "Project", the EDCIL agrees to provide to the Bidder a detailed document on the Project vide the Request for Proposal document (online portal). The Request for Proposal contains details and information of the EDCIL operations that are considered confidential.
 - b) The Bidder to whom this information (Request for Proposal) is disclosed shall –
 - i. hold such information in confidence with the same degree of care with which the Bidder protects its own confidential and proprietary information.
 - ii. restrict disclosure of the information solely to its employees, other member with a need to know such information and advice those persons of their obligations hereunder with respect to such information.
 - iii. use the information only as needed for the purpose of bidding for the Project.
 - iv. except for the purpose of bidding for the Project, not copy or otherwise duplicate such information or knowingly allow anyone else to copy or otherwise duplicate such information; and
 - v. undertake to document the number of copies it makes
 - vi. on completion of the bidding process and in case unsuccessful, promptly return to the EDCIL, all information in a tangible form or destroy such information
4. The Bidder shall have no obligation to preserve the confidential or proprietary nature of any information which:
 - was previously known to the Bidder free of any obligation to keep it confidential at the time of its disclosure as evidenced by the Bidder's written records prepared prior to such disclosure; or
 - is or becomes publicly known through no wrongful act of the Bidder; or
 - is independently developed by an employee, agent or contractor of the Bidder not associated with the Project and who did not have any direct or indirect access to the information.
5. The Agreement shall apply to all information relating to the Project disclosed by the EDCIL to the bidder.
6. EDCIL will have the right to obtain an immediate injunction enjoining any breach of this Agreement, as well as the right to pursue any and all other rights and remedies available at law or in equity for such a breach.
7. EDCIL reserves the right to share the information received from the bidder under the ambit of RTI Act.
8. Nothing contained in this Agreement shall be construed as granting or conferring rights of license or otherwise, to the Bidder, on any of the information. Notwithstanding the

disclosure of any information by the EDCIL to the Bidder, the EDCIL shall retain title and all intellectual property and proprietary rights in the information. No license under any trademark, patent or copyright, or application for same that are now or thereafter may be obtained by the EDCIL is either granted or implied by the conveying of information. The Bidder shall not alter or obliterate any trademark, trademark notice, copyright notice, confidentiality notice or any notice of any other proprietary right of the EDCIL on any copy of the information and shall reproduce any such mark or notice on all copies of such information.

9. This Agreement shall be effective from the date of signing of this agreement and shall continue perpetually.

10. Upon written demand of the EDCIL, the Bidder shall (i) cease using the information, (ii) return the information and all copies, notes or extracts thereof to the EDCIL forthwith after receipt of notice, and (iii) upon request of the EDCIL, certify in writing that the Bidder has complied with the obligations set forth in this paragraph.

11. This Agreement constitutes the entire Agreement between the EDCIL and the Bidder relating to the matters discussed herein and supersedes any and all prior oral discussions and/or written correspondence or agreements between the two parties. This Agreement may be amended or modified only with the mutual written consent of the parties. Neither this Agreement nor any right granted hereunder shall be assignable or otherwise transferable.

12. Confidential information is provided "As-Is". In no event shall the EDCIL be liable for the accuracy or completeness of the confidential information.

13. This agreement shall benefit and be binding upon the EDCIL and the Bidder and their respective subsidiaries, affiliate, successors, and assigns.

14. This agreement shall be governed by and construed in accordance with the Indian laws.

For and on behalf of the Bidder

(Signature)

(Name of the authorized Signatory) Designation :

Date :

Time :

Seal :

Business Address

CURRICULUM VITAE (CV) FOR PROPOSED TEAM PERSONNEL

Proposed Position: _____

Name of Firm: _____

[Insert name of firm proposing the staff]:

Name of Staff: _____

[Insert full name]:

Date of Birth: _____

Nationality: _____

Education: [Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and year of acquiring]:

a. Minimum Qualification as per this tender:

Name of Institution & University	Year of Passing	Name of Degree	Specialization

b. Desirable Qualification as per this tender:

Name of Institution & University	Year of Passing	Name of Degree/Diploma/Certification)	Specialization

Membership of Professional Associations: _____

Other Training: _____

Work Experience _____

[List States where staff has worked in the last ten years]:

Languages: _____

[For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing]:

Employment Record: _____

[Starting with present position, list in reverse order every employment held by staff member since graduation giving details for each employment (see format here below):

Name of the Organization	Position Held	Duration (MM/YYYY-MM/YYYY)	Years & Months of Experience

Detailed Tasks Assigned:

[List all tasks to be performed by above staff under this Assignment for which Proposal is being submitted]

Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned

[Amongst the Assignment/jobs in which the staff has been involved, indicate the following information for those Assignment/jobs that best illustrate staff capability to handle the tasks listed under point 12.]

The below format shall be used to provide details in the following sub heads:

a. Evaluation Projects related to ICT/Data Systems/Dashboard info systems.

S.No	Description	Remarks
1	Name of Assignment/job or project	
2	Period of Engagement	(DD/MM/YYYY to DD/MM/YYYY)
3	Duration of Project Month	
4	Authority	
5	Main features of Assignment and Activities performed	
6	Positions Held	

b. Evaluation Projects related to Education sector.

S.No	Description	Remarks
1	Name of Assignment/job or project	
2	Period of Engagement	(DD/MM/YYYY to DD/MM/YYYY)
3	Duration of Project Month	
4	Authority	
5	Main features of Assignment and Activities performed	
6	Positions Held	

c. Evaluation Projects related to any other domain.

S.No	Description	Remarks
1	Name of Assignment/job or project	
2	Period of Engagement	(DD/MM/YYYY to DD/MM/YYYY)
3	Duration of Project Month	
4	Authority	
5	Main features of Assignment and Activities performed	
6	Positions Held	

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any willful mis-statement described herein, may lead to my disqualification or dismissal, if engaged.

_____ Date:

[Signature of authorized representative of the bidder] *Day/Month/Year*

Full name of authorized representative: ____ Signature of authorized representative:

ANNEXURE-XII

WORK PLAN & TIME SCHEDULE FOR COMPLETION OF EVALUATION

Outline here the weekly Work Schedule/Plan and Time Schedule, as per following proforma:

S.No.	Activity*	Duration	Start Date	End Date

Notes:

* Indicate all main activities of the Assignment/job, including delivery of reports i.e. deliverables as per TOR and other benchmarks such as Authority's approvals.

** Duration of activities shall be indicated in the form of a bar chart.

ANNEXURE-XIII

SELF-DECLARATION – NON-BLACKLISTING

(On Non-Judicial Stamp Paper of Rs. 100/- duly attested by the Notary Public)

To,

EdCIL (India) Limited
(A Mini Ratna category-I CPSE of Government of India)
EdCIL House, 18 A, Sector-16 A NOIDA – 201301 (U.P.), India

Sir,

In response to the Tender EdCIL/..... dated....., I/We hereby declare that presently our organization is not declared ineligible/black listed/debarred for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body on the date of bid submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our EMD may be forfeited in full and the tender if any, to the extent accepted, may be cancelled.

Thanking you,

Yours faithfully,

Name of the Bidder:

Authorized Signatory:

Seal of the Organization:

Date:

Place:

POWER OF ATTORNEY

Know all men by these presents, we..... (name of firm and address of the registered office) do hereby constitute, nominate appoint and authorize Mr./Ms.....son/daughter/wife of and presently residing at....., who is presently employed with /retained by us and holding position of.....as our true and lawful attorney (hereinafter referred to as the "Authorized Representative") to do in our name and on our behalf, all such acts, deeds and things are as necessary or required in connection with or incidental to submission of our proposal for and selection as the <project title> for the <name of the client>.....project, proposed to be developed by the..... (the "client") including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre bid and other conferences and providing information /responses to the client, representing us in all matters before the Client, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the client in all matter in connection with or relating to or arising out of our Proposal for the said project /or upon award thereof to us till the entering into of the Agreement with the client.

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawful done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this power and Attorney and that all acts, and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

[IN WITNESS WHEREOF WE.....THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON

THIS DAY OF 2026.

For (Name and registered address of client)

(Signature, name, designation, and address)

Witness:

- 1. (Signature, name and address)
- 2. (Signature, name and address)

Notarized

Accepted

.....

(Signature, name, designation, and address of the attorney)

Notes:

1. The mode of the execution of the power of Attorney shall be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants (s) and when it is so required the same should be under seal affixed in accordance with the required procedure.
2. Wherever required, the applicant should be submitted for verification the extract of the charter documents and other documents such as a resolution/Power of Attorney in favor of the person executing this Power of Attorney for delegation of power hereunder on behalf of the applicant.
3. For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power and Attorney is being issued. However, the Power of Attorney provided by the applicants from countries that have signed The Hague Legislation Convention, 1961 are not required to be legalized by the Indian Embassy it is carries a conforming Apostle certificate.

LETTER OF BID SUBMISSION

To,

**Chief General Manager,
Advisory Services
EdCIL (India) Limited,
Ed.CIL House, 18A, Sector- 16A,
NOIDA- 201 301 (U.P)**

SUBJECT- Invitation to Request for Proposal for Selection of an Agency for Third Party Evaluation of HESPIS Scheme funded by the Ministry of Education, GOI

-Submission of Bid -

Sir,

Having examined the details given in Bid Document for the above work, I/we hereby submit the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed form _____ and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.

Enclosures:

Date of Submission :

ANNEXURE XVI

CONTRACT FORM

This Contract Agreement ("Agreement") is made on this ___ day of _____ 2026

BETWEEN

EdCIL (India) Limited, a Mini Ratna Category-I Central Public Sector Enterprise under the Ministry of Education, Government of India, having its registered office at EdCIL House, 18A, Sector-16A, Noida – 201301, Uttar Pradesh (hereinafter referred to as "EdCIL", which expression shall unless repugnant to the context or meaning thereof include its successors and permitted assigns);

AND

_____, a company/firm incorporated under the laws of India and having its registered office at _____ (hereinafter referred to as the "Consultant/Agency", which expression shall unless repugnant to the context or meaning thereof include its successors and permitted assigns).

EdCIL and the Consultant are hereinafter individually referred to as a "Party" and collectively as the "Parties."

1. DEFINITIONS & INTERPRETATION

Unless otherwise defined, capitalized terms shall have the meanings assigned in the Request for Proposal (RFP), Terms of Reference (TOR), and accepted Proposal. Headings are for convenience only and shall not affect interpretation.

2. OBJECTIVE OF THE CONTRACT

The objective of this Agreement is to appoint the Consultant for conducting a Third Party Evaluation of the Higher Education Statistics & Public Information System (HESPIS) Scheme, funded by the Ministry of Education (MoE), Government of India.

3. SCOPE OF SERVICES

The Consultant shall perform the services strictly in accordance with:

- Approved TOR
- RFP document, Corrigendum , Addendum
- Technical and Financial Proposals submitted by the Consultant
- Scope approved by the Ministry of Education

The scope includes evaluation of relevance, effectiveness, efficiency, impact, coherence, and sustainability of HESPIS, including AISHE and allied components.

4. COMMENCEMENT & DURATION

This Agreement shall commence from the **date of work order** and shall remain valid for a period of Four Months, unless terminated earlier in accordance with this Agreement.

5. OBLIGATIONS OF THE CONSULTANT

The Consultant shall:

- Deploy qualified and approved manpower
- Perform services with due diligence, professional skill, and integrity
- Adhere to timelines and deliverables
- Maintain confidentiality of all data and documents
- Comply with all applicable laws, policies, and GoI guidelines
- Ensure accuracy, reliability, and validation of data and findings

6. OBLIGATIONS OF EdCIL

EdCIL shall:

- Provide access to relevant documents and data
- Facilitate coordination with MoE and stakeholders
- Review deliverables in a timely manner
- Release payments as per agreed milestones

7. CONTRACT VALUE & PAYMENT TERMS

The total contract value shall be Rs. _____ (exclusive of applicable taxes).

Payments shall be made on a **milestone basis**, subject to:

- Submission of deliverables
- Acceptance by EdCIL
- Submission of valid invoice and statutory documents.

8. TAXES & STATUTORY COMPLIANCE

The Consultant shall be responsible for payment of all applicable taxes, duties, levies, and statutory obligations under prevailing laws. GST shall be paid as applicable.

9. CONFIDENTIALITY

The Consultant shall maintain strict confidentiality of all information, data, and documents obtained during the assignment and shall not disclose the same without prior written approval of EdCIL.

10. DATA OWNERSHIP & INTELLECTUAL PROPERTY RIGHTS

All reports, data, databases, analysis, documents, and intellectual property generated under this Agreement shall be the exclusive property of Ministry of Education.

11. PERFORMANCE SECURITY

The Consultant shall submit a Performance Bank Guarantee of 3 % of the contract value within ___ days of signing, valid until completion plus 3 months.

12. INDEMNITY

The Consultant shall indemnify and hold harmless EdCIL against all claims, losses, damages, or liabilities arising from:

- a. Breach of contract
- b. Negligence or misconduct
- c. Infringement of intellectual property rights

13. TERMINATION

a) Termination for Convenience

EdCIL may terminate the Agreement with 10 days' written notice.

b) Termination for Default

EdCIL may terminate in case of material breach after due notice.

c) Termination due to Force Majeure

As per Force Majeure clause of this RFP.

14. DISPUTE RESOLUTION

Disputes shall be resolved amicably. Failing which, disputes shall be referred to arbitration under the Arbitration & Conciliation Act, 1996.

Seat of arbitration: EdCIL India Ltd, Noida

Language: English

15. GOVERNING LAW & JURISDICTION

This Agreement shall be governed by the laws of India. Courts at New Delhi shall have exclusive jurisdiction.

16. ASSIGNMENT & SUB-CONTRACTING

The Consultant shall not assign or subcontract any part of the work without prior written approval of EdCIL.

17. AMENDMENT

Any amendment shall be valid only if made in writing and signed by both Parties.

18. ENTIRE AGREEMENT

This Agreement, along with RFP, Corrigendum, Addendum, TOR, and accepted Proposal, constitutes the entire agreement between the Parties.

Signed, Sealed and Delivered by the
said (For the EdCIL)
in the presence of

Signed, Sealed and Delivered by the
said (For the Agency

in the presence of

LIST OF AUTHORISED BANKS FOR BG

Any Guarantee issued by PSU Bank (or) Private Bank operating in India must be operational and invocable in Noida only. For Guarantee to be operational in Noida the issuing bank must designate a specified Bank Branch in Noida.

Following banks are permissible for accepting Bank Guarantees:

I- SCHEDULED PUBLIC SECTOR BANKS

Sr.No	Name of the Bank
1	Bank of Baroda
2	Bank of India
3	Bank of Maharashtra
4	Canara Bank
5	Central Bank of India
6	Indian Bank
7	Indian Overseas Bank
8	Punjab & Sind Bank
9	Punjab National Bank
10	State Bank of India
11	UCO Bank
12	Union Bank of India

II- SCHEDULED PRIVATE SECTOR BANKS

Sr.No	Name of the Bank
1	HDFC Bank Ltd
2	ICICI Bank Ltd
3	Axis Bank Ltd
4	Kotak Mahindra Bank Ltd
5	IndusInd Bank Ltd

ANNEXURE-XVIII**BANK MANDATE OF EDCIL (INDIA) LTD****MANDATE FOR ELECTRONIC FUND TRANSFER THROUGH RTGS**

1	Name of the Grantee organization	EdCIL (India) Limited
2	Address of the Grantee Organization	Edcil House, Plot No. 18A, Sector-16A, NOIDA-201301
3	Telephone No	0120-2512001-006, FAX-0120-2515372
4	Particular of Bank Account	
A	Bank Name	State Bank of India
B	Branch Name & Address	(00691) New Delhi Main Branch-11, Parliament Street, New Delhi, NCT of Delhi- 110001
C	City of the Bank Branch	Delhi
D	9 Digit MICR Code Number of Branch	110002087
E	Type of Account	Current Account
F	BSR code of Bank (4 Digit code)	0000691
G	Account Number (15 digit code (in digit))	36830596465
H	Account Number (15 digit code (in words))	Three Six Eight Three Zero Five Nine Six Four Six Five
I	I F S C code	SBIN0000691
G	Customer ID	829441
K	Whether this branch is RTGS enabled	Yes

ANNEXURE-XIX

MINIMUM QUALIFICATION & EXPERIENCE OF TEAM PERSONNEL

S.No.	Personnel	Minimum Educational Qualification	Desirable Qualification	Cumulative Professional Experience	Minimum Length of Relevant Experience
Key Personnel:					
1	Team Leader (Minimum of 01 Number)	Master's degree in Economics/ Statistics/ Education/management/ Social Sciences or equivalent	Ph.D in relevant discipline like Education, Statistics, Economics, Social Sciences or Project management certification such as Prince2, PMP certification is desirable.	15	Minimum 10 Years of experience in monitoring and evaluation/ Impact assessments/ /Higher education research and project management with Government and Social sector development projects / schemes/Review of projects in education/ social sector.
2	Higher Education Expert (Minimum of 01 Number)	Master's degree in Education / Higher Education Studies / Public Policy / Economics / Statistics / Social Sciences / Development Studies or equivalent	Ph.D. in Higher Education / Education Policy / Educational Planning / Economics / Statistics OR experience with MoE / UGC / AICTE / NAAC / State Higher Education Departments	10	Minimum 6 years of experience in higher education policy, governance, accreditation & quality assurance, higher education data systems (AISHE or similar), planning,

					reforms, or evaluation of government schemes
3	ICT Expert (Minimum of 01 Numbers)	Master's degree (or equivalent) in Information Technology, Computer Application, Computer Sciences, ICT, or related technical fields	Ph.D in relevant discipline or Relevant certifications such as Cisco Certified Network Associate (CCNA), Microsoft Certified Solutions Expert (MCSE), or Certified Information Systems Security Professional (CISSP) or equivalent nationally/internationally recognized certifications	10	Minimum 6 years in ICT development, implementation, or evaluation, with a focus on technology for education or digital platforms.
4	Data Analyst/ Data Scientist (Minimum of 1 Number)	Master's Degree (or equivalent) in Statistics / Data Science / Mathematics / Economics / Computer Science / Analytics	• Certification in Data Analytics, Data Science, or Statistical Software (e.g., R, Python, SPSS, Stata, SAS)	7	Minimum 4 years in data analysis, statistical modelling, and handling large datasets, preferably in education statistics, survey analytics, digital MIS systems, or public sector database evaluations
5	Evaluation Expert (Minimum)	Master's Degree (or equivalent) in Economics / Statistics / Social	Ph.D in relevant discipline or	10	Minimum 6 years in Monitoring & Evaluation,

	m of 1 Number)	Sciences/ Education or related subject(s)	Project management certification such as Prince2, PMP certification is desirable.		impact assessments, statistical analysis, survey research, government scheme evaluation for data analysis and research methods, preferably in evaluating government schemes and programs.
Professional Staff:					
6	Research ers (Minimu m of 2 Nos.)	Master's Degree (or equivalent)		5	Atleast 3 years of experience in primary or secondary Research/ Data Analysis / project management / content editing/ financial analysis etc.

TECHNICAL EVALUATION SCORING CRITERIA

The bifurcation of components in continuation with the Summary Technical Evaluation criteria mentioned at (Chapter – 6 , Eligibility & Evaluation Criteria) is as follows:

1. Number of Years of existence since Inception (Max. Marks: 5)

S.No.	No. of Completed Years	Marks
1	≥ 10 & ≤ 15	2
2	More than 15 Years	5

2. FINANCIAL STRENGTH (Max. Marks : 10)

S.No.	Average Turnover for the last 3 FYs i.e., FY 2022–23, 2023–24, and 2024–25 (In Rs. Crore)	Marks
1	≥ 50 & \leq Rs 100	5
2	More than 100	10

3. RELEVANT PAST EXPERIENCE: (Max: 20)

- i. Submission of Project Details
- ii. Relevant Experience

The bidder should have experience in Evaluation / Studies / Programme Management related to the Higher Education sector under Central or State Government initiatives. Such experience may include assignments undertaken in areas such as Higher Education Statistics & Public Information System (HESPIS) and/or its related components, including but not limited to All India Survey on Higher Education (AISHE), higher education ranking frameworks, accreditation and quality assurance systems, or other comparable higher education data systems, governance, or policy-support initiatives.

iii. Scoring Methodology

- A. Evaluation/Studies/ Program Management in domain of Data Systems/ Digital data collection platforms/ MIS systems/ICT/related studies
(Maximum 10 Marks)
 - a. Minimum Two eligible projects in the above mentioned domains : 6 Marks
 - b. For every additional project : 2 Marks
- B. Experience in Evaluation in the Higher Education Sector (Exclusive)
(Maximum 5 Marks)
 - a. Minimum Two eligible evaluation projects in education sector : 3 Marks
 - b. For every additional project : 1 Mark
- C. Evaluation in any domain (Non Education/Non ICT) (Maximum 5 Marks)
 - a. Minimum Two projects : 3 Marks
 - b. For every additional project : 1 Mark

4. PROPOSED METHODOLOGY & APPROACH (MAX : 30)

The **PROPOSED METHODOLOGY & APPROACH** is distributed across key aspects related to understanding of the project, methodology, and presentation by the bidder as follow:-

S.No.	Parameter	Marks
1	Understanding of the Project	10
2	Proposed Methodology	12
3	Work Plan and Presentation	8
	Total Marks	30

a. Understanding of the Project (10 Marks)

This parameter would evaluate the bidder's comprehension of the HESPIS Scheme, its objectives, and the scope of evaluation. The comprehension components shall include:

- I. Understanding of HESPIS's objectives and alignment with NEP 2020: The bidder should demonstrate a comprehensive understanding of the Scheme's components, its goals, and how these align with the National Education Policy (NEP) 2020. This includes improved data driven policy reforms, increasing the Gross Enrolment Ratio (GER), Expansion of Higher education participation. Contribution of scheme towards improving access, equity, transparency, accountability, Quality and Governance in higher education
- II. Understanding of the evaluation objectives: Assessing the relevance, effectiveness, efficiency, impact, coherence, and sustainability of the HESPIS scheme. Evaluating for strengthening Institutional data systems, Improving Data Quality, validation and dissemination, Enhancing evidence based policy making. Identifying Implementation challenges like Technology adoption, HR and Infrastructure constraints, Capacity Gaps, Systemic or Operational barriers.
- III. Understanding of the scope of evaluation: Understanding of the evaluation's focus areas, review of scheme documents, AISHE trends, digital platforms , institutional structures and coordination mechanisms. Examination of intended and unintended outcome of the scheme and its components.

b. Proposed Methodology (12 Marks)

The bidder's proposed methodology for conducting the evaluation will be assessed for its robustness and appropriateness. This includes the evaluation framework and approach, the sample & data collection plan, stakeholder mapping, the integration of quantitative & qualitative methods (mixed-method approach), and the use of innovative tools & techniques described as below:

- I. Evaluation Framework and Approach: Understanding of the framework for assessing relevance, effectiveness, efficiency, impact, and sustainability, including alignment with OECD evaluation criteria and alignment with national goals and digital inclusion initiatives.

- II. Sample & Data Collection Plan: Understanding of the sample plan, sample coverage and conduct of pilot study. Plan of collecting primary and secondary data, including stakeholder mapping, development of research tools (e.g., surveys, interviews and data validation mechanisms).
- III. Stakeholder Mapping: Plan for engaging with key stakeholders, including MoE officials, institutions, and any beneficiaries, during the evaluation process.
- IV. Mixed-Method Approach: Integration of quantitative and qualitative methods effectively for a comprehensive evaluation and suggested metrics for impact measurement.
- V. Use of Innovative Tools and Techniques: Use of innovative tools/Techniques to enhance the evaluation process.

c. Work Plan & Presentation (8 Marks)

The bidder will be assessed on their ability to:

- I. Present their proposal clearly and effectively comprising the understanding of the project and proposed methodology as described above.
- II. The clarity, coherence, and logical structure of the evaluation procedure, its quality control mechanism and their ability to effectively communicate their approach, findings, and recommendations w.r.t. perceived risks/limitations during the presentation.
- III. The bidder should include a Weekly Gantt Chart outlining the timeline for the evaluation process, details of the team to be deployed along with their qualifications & experience and a Survey Team Structure detailing the roles and responsibilities of each team member.

5. TEAM PERSONNEL: QUALIFICATION AND EXPERIENCE (Max: 35 Marks)
Technical Scoring for Team Personnel

S.No	Description	Marks	Remarks
1	Experience of Proposed Key Personnel of the Applicant	35	<p>A. Marks based on Desirable Qualification for Key Personnel</p> <p>Total 5 marks for 5 Key personnel @1 Mark each</p> <p>B. Marks based on relevant experience: (Total 30 Marks for 7 Personnel)</p> <p>1. Team Leader- 1 expert (Max 10 marks) - 10-13 years: 8 marks - >13-15 years: 9 marks - More than 15 years: 10 marks</p>

			<p>2. Higher education Expert- Minimum of 1 Expert</p> <p>(Max 4 marks):</p> <ul style="list-style-type: none"> - 6-8 Years: 2 Marks - >8-12 Years: 3 Marks - More than 12 Years: 4 Marks <p>3. ICT Expert (Minimum of 1 Expert)</p> <p>(Max 4 marks):</p> <ul style="list-style-type: none"> - 6-7 years: 2 marks - >7-10 years: 3 marks - More than 10 years: 4 marks <p>4. Data Analyst (Minimum of 1 Expert)</p> <p>(Max 4 marks):</p> <ul style="list-style-type: none"> - 2-4 years: 2 marks - >4-6 years: 3 marks - More than 6 years: 4 marks <p>5. Evaluation Expert (Minimum of 1 Expert)</p> <p>(Max 4 marks):</p> <ul style="list-style-type: none"> - 6-7 years: 2 marks - >7-10 years: 3 marks - More than 10 years: 4 marks <p>6. Researcher (Minimum of 2 Expert):</p> <p>(Max 4 marks)</p> <ul style="list-style-type: none"> - 0-3 years: 3 marks - More than 3 years: 4 marks
--	--	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Note: Where the bidder proposes a number of professionals in excess of the minimum specified, the marks awarded for that category shall be computed as the arithmetic average of the individual scores of the professionals proposed, in accordance with the prescribed evaluation criteria.

UNDERTAKING

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

(Write Designation & Address of Officer of EdCIL inviting the Tender)

Dear Sir/Madam,

Sub: DECLARATION REGARDING INSOLVENCY/ LIQUIDATION/
BANKRUPTCY PROCEEDINGS

Ref: N.I.T. No.:

I/We,

declare that, I/We am/are not under insolvency resolution process or liquidation or Bankruptcy Code Proceedings (IBC) as on date, by NCLT or any adjudicating authority/authorities, which will render us ineligible for participation in this tender.

**Sign. of the AUTHORISED SIGNATORY
(With Name, Designation and Company seal)**

Place:

Date:

FINANCIAL BID

(To be uploaded separately)

Financial Bid Covering Letter

<<On Bidder's Letter head>>

To,

Chief General Manager (AS),

EdCIL (India) Limited
EdCIL House,18A,
Sector 16A, Noida.
(U.P)**Subject:**

Sir/Madam,

We, the undersigned, offer to provide consultancy services for EdCIL in accordance with your NIT No: _____ with detailed terms of reference dated _____ subsequent corrigendum/addendum(if any). Our attached financial proposal is attached in a sealed cover. This amount is including of all the taxes. Details of taxes are provided in the financial bid format.

1. PRICE AND VALIDITY

- a. All the rates mentioned in our bid are in accordance with the terms as specified in the detailed terms of reference documents. All the rates and other terms and conditions of this Bid are valid for the entire duration of the contract.
- b. We hereby confirm that we understand that all the applicable taxes shall be mentioned in the Financial Bid.

2. QUALIFYING DATA

We confirm having submitted the information as required by the detailed terms of reference document. We are not submitting any assumptions or conditions with our financial proposal as it is all inclusive proposal. EdCIL reserves the right to reject our proposal in case of any discrepancy or conditions found with our proposal.

3. BID PRICE

We declare that our Bid Price is for the entire scope of the work as specified in the detailed terms of reference document. Our bid prices are mentioned in the submitted Financial Bid.

Our Financial Bid shall be binding upon us subject to expiration of the validity period of the Proposal.

We understand you are not bound to accept any proposal you receive. We hereby

declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

Thanking you,

(Authorized Signatory of Bidder)

Signature:

Name:

Designation:

Address:

Seal:

Date:

FINANCIAL PROPOSAL - STANDARD FORMS

Form No.	Description	Ref. Page Nos. of the Bid Document
FIN.FORM-II(A)	Financial Bid Submission Form	
FIN.FORM-II(B)	Summary of Costs	
FIN.FORM-II(C)	Breakdown of Remuneration	
FIN.FORM-II(D)	Bank Mandate Form	

FINANCIAL BID SUBMISSION FORM

NIT No.EdCIL/AS/HESPIS/2025-26

Dated:

To

Chief General Manager (AS)
EdCIL India Ltd.
EdCIL House
18A, Sector 16 A
NOIDA – 201 301

Dear Sirs,

We, the undersigned, offer to provide the consulting Assignment/job for Third Party Evaluation of HESPIS Scheme in accordance with your Request for Proposal (RFP) dated____ and our Technical Bid. Our attached Financial Bid, as per TOR, is for the sum of Rs. _____(Rupees_____Only). This amount is inclusive of all the taxes payable to appropriate authority/authorities.

We hereby confirm that the financial bid is unconditional, and we acknowledge that any condition attached to financial bid shall result in rejection of our financial proposal.

Our Financial Bid shall be binding upon us up to expiration of the validity period of the Bid as mentioned in the RFP.

We understand you are not bound to accept any Bid you receive.

We remain,

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name of Firm:

Address:

SUMMARY OF COSTS

S.No.	Particulars/ Items	Amount in Figure (Rupees)
1	Remuneration of Team Personnel	
2	Expenses on Transportation, Accommodation, TA/DA, Local Transport, etc.	
3	Miscellaneous Expenses	
	Total Cost (Excluding Taxes)	
4	Taxes including GST @ 18%	
5	Total Cost of Financial Bid (including all applicable Taxes)	

Total Amount in Words : _____

Authorized Signatory:

Name:

Designation:

Name of firm:

Address:

BREAKDOWN OF REMUNERATION

S.N.	Position	Quantity	Man Day Rate	Proposed Man Days	Total Amount (In Rupees)
			(A)	(B)	(A)*(B)
	Key Personnel				
1.	Team Leader	1			
2.	Higher Education Expert	Min. of 1 Nos.			
3.	ICT Specialist	Min. of 1 Nos.			
4.	Data Analyst	Min. of 1 Nos.			
5.	Evaluation Specialist	Min. of 1 Nos.			
	Professional Staff				
6.	Researcher	Min. of 2 Nos.			
	Additional Staff, if any				

Note: Min. is representative form of "Minimum"

BANK MANDATE FORM

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)/REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS BY BIDDER

A. DETAIL OF ACCOUNT HOLDER:

NAME OF THE ACCOUNT HOLDER
COMPLETE CONTACT ADDRESS
TELEPHONE NUMBER/FAX/EMAIL

B. BANK ACCOUNT DETAILS:

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS TELEPHONE NUMBER AND EMAIL	
WHETHER THE BRANCH IS RTGS ENABLED? IF YES, THEN WHAT IS THE BRANCH'S IFSC CODE	
IS THE BRANCH ALSO NEFT ENABLED?	
TYPE OF BANK ACCOUNT (SB/CURRENT/CASH CREDIT)	
COMPLETE BANK ACCOUNT NUMBER (LATEST)	
MICR CODE OF BANK	
BSR CODE OF BANK	
DATE OF EFFECT	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user instruction responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Date :

Signature of Customer

Certified that the particulars furnished above are correct as per our records.

Date :

Signature of Customer

1. Please attach a photocopy of the cheque along with the verification obtained from the bank.
2. In case your Branch is presently not "RTGS enabled" then upon its up-gradation to "RTGS Enabled" branch. Please submit the information again in the above proforma to the Department at earliest.

Template for Evaluation of Central Sector Scheme: [Scheme Name]

Name of Department / Name of Ministry

1. EXECUTIVE SUMMARY

2. OVERVIEW OF THE SCHEME

2.1 Background of the Scheme

- a) Brief write up on the scheme including objectives, Implementation Mechanism, scheme architecture/ design
- b) Name of Sub-schemes/ components
- c) Year of commencement of scheme
- d) Present status with coverage of scheme (operational/ non-operational)
- e) Sustainable Development Goals (SDG) Served
- f) Alignment with Viksit Bharat 2047 Vision
- g) Fund Flow mechanism (National and sub-national level)

2.2 Budgetary allocation and expenditure pattern of the scheme

Sub-scheme/ Component	[Year 1]			[Year 2]			[Year 3]			[Year 4]			[Year 5]		
	BE	RE	Actual	BE	RE	Actual	BE	RE	Actual	BE	RE	Actual	BE	RE	Actual

2.3 Summary of past evaluation since inception of scheme

Year of Evaluation	Agency hired for Evaluation	Recommendations made and accepted	Recommendations made but not accepted

3. METHODOLOGY

3.1 Sample size and sample collection process- The approach should be to derive a sample size based on some key output/outcome parameter of the scheme. The States/Districts/Villages & UCBs could be graded in terms of performance of the states in these indicators and accordingly representation from each such Strata be finalized systematically. While doing so, regional representation in terms of Zones as per NSSO (consisting of States/UTs) and aspirational districts/blocks may also be kept in mind.

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3.2 Baseline data on Key Performance Index (KPIs): Baseline data on select KPIs (15 to 25 central to measure the effectiveness of the scheme in terms of its meeting the scheme objective to be collected: -

3.2 (a) For New Scheme: Baseline data to be collected through a baseline survey from the field. This could be done anytime during the commencement of the scheme to six months of it being in operation. This data and accompanying report are to be kept safely by the M/Ds. This would be followed by a mid-line survey, ideally after 2-3 years of its operation.

3.2 (b) For Existing Scheme: Synthetic baseline data may be created using secondary and administrative data to which these KPIs are to be compared. In any case, the current evaluation data has to be stored properly to be used in the future as an anchor dataset to carry out proper analysis of the ongoing schemes.

3.3 Evaluation Tools used: Various evaluation tools can be used in the primary survey such as Household questionnaires, Key Informant Interviews, Focused Group Discussions, etc. This would depend on the focus and orientation of the scheme.

3.4 Data collection tools: Computer Assisted Personal Interview (CAPI) tools to be adopted.

4. OBJECTIVE OF THE STUDY

4.1 Effectiveness of the scheme in terms of achieving its intended objectives as per the scheme guidelines (To be analysed on the Output/Outcome/Impact indicators)

4.2 Additional parameters

- a) Awareness and Coverage of Scheme-uptake by beneficiaries

State				District			
Urban		Rural		Urban		Rural	
Male	Female	Male	Female	Male	Female	Male	Female
SC/ST	SC/ST	SC/ST	SC/ST	SC/ST	SC/ST	SC/ST	SC/ST

- b) Assessment of implementation process and fund flow mechanism
- c) Training/ Capacity building of administrators/ facilitators, IEC activities etc.
- d) Asset/ Service creation, if any, assess adequacy and quality and & maintenance plan/recurring expenditure associated with it

Signature

- e) Benefits (Individual, community)
- f) Convergence with scheme of own Ministry/ Department or of other Ministry/ Department and with the scheme of States/UTs.

4.3 Gaps in achievement of outcomes

4.4 Key Bottlenecks & Challenges

4.5 Input Use Efficiency

4.6 Best Practices/Case Studies

4.7 Most Significant Change (due to the scheme/intervention)

5. OBSERVATIONS AND RECOMMENDATIONS

5.1 Thematic Assessment

- i. Improving **value for money** through identification of avoidable duplication and overlaps between different schemes
- ii. Assessing the continued **relevance** and their effectiveness and efficiency in achieving the intended objectives.
- iii. Reduction in **avoidable overhead expenditure** on consultants, programme management, administration etc.

5.2 Externalities

6. CONCLUSION

6.1 Issues & challenges (data must attempt to gather information on, but not limited to, the following)

Has the intervention caused a significant change in the lives of the intended beneficiaries?

How did the intervention cause higher-level effects (such as changes in norms or systems)?

Did all the intended target groups, including the most disadvantaged and vulnerable, benefit equally from the intervention?

Is the intervention transformative – does it create enduring changes in norms – including gender norms – and systems, whether intended or not?

Is the intervention leading to other changes, including “scalable” or “replicable” results?

How will the intervention contribute to changing society for the better?

6.2 Vision for the future

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