



**Invitation of e-Tenders from Event Management
Agencies for organizing
'Akhil Bhartiya Shiksha Samagam 2025'
to be held at Bharat Mandapam, New Delhi
on 29th July 2025
(QCBS based Short-term 2-packet tenders)**

NIT No.: EdCIL/EIS-EPS/MOE/EM/ABSS-2025

Dated: 04/07/2025

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DISCLAIMER

The information contained in this Tender document (the "TENDER") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this TENDER and such other terms and conditions subject to which such information is provided.

This TENDER is not an Agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this TENDER is to provide interested parties with information that may be useful to them in making their financial offers (BIDs) pursuant to this TENDER. This TENDER includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This TENDER may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this TENDER. The assumptions, assessments, statements and information contained in the Bidding Documents, especially the Feasibility Report, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this TENDER and obtain independent advice from appropriate sources.

Information provided in this TENDER to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this TENDER or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the TENDER and any assessment, assumption, statement or information contained therein or deemed to form part of this TENDER or arising in any way for participation in this BID Stage.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this TENDER. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this TENDER.

The issue of this TENDER does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the Project and the Authority reserves the right to reject all or any of the Bidders or BIDs without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its BID including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority, site visits, investigations, studies, or any other costs incurred in connection with or relating to its BID. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the BID, regardless of the conduct or outcome of the Bidding Process.

ABBREVIATIONS

ABSS	Akhil Bhartiya Shiksha Samagam
AS	Advisory Services
BOQ	Bill of Quantity
CPSE	Central Public Sector Enterprise
CV	Curriculum Vitae
DAVP	Directorate of Advertising and Visual Publicity
DD	Demand Draft
DPR	Detailed Project Report
DSC	Digital Signature Certificate
EdCIL	Educational Consultants India Limited
EM	Event Management
EMD	Earnest Money Deposit
EPS	Educational Procurement Services
FDR	Fixed Deposit Receipt
GOI	Government of India
HESPIS	Higher Education Statistics and Public Information System
ICT	Information and Communication Technology
IECC	International Exhibition cum Convention Centre
IIM	Indian Institute of Management
IIT	Indian Institute of Technology
IIIT	Indian Institute of Information Technology
IISER	Indian Institute of Science Education and Research
ITPO	India Trade Promotion Organization
LLP	Limited Liability Partnership
LOA	Letter of Award
MDM	Mid-Day Meal
MOE	Ministry of Education
MORD	Ministry of Rural Development
MSDE	Ministry of Skill Development and Entrepreneurship
MSME	Micro, Small & Medium Enterprises
NCR	National Capital Region
NEP	National Education Policy
NIC	National Informatics Centre
NIT	Notice Inviting Tender
NMEICT	National Mission on Education through Information & Communication Technology
NSDC	National Skill Development Corporation
PBG	Performance Bank Guarantee
PMC	Project Management Consultancy
PMMMNTT	Pandit Madan Mohan Malviya National Mission on Teachers & Teaching
PMO	Prime Minister's Office
PMSU	Project Management Support Unit
PPT	Power Point Presentation

PQ	Pre-Qualification
PSU	Public Sector Undertaking
QCBS	Quality cum Cost Based System
RFP	Request for Proposal
SOW	Scope of Work
SSA	Samagra Shiksha Abhiyan
SSC	Sector Skill Councils
TOE	Tender Opening Event
TSG	Technical Support Group
VC	Vice Chancellor
VIP	Very Important Person

DEFINITIONS

Authorized Signatory	The bidder's representative/ officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/ authority having the Power of Attorney (PoA) from the competent authority of the respective Bidding service provider.
Bid	"Bid" means the response to this document presented in Two documents, Technical Bid and Financial Bid, which are supplied with necessary documents and forms as given in Annexure/s, complete in all respect adhering to the instructions and spirit of this document.
Bidder	"Bidder" means any service provider/ agency/ company/ contractor/ supplier responding to Request for Proposal and who makes a Bid.
Contract	"The Contract" means the agreement entered into between EdCIL and the selected bidder(s) in terms of clauses mentioned.
Contractor	means a Service provider/ Agency means who is able to provide services to EdCIL.
Day	"Day" means a working day as per Government of India (GOI).
EdCIL	EdCIL (India) Limited.
TC	Tender Committee
NCR	Only for this tender purpose, NCR may include Delhi, Gautam Budh Nagar (NOIDA & Greater Noida), Ghaziabad, Faridabad, Gurgaon.
Tendering Authority	EdCIL in this Bid Document.
Services	"Services" means the services to be delivered by the successful bidder and as required to run the project successfully as per the Contract. A service is the intangible equivalent of an economic good.
Agency	" Agency " means a Service provider/ Contractor who is able to provide services to EdCIL.
Proposal	" Proposal " means the Technical Proposal and the Financial Proposal of the Consultant.
RFP	" RFP " means the Request for Proposals to be prepared by the agency.

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CHAPTER - 1: INTRODUCTION

EdCIL (India) Limited, a **Mini Ratna CPSE** (Central Public Sector Enterprise), was incorporated in 1981, under the Ministry of Education (MOE). It is an ISO 9001:2015 & 14001:2015 Certified Company. It is a continuously dividend paying and profit-making company and the only CPSE (Central Public Sector Enterprise) under the Ministry of Education to serve the education sector.

1.1 The company over its Four decade of existence has executed many projects and consultancies and has a large number of satisfied clients spanning across Govt. of India, State Governments, Foreign Missions, Autonomous Bodies, Centres of Excellence (IITs, IIMs, IIITs, IISERs etc.) and large corporates.

1.2 EdCIL offers a wide range of Information and Communication Technology (ICT) consultancy, Turnkey and Technology solutions in different segments of Education and Human Resource Development within the country and overseas. EdCIL currently runs Project Management Support Units (PMSUs) known as Technical Support Groups (TSGs) for Pan India projects of Ministry of Education like “Samagra Shiksha Abhiyan (SSA)”, “Mid-Day Meal Scheme (MDM)”, “National Mission on Education through Information & Communication Technology (NMEICT)”, “Higher Education Statistics and Public Information System (HESPIS)”, “Rashtriya Uchcharat Shiksha Abhiyan (RUSA), Rashtriya Madhyamik Shiksha Abhiyan (RMSA) etc.

1.3 EDCIL presently has strong verticals in the following areas:

1.3.1 Educational Infrastructure Services (EIS): The EIS vertical provides Educational Infrastructure Services (**Turnkey execution and Project Management Consultancy (PMC) from concept to commissioning**) services to the Educational Institutions.

1.3.2 Educational Procurement Services (EPS): EPS vertical provides the **Procurement of educational aids** ranging from school kits to hi-tech laboratory equipment focusing on maximizing Total Cost of Ownership in educational and human resource development space.

1.3.3 Advisory Services (AS): Offers advisory services ranging from preparation of **Detailed Project Report (DPR)**, formulation for setting up of any Educational Institution, organizational restructuring, impact assessment studies and curriculum deigning etc. Following key services are offered by the Advisory vertical in the Education (School Chains and Higher education) and HR advisory space:

- Preparation of Concept notes & Detailed Project Reports (DPRs) (Greenfield and Brown field), for all domestic institutions across states and central ministries and for expansion of global institutions in select countries in South East Asia and the Middle East
- Organization Restructuring(sectoral/institutional)
- Improving Operational Efficiency
- Digitization Planning
- Training Designing

- Impact assessment of two to three key schemes across different states
- Designing of new education schemes
- Policy recommendations to states
- Education content Design

1.3.4 Online Testing & Assessment Services: The company offer **online recruitment** services to various Government Departments/Public Sector Undertakings, Educational Institutions in order to select and appoint executives for various organizations, on Pan-India Basis. This is a large and high growth vertical of the company with opportunities for further increase in market share in view of the large size of market both in India and overseas.

1.3.5 Digital Education System (DES): The Company focuses on all emerging areas of **IT/ICT** applications in the both **Schools and Higher education**, such as Wi-Fi and Network Solutions, ERP implementation, E-content preparation, Virtual Classrooms and Smart Campuses etc.

1.3.6 Overseas Education Services (OES): The following services are specifically offered to high potential target markets covering mostly SAARC, Middle East and African nations:

- Placement of Overseas Students in select Indian Institutes (sponsored schemes as well as SFS segments)
- Placement of Indian faculty in overseas institutes.
- Student/faculty exchanges.

1.3.7 Technical Support Group (TSG): This is EDCIL's project management and logistical support vertical to extend operational support to Ministry of Education (MOE) in implementing several Mega Pan-India projects/schemes.

1.3.8 Study in India Programme: MOE appointed EdCIL as nodal agency for implementation of recently launched programme "Study in India"; initiative aims to make India a preferred education hub for students all across the globe, by elevating its position in the global educational landscape.

1.4 The company has expertise and large network of alliance partners and tie-up with quality monitoring bodies to undertake skill building including Information and Communication Technology (ICT) training and Teachers training projects. The successful clients include:

National

Various Ministries; State Government; Statutory/ Autonomous Bodies/ Public Sector Undertakings; Private Sector;

Overseas

Alemaya Agricultural University, Ethiopia; Association of Professional Engineers, Scientists and Managers (APESMA), Australia, DEAKIN University, Australia; Arba Minch Water Technology Institute, Ethiopia; Atilim University, Turkey; British Universities India

Consortium, United Kingdom; New Zealand Education International Ltd. New Zealand; University of Kocaeli, Turkey; University of Witwatersrand, South Africa; Wellington Polytechnic, New Zealand etc.

1.5 EdCIL has executed several projects in above mentioned areas with international finance assistance viz., the World Bank, Asian Development Bank, African Development Bank and other International funding institutions.

CHAPTER - 2: NOTICE INVITING TENDER

NIT No.: EdCIL/EIS-EPS/MOE/EM/ABSS-2025

Date: 04/07/2025

2.1 EdCIL (India) Limited, on behalf of Ministry of Education invites short term open two packet QCBS system based e-tender from Expert and experienced Event Management agency for organizing event management activities for “Akhil Bhartiya Shiksha Samagam 2025” on the occasion of 5th anniversary of National Education Policy 2020.

S. No.	Item	Details
1	Name of Work: Organizing Event management activities for “ Akhil Bhartiya Shiksha Samagam 2025 ” with all preparations and protocols for the Inaugural Session, Thematic Sessions, Exhibitions, Valedictory Session etc.	Place: Bharat Mandapam, IECC, ITPO Pragati Maidan, New Delhi. Date: 29 th July 2025
2	Date of availability of Tender Document	04.07.2025 to 14.07.2025 up to 11:00 hours
3	Mode of Selection	Short Term Open e-Tender two packet on QCBS system
4	Last date and time for submission of bids	14.07.2025 up to 12:00 hours
5	Bid validity	90 days from the date of submission of Bid
6	Opening of Technical Bid	14.07.2025 at 12:30 hours
7	Presentation by the Bidders to the Evaluation Committee	14.07.2025 at 15:00 hours (changes, if any will be intimated)
8	Opening of Financial Bid	Qualified bidders would be informed separately
9	Earnest Money Deposit (EMD)	Rs. 4,86,000/- (in the form of Demand Draft/ Bank Transfer)
10	Cost of Bid Document	“NIL”

2.2 Earnest Money (EMD)

2.2.1 The bidder shall furnish along with bid an Earnest Money deposit amounting to Rs. 4,86,000/- (Rupees Four Lakhs Eighty-Six Thousand Only) in the form of Direct Bank Transfer/ Demand Draft in favour of EdCIL India Limited payable at Noida. Bids received without EMD shall be summarily rejected.

2.2.2 The earnest money of unsuccessful bidders shall be returned later after issue of Letter of Award (LOA) to the successful bidder or signing of contract with the successful bidder, whichever is earlier. No interest on EMD money shall be paid.

2.2.3 EdCIL reserve the rights to cancel this tender without assigning any reasons.

2.3 All the Participated Bidders qualifying the minimum eligibility criteria should submit their PPT along with Bid in PDF and bring the copy of presentation (PPT) and present before the Evaluation Committee on the scheduled date and time at EdCIL House, 18A, Sector 16A, Noida.

Chief General Manager (EIS-EPS)
EdCIL (India) Limited,
18 A, Sector-16A, Noida-201 301
Tel: 0120-4310840
Email: cgm.infracivil@edcil.co.in
Tel: +91120-4156001, 4154003,
0120-2512004,05,06 [EPBX.: 600].

CHAPTER 3: INSTRUCTIONS FOR E-TENDERING

3.1 Instructions for Online Bid Submission:

3.1.1 E-tendering is new technology for conducting public procurement in a transparent and secured manner. As per Government of India's directives, EdCIL(India) Limited has adopted E-tendering.

3.1.2 For conducting electronic tendering, EdCIL (India) Limited has decided to use Electronic tender portal link available with detailed information on e-tendering process at EdCIL website. This portal built using Electronic tender's software is referred to as <http://www.tenderwizard.com/EDCIL>.

3.1.3 The bidders are required to submit soft copies of their bids electronically on <http://www.tenderwizard.com/EDCIL> e-tendering website, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the Tender Wizard E-Tendering Portal, prepare their bids in accordance with the requirements and submitting their bids online on the Tender Wizard E-Tendering Portal.

3.1.4 The scope of work to be tendered is available in the complete bid documents which can be viewed /downloaded from Tender Wizard E-Tendering Portal of <http://www.tenderwizard.com/EDCIL>. Both Technical Bid and Financial Bid will be submitted concurrently duly digitally signed in the website <http://www.tenderwizard.com/EDCIL>. No claim shall be entertained on account of disruptions of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags, if any.

3.1.5 All Corrigendum/ Amendment/ Corrections, if any, will be published on the website <http://www.tenderwizard.com/EDCIL> as well as on EdCIL's website

3.1.6 It is mandatory for all the applicants to have class-III Digital Signature Certificate (in the name of person who will sign the bid document) from any of the licensed certifying agency (Bidders can see the list of licensed Certifying Agencies from the link www.cca.gov.in) to participate in e-Procurement of EDCIL.

3.1.7 It is mandatory for the bidders to get their firm / company registered with e-procurement portal of EDCIL, i.e. www.tenderwizard.com/EDCIL to have user ID & password by submitting a non-refundable annual registration charges of Rs. 2,000/- (Registration charges for 1 year) (Exclusive of taxes, levies, etc.) Which can be paid online using the e-payment gateway to KEONICS through the portal address mentioned above? The registration so obtained by the prospective bidder shall be valid for one year from the date of its issue and shall be subsequently renewed.

a) Participant shall safely keep their User ID and password, which will be issued by the service provider i.e. KEONICS Ltd. upon registration, and which is necessary for e-tendering.

b) Bidders are advised to change the password immediately on receipt of

activation mail.

- c) Bidders shall not disclose their User ID as well as password and other material information relating to the e-tendering to any one and safeguard its secrecy.

3.1.8 Tenders should be submitted only through Tender Wizard E-Tendering Portal and obtain the Tender Acknowledgement copy as a proof of successful submission.

3.1.9 Vendors are requested to contact at Tender wizard Helpdesk for any information regarding E-tendering / training.

- a) For online registration, intended bidders may write us at harishkumar.kb@etenderwizard.com or contact no. 080-40482100/ 9964074577/ 9650520101

- b) For any further query related to Training Session, Tender Uploading/ downloading or any other query related to tender please contact Tender wizard Helpdesk.

Telephone: 080-40482100/ 9650520101/ 9964074577 or
write us mail on Email Id:- harishkumar.kb@etenderwizard.com,

3.2 Digital Signature Certificates

For integrity of data and authenticity/non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Signature Certificate (DSC). Also referred to as Digital Signature Certificate (DSC) of Class 2 or above, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

3.3 Registration

3.3.1 To use the **Tender Wizard E-Tendering Portal**, vendors need to register on the portal by going on the link provided at EdCIL tender webpage as <http://www.tenderwizard.com/EDCIL>. Registration of each organization is to be done by one of its senior persons who will be the main person coordinating for the e-tendering activities. In **Tender Wizard Portal** terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and click on the 'Supplier Organization' link under 'Registration' (on the Home Page) and follow further instructions as given on the site. Pay Annual Registration Fee as applicable.

3.3.2 After successful submission of Registration details and Annual Registration Fee, please contact **Tender Wizard** Helpdesk (as given below), to get your registration accepted/activated.

3.3.3 Important Note:

- I. To minimize the problems during the use of **Tender Wizard E-Tendering Portal** (including the Registration process), it is recommended that the user should use as per the instructions given under 'Tender Wizard E-Tendering Portal User-Guidance

Centre' located on Home Page, including instructions for timely registration on Portal. The instructions relating to 'Essential Computer Security Settings for Use of Tender Wizard E-Tendering Portal and 'Important Functionality Checks' should be especially taken into cognizance.

II. Please note that even after acceptance of your registration by the Service Provider, to respond to a tender you will also require time to complete activities related to your organization, such as creation of users, assigning roles to them, etc.

3.4 SEARCHING FOR TENDER DOCUMENTS

3.4.1 There are various search options built in the Tender Wizard E-Tendering Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID/ Tender Search Code (TSC), organization name, location, date, value, etc. There is also an option of advanced search for tenders, where in the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other key words etc. to search for a tender published on the Tender Wizard E-Tendering Portal.

3.4.2 Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. This would enable the Tender Wizard E-Tendering Portal to intimate the bidders through e-mail alert in case there is any corrigendum issued to the tender document.

3.4.3 The bidder should make a note of the unique Tender ID/ Tender Search Code (TSC) assigned to each tender, in case they want to obtain any clarification/help from the Help desk.

3.5 PREPARATION OF BIDS

3.5.1 Bidder should take into account any corrigendum/ addendum published on the portal before submitting their bids.

3.5.2 Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents-including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3.5.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/ schedule and generally, they can only be in PDF format.

3.6 SUBMISSION OF BIDS

3.6.1 Bidder should log into the site well in advance for bid submission and complete all formalities of registration (at least two days in advance of the closing date) so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be sole responsible for any delay in uploading of bid within the stipulated time.

3.6.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3.6.3 Bidder has to pay the EMD as applicable through demand draft as per tender condition in favour of “**EdCIL (India) Ltd**” payable at **Noida** and enter details of the instruments. An original copy of demand draft for EMD is required to be submitted.

3.6.4 A standard Financial Bid form has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the financial bid format is found to be modified by the bidder, the bid will be rejected.

3.6.5 The server time (which is displayed on the bidder’s dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

3.6.6 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

3.6.7 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

3.7 ASSISTANCE TO BIDDERS

3.7.1 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority. For any other tender related queries bidders are requested to contact on below given numbers/email.

EdCIL/ Tender Wizard E-Tendering Portal Helpdesk	
Telephone/ Mobile	Customer Support: 080-40482100 (Multiple Telephone lines) Emergency Mobile Numbers: 9964074577/ 9650520101 (Please contact in case of emergency during non-working hours.)
E-mail ID	To Tender Wizard harishkumar.kb@etenderwizard.com varun.b@etenderwizard.com & cc to: advisory@edcil.co.in Cgm.infracivil@edcil.co.in

3.8 OFFLINE SUBMISSIONS: (AS PER TENDER REQUIREMENT)

3.8.1 The bidder is requested to submit the following documents in a Sealed Envelope to the above-mentioned address (given in NIT) before the start of Public Online Tender Opening Event.

- i. Original Demand Draft as EMD in the form of Demand Draft/ Bank Transfer.**
- ii. Original copy of the power-of-attorney, if applicable.**

- iii. **Bidders are advised to submit the technical bid documents fulfilling the minimum qualification criteria.**

Note: The Bidder should also upload the scanned copies of all the above-mentioned original documents as Bid-Annexure during Online Bid-Submission.

3.8.2 The envelope shall bear (the project name), the tender number and the words 'DO NOT OPEN BEFORE' (due date &time).

3.9 MINIMUM REQUIREMENTS AT BIDDER'S END

3.9.1 Computer System having configuration with minimum Windows 7 or above, and Broadband connectivity

3.9.2 Digital Certificate(s)

Note:

3.9.3 The Bid shall be typed in English and signed by the Bidder or a person duly authorized to bind the Bidder to the Contract. The person(s) signing the Bids shall initial all pages of the Bids.

3.9.4 All envelopes should be securely sealed and stamped.

3.9.5 It is mandatory for the Bidder to quote for all the items mentioned in the tender.

CHAPTER-4: BRIEF INFORMATION ON PROGRAM

Name of event: Akhil Bhartiya Shiksha Samagam (ABSS) 2025

Date: 29th July 2025 (Tuesday)

Venue: Bharat Mandapam, Pragati Maidan, New Delhi

Activities in broadlines, proposed during ABSS 2025 event

- Launch of initiatives under NEP, 2020
- Brainstorming and identifying various approaches and methodologies to implement NEP, 2020
- Effectively articulate the roadmap and implementation strategies, fostering knowledge exchange, discuss challenges
- To provide a common platform for all stakeholders to come together and network for effective, smooth, and timely implementation of the NEP 2020
- To deliberate, and share best practices for the implementation of NEP
- Exhibitions on various themes of NEP, 2020

4.1 Inaugural Session [9.30 AM – 11.00 AM (tentative)] on Day 29th July 2025

Venue: Plenary Hall, Level 3, Bharat Mandapam, Pragati Maidan, New Delhi (visitors entry from Gate no. 6/ 7)

Number of Participants: 3000 Approx.

The event is about 1.5-2 hours Programme. The broad flow of the event is as follows:

1. Event Flow

- I. Welcome Speech by Hon'ble Shiksha Mantri
- II. Short video on achievements of NEP 2020
- III. Launch of initiatives under NEP 2020 by the VVIP
- IV. Address by the VVIP

2. VVIP Protocols

The selected bidder is advised to follow all essential protocol and security norms for the effective functioning of the event. All necessary permissions and clearances with regard to VVIP activities shall be obtained by the successful bidder. However, required assistance will be provided by EdCIL in coordination with MOE. All safety precautions are to be taken by the successful bidder for success of the event.

3. Attendees

Cabinet Ministers/ Minister of States of various Ministries, VCs/ Directors/ Heads of Universities/ INIs/ IITs/ IIMs/ CUs etc., Representatives from Industry, Students from various Universities/ Higher Education Institutes, Faculties, Teachers, Ministerial staff, staff of VVIP office, Door darshan, NDMC, Delhi Police, etc.

4.2 Thematic Sessions (2 parallel sessions at a time)

S. No.	Date	Time (tentative)	Session & Venue	
1	29.07.2025	11:30-12:30 (Forenoon)	Session 1 (Meeting room 1)	Session 2 (Meeting room 2)
2	29.07.2025	12:30-13:30 (Afternoon)	Session 3 (Meeting room 1)	Session 4 (Meeting room 2)

Speakers & Participants of thematic sessions: VCs/ Directors/ Heads of Universities/ INIs/ IITs/ IIMs/ CUs etc., Representatives from Industry, Students from various Universities/ Higher Education Institutes, Teachers, etc.

4.3 Valedictory Session [14:30 onwards (tentative)]

Chief Guest: Hon'ble Shiksha Mantri

Tentative Venue: Auditorium-1, Level 2, BHARAT MANDAPAM, Pragati Maidan, New Delhi

Number of Participants: 600 Approx.

4.4 Exhibition (29th July 2025)

Tentative Venue: Exhibition Hall No. 14, Pragati Maidan, New Delhi

CHAPTER-5: SCOPE OF WORK

The Bidder/s are required to visit the site (BHARAT MANDAPAM, ITPO, Pragati Maidan at New Delhi) and familiarize themselves of the event requirements before submitting their bid. In case of any doubt, CGM (EIS & EPS), EdCIL may be contacted for understanding of scope and work.

5.1 Creative Innovative Ideas

- Creative and innovative design work for branding of the event.
- Elaborated presentation on the nature of subject work. The Presentation should be with innovative and interesting ideas.
- Digital attractions and technology to be used to showcase the event.
- Overall theme and conceptualization of the event.
- Content and Audio – Visuals.
- Elaborated presentation on the nature of launches.
- Out of the box innovative thinking and idea generations.
- Use of technology.

5.2 Identification and sanitization of the Venue

The aim of this section is to help bidder to formulate a comprehensive map or plan of the site. Bidder will need to consider potential hazards, access and egress of emergency services, and other needs such as pedestrians, traffic and shelter.

Some considerations to get audience on the right track include:

- Where are the designated evacuation points?
- Take note of where the fire extinguishers are located – take note also of their tags and when they were last tested and all the fire extinguishers should be working condition.
- A site plan is a map of the event and is essential for event planning and management.
- Schedule rain plan, if applicable.

5.3 Event Management

The bidder should provide essential Temporary Structures wherever required which includes - a stage or platform, a tent, marquee or booth, a seating stand, a prefabricated building. Event organizers should consult with their local government authority when temporary structures are required.

- **Lighting and Power:**

- Even in venues darkened for the performance, lighting should always be adequate to identify exits as well as corridors and aisles leading to them.
- Auxiliary battery power or generators should be installed to provide light in a power outage and to power the public address system.
- As many concerts are performed with only stage lighting, access to the main lighting or house lights is essential in case of an emergency.
- The location of the controls for these lights, and the operation of the controls, must be known to those on-site responsible for emergencies. The name and contact number

of the controllers of light and DG set to be made available before the start of the event to the control room.

- Bidder should have emergency light and power arrangement for the venue of event. The bidder should clearly describe about the arrangements of emergency power and lighting systems proposed for the event at the designated place. An electrician with his team of support staffs to be available during the entire event.

- **Signage:**

- Clear appropriate signage is essential.
- When and where signage can be placed. Examples of signage required include: Entrances and exits, directions/ ways, seating arrangements, Parking, Toilets, First Aid post, Security information/ Communication/ Incident Control Centre. As per requirement and item given in BOQ, trained manpower/ ushers to be provided in case of senior government officials/ VIPs/ Divyangjan/ students.

- **A/V Capabilities:**

- Microphones – wired or wireless, Microphones – hand held or lavalier, Microphones - table or floor stands.
- Video cameras.
- Portable sound systems, Mixer boards.
- Desktop – laptop computers.
- Projectors.
- Media Sources; CD - DVD - Visual Presenter.
- Screens.
- Lecterns- With / without microphone.
- Supplemental lighting, Specialty lighting – trusses – rigging – spots, Lighting, placement for presenters & speakers.
- Electrical supply OK or additional needed Staging built-in or rental of risers if needed.
- Hand rails and steps to order Background music – Sound effects.
- Speaker-ready rooms (Green room).
- Speaker's live screen review monitor.
- Any other equipment essential for the success of event.

5.4 Programme and Event Flow

- Drafting a sequence of event-activities time to time scheduling to be listed in the order that they occurred.
- They go in time order from the beginning to the middle to the end without jumping around in time.

5.5 Innovative activities using technology during the event.

- Innovative ideas need to be approved by the MoE. Necessary presentation and details along with the tentative cost to be submitted to EdCIL before start of activity.

5.6 VVIP arrangements including VVIP Lounge, protocol and other formalities.

- The authorised representative of successful bidder should be present during security protocol meetings/ Security reviews & visits to the place of event.

5.7 Invitees management

- List of Invitees
- Manage Invitations & passes
- Manage Email Invitations
- Tracking Links
- Follow-up Mechanism

5.8 Crowd management – The successful bidder should keep sufficient trained manpower to control overcrowding inside and outside of the main event area. Necessary barricading/ way to be designated wherever required.

5.9 Social Media & Content creation:

- Making of films on achievement of National Education Policy 2020
- Photography and videography of entire event
- Event highlight videos
- Testimonials
- Audio Video clips & bytes
- Creation of social media content, posts and media promotions on digital platforms
- Creation of graphic contents to be posted on social media platforms with or without audio

5.10 Minimum Infrastructure required:

- Stage size with combination of elevated and ground level design accommodating the necessary equipment/ instruments with suitable lighting effects.
- Stage Lighting should be of suitable rating & of reputed brand as per the requirement of the event and stage Necessary lighting arrangements for live telecast of the event.
- Suitable LED installation with Suitable number of rated projectors for projection system.
- Professional sound system of reputed brand of required capacity as per event including Public Address Services.
- Silent diesel power generator sets of desired capacity at location of event in compliance to the Latest state and Central Govt Environmental rules and Guidelines.
- The requirements/ items as mentioned above & in BOQ of this tender may likely to change as per the layout or design finalised by MOE or may change due to security/ protocol reasons. Quantities executed may be paid as per actual.
- Arrangements of mobile toilets.

Please Note: The Successful bidder shall also have the option to place before the Client any new technology/ new concept/ new idea w.r.t the arrangements, infrastructure requirements etc. as part of the Concept Presentation. The Client reserves the right to approve/ disapprove the same

and no change in the above stated infrastructure requirements or event capacity shall be allowed without prior written approval of the Client.

Time Line:

After selection of the agency, the agency will be issued a work order. On acceptance of the work order, the agency will immediately start the process of roll out of activities.

Agency would be allowed to enter the venue on One (1) day prior to the event date to start physical execution. The premises of Pragati Maidan shall have to be made vacant and handed over to them within 24 hours of completion of the event. The successful bidder shall depute their authorized representative for entry and exit of ITPO gates and shall be responsible for identification of transporter and materials for the event. The necessary coordination with the security officials and protocols of ITPO shall be followed by the successful bidder.

NOTE:

- a) Agencies suggestions: Any other factor incidental for the function
- b) The scope of work is not restricted and the suggestions from the agencies will be welcomed
- c) The agency will provide full support/ execute any other activities assigned to them time to time by MOE/ EdCIL during the event.
- d) Variations can happen in quantities and scope. Written communication shall be made for any changes or addition or deletions of activities or scope.
- e) Items such as shooting of videos/ films/ documentary, which are not available in BOQ shall be worked out on DAVP rates, wherever applicable. However, for any additions in cost, the same has to be justified with documents/ past work orders, if any.

CHAPTER-6: INSTRUCTIONS TO BIDDERS

6.1 Technical Eligibility Criteria for the Agencies

6.1.1 The experienced agencies worked for large event management involving The Hon'ble President of India or The Hon'ble Prime Minister of India, **and** empanelled with DAVP as a multimedia agency under Category 'A' or having minimum average annual turnover of Rs. 100 Crores in past three completed financial years (F.Y.: 2022-23, 2023-24 & 2024-25) are only eligible to participate in this appointment process.

6.1.2 The Bidder should not have been blacklisted/ debarred by any Central Government/ Public Sector Undertaking as on the date of bid submission. Copy of undertaking signed by authorized signatory should be submitted with the technical bid.

6.1.3 The bidder should be an exclusively registered Event management Agency/ company (Pvt Ltd., or Ltd., company/ public Ltd/ partnership firm/ Proprietorship firm/ LLP) for not less than 10 years on the date of press notification. **No consortium/ No Joint Venture is allowed.**

6.2 Evaluation of Proposals

6.2.1 Evaluation of Technical Proposal:

Bidders are advised to submit the Technical bid, in a sealed envelope addressed to CGM (AS), EdCIL (India) Limited, EdCIL House, 18A, Sector 16A, Noida – 201 301 (U.P). The Evaluation Committee intends to evaluate the Technical Proposals, by applying the evaluation criteria as detailed below. Each responsive Proposal shall be given a technical score under Quality & Cost Based Selection (QCBS) criteria.

6.2.2 Evaluation Criteria:

6.2.2.1 The technically qualified Bidders shall be invited to make a detailed presentation to the Tender Committee in a Power Point Format (PPT) (duration of presentation is 20 minutes) for evaluation purposes. This presentation shall be made only by the eligible qualified Bidders on a scheduled date or time as mentioned else where in the tender at EdCIL (India) Limited, EdCIL House, 18A, Sector 16A, Noida – 201 301 (U.P).

6.2.2.2 The Technical Proposals of the qualified Bidders shall be analyzed and evaluated and the Technical Proposal Marks (TPM) shall be assigned to the proposal of each Bidder. Details of evaluation parameters are as shown below:

S. No.	Bid Component	Technical Proposal Marks
1	Prior experience of the Bidder (Total Marks: 50)	
1a)	<p>The Bidder should have successfully executed at least 2 major events in the last 4 completed financial years (2021-22, 2022-23, 2023-24 & 2024-25) and during the current financial year 2025-26 (project/ event, completed before the date of calling of this tender) for Government of India or any Central Ministry/ Government Departments/ CPSEs involving The Hon'ble President of India or the Hon'ble Prime Minister of India, out of which one event should be of a minimum value of Rs. 10 Crores.</p> <p>(i) 4 (four) major events out of which one event should be of a minimum value of Rs 10 (Ten) Crores = 25 Marks</p> <p>(ii) 3 (three) major events out of which one event should be of a minimum value of Rs 10 (Ten) Crores = 20 Marks</p> <p>(iii) 2 (two) Major events out of which one event should be of a minimum value of Rs 10 (Ten) Crores = 15 Marks</p> <p>(Copies of relevant work orders in the name of the bidding agency for such projects handled in the last 4 completed financial years and/ or in the current financial year should be submitted along with the technical bid.)</p>	25
1b)	<p>The Bidder should have successfully executed at least 01 exhibitions/ fairs/ event having minimum stalls of 50 nos. in the last 4 completed financial years (2021-22, 2022-23, 2023-24 & 2024-25) and/ or during the current financial year 2024-25 (event/ exhibition/ fair, completed before the date of calling of this tender NIT) for Government of India or any Central Ministry/ Government departments/ CPSEs.</p> <p>(i) Exhibition/ fair/ event having equal to or more than 150 stalls = 15 Marks</p> <p>(ii) Exhibition/ fair/ event having 100-149 stalls = 10 Marks</p> <p>(iii) Exhibition/ fair/ event having 50-99 stalls = 5 Marks</p> <p>(Copies of relevant work orders in the name of the bidding agency for such projects handled in the current and/ or last 4 completed financial years should be submitted along with the technical bid.)</p>	15
1c)	<p>The Bidder should have successfully executed at least One (01) event at Bharat Mandapam (IECC), New Delhi from the date of its functioning/ inauguration (completed before the date of calling of this tender NIT) for Government of India or any Central Ministry/ Government departments/ CPSEs.</p> <p>(i) 2 (Two) events at Bharat Mandapam (IECC) = 10 Marks</p> <p>(ii) 1 (One) event at Bharat Mandapam (IECC) = 5 Marks</p> <p>(Copies of relevant work orders in the name of the bidding agency for such projects handled should be submitted along with technical bid.)</p>	10

2	Project team and experience of key personnel (Total Marks: 20)	
2a)	The Bidder should have at least 10 regular professional manpower having relevant experience in organizing indoor/ outdoor events involving His Excellency, The President of India or the Hon'ble Prime Minister. CVs of 10 such professionals to be submitted with technical bid.	10
2b)	An Event Manager with experience of more than 10 (ten) years in organizing minimum three large scale event/s of similar nature. CVs of such professional to be submitted with technical bid.	5
2c)	Technical Crew with all lead members as specified here with more than 5 years of experience of working in eligible events. (Stage manager, Production Manager, Back Stage Crew Leader, Lighting Desk operator, Master Electrician). CV of such professionals to be submitted with technical bid.	5
3	Event Proposals (Total Marks: 30) (Presentation to be made on event concept and flow of maximum duration of 20 minutes to evaluation committee of EdCIL). The bidder shall submit a copy of such presentation in PPT [containing the concepts on proposed video/ audio profile, visual designs, layout details, creative, etc.] which will be kept as record.	
3a)	Understanding the requirements of the Event and concept/ theme for the project	10
3b)	Proposed concept & plan of the events <ul style="list-style-type: none"> • Pre-event activities plan • Tentative layout plan of activities • Creative's ideas • Innovative and tech-based ideas • Lighting & Sound effects • Media plan • End-to-end management • Access management • Crowd management • Adherence to the protocol of His Excellency, The President of India or The Hon'ble Prime Minister of India • Designs of Stage, Welcome Gates, LED walls, Barricading, Brandings, Decoration etc. • Others 	20
	TOTAL (1+2+3)	100

The Evaluation Committee shall evaluate and rank each Technical Proposal on the basis of the Proposal's responsiveness to the scope using the evaluation criteria and score system specified above. Each Technical Proposal shall receive a technical score as:

$$\text{Technical Proposal Marks (TPM)} = 100 \times \frac{\text{Technical Proposal under consideration}}{\text{Highest Technical bid}}$$

The Proposal shall be rejected if it does not achieve the minimum technical marks of 65 (sixty-five) out of maximum of 100 (one hundred) marks.

6.2.3 Evaluation of Financial Proposals:

Financial Proposals of the technically qualified Bidders as evaluated according to the above-mentioned evaluation matrix (i.e. the Bidders scoring more than 65 marks) shall be opened by the Techno-Commercial Evaluation Committee in the presence of the representative of the Bidders, who chose to attend the opening of bids. The quoted fee shall be read out and recorded.

$$\text{Financial Proposal Marks (FPM)} = 100 \times \frac{\text{Lowest Financial Bid}}{\text{Financial Bid under consideration}}$$

The lowest evaluated Financial Proposal will receive a maximum of 100 marks.

6.2.4 Final Evaluation:

The final evaluation will be made on the basis of the following:

- Weightage for the Technical Proposal: 0.7
- Weightage for the Financial Proposal: 0.3

Combined Technical and Financial score, **(HPM) = TPM x 0.7 + FPM x 0.3**

6.3 Award of Work

The Bidder with the highest aggregate score (HPM) on the merit of evaluation shall be awarded the work.

6.4 Obligations of Client:

The Client (EdCIL) will approach MOE for all clearances as shall be obtained by the Ministry. The agency shall be required to render assistance to MOE/ EdCIL on all statutory clearances as required for the assignment, from time to time.

6.5 Payment schedule:

The selected agency will be required to submit a Performance Security equivalent to 3% of contract value in the form of Bank Guarantee (issued from Nationalized/ Scheduled bank as per list enclosed at Annexure-V)/ Demand Draft (DD)/ FDR in favour of EdCIL India Limited payable at Noida. (The PBG/ FDR should be valid up to 30 days from the date of completion of the event.)

Payment stages:

- (a) 30% of the contract value shall be paid on submission of bills (GST invoice) against the stages/ items completed in full or on part.
- (b) Balance 70% payment shall be made after final bill submission by the agency after successful completion of the event to the entire satisfaction of the MOE/ EdCIL.

NOTE:

1. Payment shall be made only on the receipt of payment from Ministry of Education. In case of any shortcoming and/ or recovery imposed by MOE to EdCIL, the same shall be made from successful bidder on back-to-back basis.
2. Expenditure for the event execution & its related arrangements shall be duty of the successful bidder and no activity whatsoever shall be put on hold for release of payment.

6.6 Loss of Property and/or Life:

Any loss of property and/ or life during preparations of the event and the event itself would be borne entirely by the successful bidder and EdCIL shall not be held liable for any claims. The successful bidder shall be responsible for the payments arising out of any Third-Party claims. The successful bidder is advised to procure insurance for meeting such liabilities at his own expense.

6.7 Consortium

Any kind of JV/ Consortium for submission of this bid is not allowed.

6.8 Variation in Quantities/ Scope

The Scope of work as mentioned in this tender and BOQ is not restricted and may vary depending upon the last-minute requirements of MOE/ EdCIL for any reasons. Work or activity shall not be hold for any variation or release of payment against such variation. The variation as per actuals shall be paid provided EdCIL receives payment from the Ministry of Education on back-to-back basis. However, EdCIL reserves its right to hold, adjust, recover the payment for any shortcoming impacting the success of the event or any of its activities.

6.9 Modifications in program schedule

The EdCIL/ Ministry may ask the successful bidder to submit the video of the rehearsals of the program before the event and the Client has the right to make any modifications, addition or deletion in the program as per its requirements and the same shall have to be incorporated by the successful bidder.

6.10 Settlement of Disputes

6.10.1 The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the agreement or its interpretation. Any dispute between the parties, which cannot be settled amicably within 30 days of receipt, by one party of the other party's request for such amicable settlement, shall be submitted to arbitration by the sole Arbitrator to be appointed by EdCIL. The arbitration proceedings shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996. The arbitration proceedings shall be held at New Delhi and the Courts at New Delhi shall have the jurisdiction.

6.10.2 Either party's performance under this agreement is subject to acts of God, war, epidemics, government regulation, strikes, or any other occurrence of event(s) or emergency beyond the party's control (except for rains), making it impossible, illegal, or commercially impracticable for either party to perform its obligations under this agreement, in whole or in part.

6.10.3 In any or all cases, no dispute shall impact on the progress & successful execution of event. Disputes appeared during the event shall not hold any activity related to the event. Such dispute/s shall be taken for resolution only after the successful completion of the event.

6.11 Representations and Warranties

The successful bidder represents and warrants that all services performed under this Agreement shall be of professional quality conforming to generally accepted industry practices. Services performed by the successful bidder which are determined by EdCIL to be of less than professional quality shall, at the EdCIL's option, be corrected by the successful bidder, at the successful bidder's expense. All the materials and arrangements used for the event shall be at the cost of the successful bidder and nothing to be paid extra for the remaining. The scrap to be cleared by the successful bidder at their own cost.

6.12 Licenses and Rights for use of Names and Song

6.12.1 EdCIL does hereby grant to the successful bidder a limited non-exclusive license to use the Event name and EdCIL name solely in connection with the preparations, programmes and management of the events, provided the successful bidder complies with the terms and conditions contained in this Agreement.

6.12.2 The successful bidder shall not use the name of their own company in any official communication or promotional material pertaining to the event, either before, during or after the event without prior approval of EdCIL.

6.12.3 The Successful bidder shall not use the names and the song/ video/ jingles for any event or purpose other than the said event.

6.12.4 The authority of the Successful bidder to use the names and the song commences upon the effective date of this Agreement and terminates upon the expiration of the term of this Agreement or upon termination of this Agreement, whichever shall occur first.

6.12.5 The Successful bidder shall not sublicense, transfer or assign the use of the names and song/video to any person or entity without the prior consent of the EdCIL.

6.13 Right to Use of Site

6.13.1 EdCIL shall hand over the site of the event to the successful bidder, 1 (one) day prior to the date of the event for their preparation and management. Accordingly, the successful bidder, shall be required to handover the site back to the EdCIL within 24 Hours

of the completion of the event.

6.13.2 It is the obligation of the successful bidder to maintain the horticulture and fixtures already present in the sites during their term of use. In case of damages caused at the sites due to fault of Successful bidder, the EdCIL has right to claim for compensation/recovery from the due payment. The successful bidder shall not sublicense, transfer or assign the use of the site to any person or entity without the prior consent of the EdCIL.

6.14 Intellectual Property Rights

The selected bidder shall not use any material with intellectual property right without prior permission. The bidder shall have to take any and all permissions and clearance related to intellectual property used during the event. EdCIL shall not be held liable for any default.

6.15 Terms of Contract

The contract shall be effective on the date of its signing and shall continue until the date of the successful completion of both the events unless terminated sooner by either of the parties.

6.16 Termination

The contract shall stand terminated for following reasons:

- a) Successful completion of the event.
- b) In case of non-performance of work due.
 - Due to Force Majeure.
 - Due to non-performance of contract by either of the parties.

6.17 In case of Termination due to Force Majeure

Force Majeure shall mean occurrence in India of any act of God, such as rain, fire, flood, earthquake or other natural calamity causing the cancellation of the event. In such a case, the successful bidder shall be paid only for the time actually spent planning the event. In case of any material and equipments cost, the same shall be paid on actual basis.

6.18 In case of Termination by Client

Time is the essence of this event and in case of delay of any activity of this event Client reserves the right to terminate the contract and forfeit PBG submitted by the selected agency and recover other reputational losses from the agency and in such case no payment shall be made to the agency.

6.19 In case of Termination by the bidder

In case of withdrawal or termination of this agreement by the successful bidder, then the Client shall forfeit the Performance Security submitted by the successful bidder and the client can also forfeit the bank guarantee submitted against the mobilization advance paid to the successful bidder. The Client shall also claim compensation for damages incurred due to termination of contract on actual basis. In such cases, the successful bidder may be declared as defaulter and may be debarred or blacklisted by EdCIL.

6.20 Liquidated Damage & Penalty

It may kindly be noted that in the event the service provider fails to comply with any one or more terms and conditions mentioned in the RFP document and corrigendum thereto subsequently, EdCIL would reserve its right to recover liquidated damage up to 10% of the value of contract plus GST in addition to other rights and remedies available to the company shall be at absolute liberty and freedom to treat the proposal as rejected.

Similarly, for any delay, EdCIL would have right to levy liquidated damage maximum up to 10% of the contract value plus GST.

SELF-DECLARATION – NON-BLACKLISTING

(On Non-Judicial Stamp Paper of Rs. 100/- duly attested by the Notary Public)

To,

EdCIL (India) Limited
(A Mini Ratna category-I CPSE of Government of India)
EdCIL House, 18 A, Sector-16 A NOIDA – 201301 (U.P.), India

Sir,

In response to the Tender EdCIL/..... dated....., I/We hereby declare that presently our organization is not declared ineligible/black listed/debarred for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body on the date of bid submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our EMD may be forfeited in full and the tender if any, to the extent accepted, may be cancelled.

Thanking you,

Yours faithfully,

Name of the Bidder:

Authorized Signatory:

Seal of the Organization:

Date:

Place:

PERFORMANCE BANK GUARANTEE FORMAT

Name of the Bank: -----

To

EdCIL (India) Ltd.,

18A, Sector-16 A, Noida

In consideration of the EdCIL acting through _____ (Designation & address of Contract Signing Authority), (hereinafter called "The EdCIL (India) Ltd") having agreed under the terms and conditions of agreement/Contract Acceptance letter No. _____ dt. Made between (Designation & address of contract signing Authority) and (herein after called "the said Service provider" for the work (here in after called "the said agreement") having agreed for submission of a irrevocable Bank Guarantee Bond for Rs. (Rs.only) as a performance security Guarantee from the Service Provider for compliance of his obligations in accordance with the terms & conditions in the said agreement.

1. We(indicate the name of the Bank) hereinafter referred to as the Bank, undertake to pay to the EdCIL (India) Ltd an amount not Rs. (Rs.only) on demand by the EdCIL (India) Ltd.

2. We (indicate the name of the bank, further agree that (and promise) to pay the amounts due and payable under this guarantee without any demur merely on a demand from the EdCIL (India) Ltd through the Chief General Manager, EdCIL (India) Ltd, Noida or ----- (Designation & Address of contract signing authority), stating that the amount claimed is due by way of loss or damage caused to or would be caused or suffered by the EdCIL (India) Ltd by reason of any breach by the said Service Provider of any of the terms of conditions contained in the said agreement or by reason of the Service Provider failure to perform the said agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rs.only).

3. (a) We (indicate the name of Bank) further undertake to pay to the EdCIL (India) Ltd any money so demanded notwithstanding any dispute or dispute raised by the Service Provider in any suite or proceeding pending before any court or Tribunal relating to liability under this present being absolute and unequivocal.

(b) The payment so made by us under this Performance Guarantee shall be a valid discharge of our liability for payment there under and the Service Provider shall have no claim against us for making such payment.

4. We (indicate the name of bank) to further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the EdCIL (India) Ltd under or by virtue of the said agreement have been fully paid and its claims

satisfied or discharged by (Designation & Address of contract signing authority) on behalf of the EdCIL (India) Ltd, certify that the terms and conditions of the said agreement have been fully and properly carried out by the said Service provider and accordingly discharges this guarantee.

5 (a) Notwithstanding anything to the contrary contained herein the liability of the bank under this guarantee will remain in force and effect until such time as this guarantee is discharged in writing by the EdCIL (India) Ltd or until (date of validity/ extended validity) whichever is earlier and no claim shall be valid under this guarantee unless notice in writing thereof is given by the EdCIL (India) Ltd within validity/ extended period of validity of guarantee from the date aforesaid.

(b) Provided always that we.....(indicate the name of the Bank) unconditionally undertakes to renew this guarantee or to extend the period of guarantee form year to year before the expiry of the period or the extended period of the guarantee, as the case may be on being called upon to do so by the EdCIL (India) Ltd. If the guarantee is not renewed or the period extended on demand, we (indicate the name of the Bank) shall pay the EdCIL (India) Ltd the full amount of guarantee on demand and without demur.

6. We, (indicate the name of Bank) further agree with the EdCIL (India) Ltd that the EdCIL (India) Ltd shall have the fullest liberty without our consent and without effecting in any manner out of obligations hereunder to vary any of the terms and conditions of the said contract from time to time or to postpone for any time or from time to time any to the powers exercisable by the EdCIL (India) Ltd against the said service provider and to forbear or enforce any of the terms and conditions of the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said service provider for any bearance act or omission on the part of the EdCIL (India) Ltd or any indulgence by the EdCIL (India) Ltd to the said service provider for by any such matter or thing whatsoever under the law relating to sureties for the said reservation would relive us from the liability.

This guarantee will not be discharged by any change in the constitution of the Bank or the Service Provider.

7. We, (indicate the name of the bank) lastly undertake not to revoke this guarantee except with the previous consent of the EdCIL (India) Ltd in writing.

8. This guarantee shall be valid up to (Date of Completion plus Handholding Period). Unless extended on demand by EdCIL (India) Ltd. Notwithstanding anything to the contrary contained hereinbefore, our liability under this guarantee is restricted to Rs..... (Rs.....only) unless a demand under this guarantee is made on us in writing on or before..... we shall be discharged from our liabilities under this guarantee thereafter.

Dated: the day of For
(indicate the name of bank)

Signature of Banks Authorized official

(Name)-----

Designation with Code No. -----

Full Address-----

Witness:

1.

2.

POWER OF ATTORNEY

Know all men by these presents, we..... (name of service provider and address of the registered office) do hereby constitute, nominate appoint and authorize Mr./Ms.....son/daughter/wife of and presently residing at....., who is presently employed with /retained by us and holding position of.....as our true and lawful attorney(hereinafter referred to as the “Authorized Representative”) to do in our name and on our behalf, all such acts, deeds and things are as necessary or required in connection with or incidental to submission of our proposal for and selection as the <project title> for the <name of the client>.....project, proposed to be developed by the..... (the “client”) including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre bid and other conferences and providing information/responses to the client, representing us in all matters before the Client, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the client in all matter in connection with or relating to or arising out of our Proposal for the said project /or upon award thereof to us till the entering into of the Agreement with the client.

AND, we do hereby agree to ratify and conservice provider all acts, deeds and things lawful done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this power and Attorney and that all acts, and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

[IN WITNESS WHEREOF WE.....THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON

THISDAY OF2019.

For (Name and registered address of client)

(Signature, name, designation, and address)

Witness:

1. (Signature, name and address)
2. (Signature, name and address) Notarised

Accepted

.....

(Signature, name, designation, and address of the attorney) Notes:

1. The mode of the execution of the power of Attorney should be in accordance with the

procedure, if any, laid down by the applicable law and the charter documents of the executants (s) and when it is so required the same should be under seal affixed in accordance with the required procedure.

2. Wherever required, the applicant should submitted for verification the extract of the charter documents and other documents such as a resolution/Power of Attorney in favour of the person executing this Power of Attorney for delegation of power hereunder on behalf of the applicant.

3. For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power and Attorney is being issued. However, the Power of Attorney provided by the applicants from countries that have signed The Hague Legislation Convention, 1961 are not required to be legalized by the Indian Embassy it is carries a conforming Apostle certificate.

PROFORMA PRE CONTRACT INTEGRITY PACT**GENERAL**

This pre-contract Agreement (hereinafter called the Integrity Pact) is made on ___ day of the month of 2020, between, on one hand, acting through Shri/Smt. _____, Designation, EdCIL (India) Limited (hereinafter called the “BUYER”/ “EdCIL” interchangeably, which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Part

AND

M/s _____ represented by Shri _____, Chief Executive Officer (hereinafter called the “BIDDER/Seller” which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the EdCIL proposes to procure services towards “____(TITLE OF THE TENDER)-----” for its clients and BIDDER/Seller is willing to offer the said services and related items as referred to in the Bid document no. Dated 2022.

WHEREAS the BIDDER is a private company /public company / Government undertaking / partnership / registered expert agency, constituted in accordance with the relevant law in the matter and the EdCIL is a Public Sector Undertaking under Ministry of Education performing its functions.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence / prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:

Enabling the EdCIL to obtain the desired services as referred to in the Bid document no. dated2020 at a competitive rate in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement and Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the EdCIL will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

1. Commitments of the EdCIL

- 1.1 The EdCIL undertakes that no official of the EdCIL, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.
- 1.2 The BUYER will, during the pre-contract stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
- 1.3 All the officials of the EdCIL will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the EdCIL with full and verifiable facts and the same is prima facie found to be correct by the EdCIL, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings shall be initiated by the EdCIL and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the EdCIL the proceedings under the contract would not be stalled.

3. **Commitments of Bidders**

The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:

- 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the EdCIL, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

- 3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the EdCIL or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavor to any person in relation to the contract or any other contract with the Government.

- 3.3 Bidders shall disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.

- 3.4 BIDDERS shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.

- 3.5 The BIDDER further confirms and declares to the EdCIL that the BIDDER is the original manufacturer/integrator/authorized government sponsored export entity and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the EdCIL or any of its functionaries, whether officially or unofficially to the award to the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation, as the case shall be for satisfactory performance of the proposed terms of Bidder.

- 3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the EdCIL or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

- 3.7 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the EdCIL as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.12 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the EdCIL, or alternatively, if any relative of an officer of the EdCIL has financial interest / stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of Bid.
- 3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the EdCIL.

4. **PREVIOUS TRANSGRESSION**

- 4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this integrity pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the bid process.
- 4.2 The BIDDER agrees that if it makes incorrect statement on this subject. BIDDER can be disqualified from the Bid process or the contract, if already awarded, can be terminated for such reason.

5. **EARNEST MONEY DEPOSIT**

- 5.1 While submitting Technical bid, the BIDDER shall deposit an amount of Rs. as Earnest Money with the EdCIL through Account Payee Bank Draft or a Pay Order in favour of EdCIL (India) Limited.
- 5.2 The instrument for Security Deposit made shall be valid up to the specified period and the bidder shall be liable to keep the said instrument valid for such extended period as the case shall be for satisfactory performance of the terms of Bidder above referred till the complete conclusion of the contractual obligations to the

complete satisfaction of both the BIDDER and the EdCIL, including warranty period, whichever is later.

- 5.3 In case of the successful BIDDER a clause would also be incorporated in the Article pertaining of Performance Bond in the corresponding Contract governing such agreement that the provisions of Sanctions for Violation shall be applicable for encashment of Performance Bank Guarantee deposited towards forfeiture of said amount in case of a decision by the EdCIL to forfeit the same without assigning any reason for imposing such sanction.
- 5.4 No interest shall be payable by the EdCIL to the BIDDER on Earnest Money Deposit for the period of its currency.

6. **SANCTIONS FOR VIOLATIONS**

- 1.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the EdCIL to take all or any one of the following actions, wherever required:
- i. To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
 - ii. The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit / Performance Bond (Bank Guarantee) (after the contract is signed) shall stand forfeited either fully or partially, as decided by the EdCIL and the BUYER (EdCIL) shall not be required to assign any reason therefore.
 - iii. To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
 - iv. To recover all sums already paid by the EdCIL, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR as the case shall be. If any outstanding payment is due to the BIDDER from the EdCIL in connection with any other contract for any other stores or on any account whatsoever and by whatsoever name called, such outstanding payment could also be utilized to recover the aforesaid sum and interest thereto.
 - v. To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the EdCIL, along with interest.
 - vi. To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the EdCIL resulting from such cancellation/rescission and the EdCIL shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
 - vii. To debar the BIDDER from participating in future bidding processes of the Government of India for a minimum period of five years, which shall be further extended at the discretion of the EdCIL.

- viii. To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
 - ix. In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the EdCIL with the BIDDER, the same shall not be opened.
 - x. Forfeiture by way of encashment of Performance Bond in case of a decision by the EdCIL to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
- 6.2 The EdCIL will be entitled to take all or any of the actions mentioned at Para 6.1(i) to (x) of this Pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of any offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
- 6.3 The decision of the EdCIL to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, an Independent Monitor(s) shall be appointed by EdCIL, in case of breach of the provisions of the pact.

7. INDEPENDENT MONITORS

- 7.1 An Independent monitor (s) shall be appointed by EdCIL, incase of breach of the provisions of the pact.
- 7.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 7.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.
- 7.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project / procurement, including minutes of meetings.
- 7.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the EdCIL.
- 7.6 The BIDDER(s) accept that the Monitor has the right to access without restriction to all Project documentation of the EdCIL including that provided b the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Sub-bidders. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Sub-bidder(s) with confidentiality.
- 7.7 The EdCIL will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 7.8 The Monitor will submit a written report to the designated Authority of BUYER/Secretary in the Department/within 8 to 10 weeks from the date of

reference or intimation to him by the EdCIL / BIDDER and, shall the occasion arise, submit proposals for correcting problematic situations.

8. **FACILITATION OF INVESTIGATION**

In case of any allegation of violation of any provisions of this Pact or payment of commission, the EdCIL or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

9. **LAW AND PLACE OF JURISDICTION**

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the EdCIL.

10. **OTHER LEGAL ACTIONS**

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that shall follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

11. **VALIDITY**

11.1 The validity of this Integrity Pact shall be governed by the terms of the NIT No. _____ towards complete execution of the contract to the satisfaction of both the EdCIL and the BIDDER/Seller, including warranty period, whichever is later. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract awarding the Bidder with successful bidder.

11.2 Shall one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

12. The parties hereby sign this Integrity Pact at _____ on _____.

EdCIL (India) Limited
Name of the Officer :
Designation:

BIDDER
CHIEF EXECUTIVE OFFICER

Witness:

Witness

a) _____

1. _____

b) _____

2. _____

(The Pre Contract Integrity Pact shall be modified based in line with the conditions of the Bid Documents).

LIST OF AUTHORISED BANKS FOR BG

Following banks are permissible for accepting Bank Guarantees:

SCHEDULED PUBLIC SECTOR BANKS

Sr. No	Name of the Bank
1	Bank of Baroda
2	Bank of India
3	Bank of Maharashtra
4	Canara Bank
5	Central Bank of India
6	Indian Bank
7	Indian Overseas Bank
8	Punjab & Sind Bank
9	Punjab National Bank
10	State Bank of India
11	UCO Bank
12	Union Bank of India

SCHEDULED PRIVATE SECTOR BANKS

Sr. No	Name of the Bank
1	HDFC Bank Ltd
2	ICICI Bank Ltd
3	Axis Bank Ltd
4	Kotak Mahindra Bank Ltd
5	IndusInd Bank Ltd

MANDATE FOR ELECTRONIC FUND TRANSFER THROUGH RTGS

1	Name of the Grantee Organization	EdCIL (India) Limited
2	Address of the Grantee organization	EdCIL House, Plot No. 18A, Sector-16A, Noida- 201301
3	Telephone No	0120-2512001-006, FAX- 0120-2515372
4	Particular of Bank Account	
A	Bank Name	State Bank of India
B	Branch Name & Address	(00691) New Delhi Main Branch-11, Parliament Street, New Delhi, NCT of Delhi - 110001
C	City of the Bank Branch	Delhi
D	9 Digit MICR Code Number of Branch	110002087
E	Type of Account	Current Account
F	BSR code of Bank (4 Digit code)	0000691
G	Account Number (15-digit code (in digit))	36830596465
H	Account Number (15-digit code (in words))	Three Six Eight Three Zero Five Nine Six Four Six Five
I	IFSC Code	SBIN0000691
J	Customer ID	829441
K	Whether this branch is RTGS enabled	Yes

FINANCIAL BID

(To be uploaded separately)

FINANCIAL BID COVERING LETTER

<<On Bidder's Letter head>>

To,
Chief General Manager (EIS & EPS),
EdCIL (India) Limited
EdCIL House, 18A,
Sector 16A, Noida. (U.P)

Subject: Organizing Event management activities for “**Akhil Bhartiya Shiksha Samagam (ABSS) 2025**” with all preparations and protocols for the Inaugural Session, Thematic Sessions, Exhibitions, Valedictory Session etc.

Sir/Madam,

We, the undersigned, offer to provide the event management services for EdCIL event in accordance with your detailed terms of reference dated _____ subsequent corrigendum (if any). Our attached financial proposal is attached in a sealed cover. This amount is included of all the taxes. Details of taxes are provided in the financial bid format.

3. PRICE AND VALIDITY

- a) All the rates mentioned in our bid are in accordance with the terms as specified in the detailed terms of reference documents. All the rates and other terms and conditions of this Bid are valid for the entire duration of the contract.
- b) We hereby confirm that we understand that all the applicable taxes shall be including in the prices mentioned in the Financial Bid.

2. QUALIFYING DATA

We confirm having submitted the information as required by the detailed terms of reference document. We are not submitting any assumptions or conditions with our financial proposal as it is all inclusive proposal. EdCIL reserves the right to reject our proposal in case of any discrepancy or conditions found with our proposal.

3. BID PRICE

We declare that our Bid Price is for the entire scope of the work as specified in the detailed terms of reference document. Our bid prices are mentioned in the submitted Financial Bid.

Our Financial Bid shall be binding upon us subject up to expiration of the validity period of the Proposal.

We understand you are not bound to accept any proposal you receive. We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

Thanking you,

(Authorized Signatory of Bidder)

Signature:
Name:
Designation:
Address:
Seal:
Date:

Financial Bid Format for “Akhil Bhartiya Shiksha Samagam 2025” event to be held on 29th July 2025

(to be uploaded online in excel sheet provided with the tender document):

S. No.	Description	Amount (Rs.)
1	Event Management Activities related to Akhil Bhartiya Shiksha Samagam 2025	
Total Amount (Exclusive of taxes) (Rs.)		
GST (mentioned in %) (in Rs.)		
Total Amount (Inclusive of taxes)		
Total Amount (Exclusive of taxes) (in Words):		
.....		
GST (in Words):		
Total Amount (Inclusive of taxes) (in Words):		
.....		

Note:

1. The service provider should satisfy him/ herself should visit the venue and quote based on the actual requirement befitting an occasion of the kind being planned. He would be responsible for end-to-end success of the event. He may separately indicate any other item considered to have excluded for end-to-end success of a prestigious event of this nature
2. Any extra/ deviation/ additional/ substitute items shall be paid as per DAVP approved rates, wherever applicable.
3. The rates should include all expenses whatsoever for the complete event as indicated in the above said BOQ including the rates for all coordination with the EdCIL/ MOE/ NIC/ MyGov/ DD/ AIR etc.
4. The prices quoted by the bidder shall be fixed for the quantity mentioned for the duration of the contract and shall not be subject to adjustment on any account.

(Authorized Signatory of the bidder)

Signature:

Name:

Designation:

Address:

Seal:

Date:

Bill of Quantities

S. No.	Description	Qty.	Unit	Unit Rate (Rs.)	Amount (Rs.)
A	Exhibition Hall				
1	Customized Stall/ Pavilion-Wooden finish with Facia, Light, Plug Point, Table, Plasma on Stand, Chairs, Etc (12mtr x 6mtr * 20 stalls)	1440	Sqm		
2	Networking of Stalls	1	LS		
3	CCTV	50	Nos.		
B	Inaugural Session				
1	VVIP arrangements including VVIP Lounge, protocol, and other formalities	1	LS		
2	Stage Setup, Carpet, Ramp, Stairs with Railing, Camera Raiser, Media Raiser, Console, Stage Furniture, Etc	1	LS		
3	LED Walls inside the Plenary hall. (20 m x 6 m - 1nos., 3m x 2 m - 2 nos., 7m x 3 m - 2 nos.)	174	Sqm		
4	Led Platform for Main Event Area or Delay Led	1	LS		
5	Barricading (Inside and Outside Both)	1500	rft		
6	Soft Barricading/ Bollards - Q Manager	250	nos.		
7	Branding Inside and Outside Venue	25000	sqft		
8	Welcomes Gates (~57ft x 20ft x 2 no.), (32ft x 20ft x 1 nos.),	2920	Sq. ft.		
9	Pole Branding	32	nos.		
10	Cube Branding (digital print with sun board)	80	Nos.		
11	Standees for Ministries/ Govt. bodies/ other important locations. (6ft x 3ft)	20	Nos.		
12	Road side hoardings	12000	sqft		
13	Parking stickers	1250	LS		
14	Invitation Card with envelope	4000	nos.		
15	Superior Badges for VIP and organizers, Guests etc.	4000	nos.		
16	Q cards	65	LS		
17	All Creatives with Tag Line (Lumpsum)	1	LS		
18	Audio Visual Requirement end to end inside Bharat Mandapam, New Delhi	1	LS		
19	Watch out Server, Laptop, Preview Monitor, Switcher, processor, Etc	1	LS		
20	Lighting for Main Event Area	1	LS		
21	Box Truss, T Truss for Main Event Area	1	LS		

22	Decoration of the Venue (As per theme)	1	LS		
23	Masking of the Venue [10/12 ft high]	9000	SQft		
24	Flower Arrangement Entire Venue, Hall, Rooms, Etc	1	LS		
25	Setting up of Control Rooms	2	Nos.		
26	Ushers for all zones & exhibition (Male)	12	nos.		
27	Ushers for all zones & exhibition (Female)	12	nos.		
28	Customized Installation (Innovative MDF finish customised 3D installations as per theme)	2	Nos.		
29	Carpeting-Inside and Outside	50000	Sqft		
30	Seating Signages	75	nos.		
31	Logo animation	1	LS		
32	German Pagoda with Platform - 5mtr x 5mtr - 25Sq.mtr	30	Nos.		
33	Power backup for all area - Main Hall, thematic sessions, valedictory, outdoor, Kitchen area, exhibition -both halls	1	LS		
34	Cabling distribution, Change overs, Plug points, earthing	1	LS		
35	House keeping	1	LS		
36	Fire Safety Equipment with Marshall	1	LS		
37	Baggage Counter (as per theme)	2	Nos.		
38	Reception Team (20 nos.)	1	Nos.		
39	Baggage scanner	4	nos.		
40	DFMD (Door frame metal detector)	6	Nos.		
41	HHMD (Hand held metal detector)	12	Nos.		
42	Permissions	1	LS		
43	Audio Visual films for 5th Anniversary of NEP 2020	17	nos.		
44	Event Highlight Videos	27	nos.		
45	Testimonial Edits	62	nos.		
46	Brut Style Video	1	No.		
47	Photography of entire event with multi and other cameras befitting the occasion	1	LS		
48	Video coverage for entire 1-day event e.g. Main Inaugural Event, thematic sessions, cultural program, Valedictory event etc	1	LS		
49	AV & bites	1	Nos.		
50	Rental items: Fax Machine (1 nos.), Printer Machine (1 nos.), Laptops (2 nos.), Stationary items etc. for Control Room	1	LS		
C	Food Area Infrastructure				
1	Carpet	30000	Sq. ft.		

2	Flex walling (at sides)	8660	Sq. ft.		
3	Round tables	60	nos.		
4	Chairs	600	nos.		
5	Standing Tables	40	Nos.		
6	Buffet Tables	400	Nos.		
D	Thematic Session				
1	Stage Setup, Décor, Furniture, Steps, backdrop, etc	2	LS		
2	Led -16ft x 10ft, Switcher, Server, Laptop, Processor, etc	2	LS		
3	Audio Visual Requirement for Thematic sessions	2	LS		
E	Valedictory Session				
1	Stage Setup, Décor, Furniture, Steps, backdrop etc	1	LS		
2	Led -24ft x 10ft, Switcher, Server, Laptop, Processor, etc	1	LS		
3	Audio Visual Requirement for Valedictory sessions	1	LS		
F	All other Contingency and Miscellaneous	1	LS		
	Total Amount (Exclusive of taxes)				