



EdCIL (India) Limited
(A “Mini Ratna, Category - I” CPSE of Govt. of India)
EdCIL House 18A, Sector 16A, Noida 201301(U.P)

EdCIL/Admin/D-11/1/2017-HRA

09.05.2018

Requirement of Furnished Guest House

EdCIL (India) Limited is a **Mini Ratna Category-I CPSE based at NCR / Delhi** and a continuously profit making and fast growing company in the Education & HR Sector offering project management and consultancy services both within India & Overseas. The company is looking for a **3 / 4 (three / four) bedroom with servant room fully furnished guest house**, in Commonwealth Games Village, Delhi on rental basis. The furnishing should include double beds with linen, split AC, geyser, TV, Curtains/blinds, wardrobe, side & study tables with chairs in each room and sofa, dining table, TV, refrigerator in common area along with minimum kitchen appliances (microwave, cooking stove, crockery & cutlery, RO).

Interested parties may kindly submit their **sealed commercial offer** addressed to Mr. Pranay Kaparwan (Mobile – 7720009003), Assistant Manager (HR), EdCIL India Limited, Plot No 18A, Sector-16A, Noida – 201301, U.P. with rental expectation and other terms and conditions so as to make it reach us by 05.00 p.m. on 24.05.2018. Addendum/corrigendum, if any, shall be hosted online only.

Quotation should be submitted in the prescribed format attached.

TERMS & CONDITIONS

1. The property of subject premises should have a clear and marketable title. The Owner must have absolute & exclusive ownership of the premises and undisputed possession. In case the premise is owned by more than one Owner, such joint owners can quote through one of them holding Power of Attorney (POA) for others.
2. Premises should have all basic amenities like Toilets, 24hrs Water, Electricity connection for running ACs/Heaters and other kitchen apparatus etc, Backup Generator, ample parking space for vehicles (minimum of 2 nos. four wheeler vehicles), proper approach from main road etc. Internal painting shall be complete in all respect and in good condition. Plumbing fixtures to be in good working condition, Toilets shall be with ceramic tiles and good fixtures.
3. Stamp duty and registration charges towards execution of Lease Agreement shall be borne equally by EdCIL and the Owner. However all incidental expenses towards coordination and registration of lease will be borne by the bidder.
4. Payment shall be made by e-payment/ Cheque at the time of execution of Lease Agreement. Monthly payments shall be made before 10th day of each month from Corporate Office.
5. The premises should be ready in all respects for occupation on the date of signing of agreement.
6. The owner of the offered premises will execute Lease Agreement with EdCIL, upon successful finalization / acceptance of bidder's bid.
7. Option of renewal of Lease Agreement rests with EdCIL.
8. Any dispute with third party, arising out with regards to the property shall be directly settled by the owner of the property.
9. All municipal/Govt./other taxes including property tax if any, charges, levies, cess, society charges etc. to be borne and paid by the bidder/owner.
10. Income tax at applicable rates shall be deducted from the monthly rentals and TDS certificate (tax Deducted at Source) will be issued to the Owner of premises accordingly.

EdCIL (India) Limited

(A Miniratna Category-1 CPSE under Govt. of India)

QUOTATION FOR FURNISHED GUEST HOUSE

S. no.	Particulars	Amount (Rs.)
1.	Name, address, telephone no, email of the party / agency	
2.	Address of the property	
3.	Type of accommodation (mention 3/4 BHK) (include detailed specifications like no. of rooms, drawing room, toilets, kitchen, balcony, servant room etc.)	
4.	Monthly Rent (Furnished property as per the specification of the tender)	
5.	Monthly Maintenance Cost	
6.	Power Backup	
7.	Electricity bill payment	
8.	Period of Lease	
9.	Additional details (please specify) May attach documents / information along with the quotation.	

Note- Please attach additional sheets for more information.

Seal & Signature _____

Name _____

Mobile No. _____

Address : _____
