

**M/s**

**Subject: Quotation invited for the work of Making and fixing of 02 nos. of LED Sign Board's at  
EdCIL Building, EdCIL House, Plot No. 18A, Sector-16A, Noida-201301.**

Dear Sir,

This corporation intends to award the work of making and fixing of 02 nos. of LED Sign Board's for EdCIL, Noida office at as per details mentioned below:

If you are in a position to meet the requirement as per sample I & II attached, you are requested to submit your sealed quotation based on our terms & conditions as set forth hereunder.

The quotation is based on single bid system. The envelope should contain the following documents.

1. Earnest Money Deposit (EMD) of Rs. 35,000/- (Rupees Thirty Five thousand only) by Demand Draft only drawn in favour of EdCIL (India) Limited' Payable at Delhi/Noida. **Any bid received without EMDs will be summarily rejected.** However, Bidders registered with DGS&D, NSIC or MSEs are exempted from payment of EMD.
2. Price Bid as per Annexure- II
3. Letter of acceptance to the terms and conditions of the NIQ.
4. The bidder shall furnish an undertaking regarding their non-blacklisting in any of the Government Department and Public Sector undertaking /enterprise in India and central vigilance commission during the last three financial years.

**Other Terms & Conditions:**

1. The bidder should have completed minimum three works of similar nature of minimum value of Rs 2.8 Lacs each or two works of value of Rs. 3.5 lacs each or one work of 5.6 lacs in their name, during last five years. Photocopies of the completion certificates/award letters should be submitted along with the tender. Completion certificate issued by the reputed organization / MNC shall also be accepted. In case of certificates issued by the private party, copies of TDS should also be enclosed.
2. Work of similar nature means "SIGN BOARD WORKS, or Glow sign board, LED sign board etc."
3. The interested parties are requested to submit the necessary documents in support of above conditions, attested photocopies of PAN no. TIN/WCT etc along with their sealed bid

4. EdCIL reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
5. The bidder having experience of similar nature of work and possess the necessary Tools & Plants for proper execution of the work are requested to participate in this job. The interested parties may visit the site before quoting their rate.

### **INSTRUCTIONS TO TENDERERS**

1. Work shall be done as per specifications entered in the tender/quotation as per Annexure- I.
2. Works shall be carried out in accordance with Specifications mentioned at Annexure- I with tender/quotation document. Wherever specifications are silent/not available, the work shall be carried out in accordance with the CPWD Specifications or latest BIS Standard Codes. Any reference made to any Indian Standard Specifications, shall imply to the latest version of that standard, including such revisions/amendments as issued by the Bureau of Indian Standard upto last date of receipt of tenders.
3. Bidder should quote their rates both in figures and in words. Where there is any difference between the price quoted in figures and words, amount quoted in words shall prevail.
4. The bidders are requested to quote the workable and justified rate for each and every item either quantity mentioned less or more. The tender by whom absurd rates are quoted it shall be liable to be rejected.
5. All quoted rate shall include the cost of material, transportations , all taxes such as Sales tax, Excise Duty, labour cess and work contract tax etc and the fixing or placing in position for which the items of work as per specifications.
6. The bidder shall not be entitled to any compensation for any loss suffered by hindrance on account of delays in commencing or executing the work, whatever the cause for such delays maybe including delays in procuring Government controlled or other material.
7. The work shall be completed within 7 days (from the date of Issues of work order). If the work could not be completed with-in-stipulated time the penalty of Rs. 500/- per day subject to a maximum of 5% on gross amount of bill shall be deducted.
8. **Warranty:** The bidder shall provide 5 years warranty on both boards from the date of installation and shall be responsible for any defects that develop in the boards. They shall also replace any defective part of the board installed, without any exception and resource, free of cost.

The bidder is responsible for all packing, unpacking, installation of boards. The bidder will test the boards and accomplish the adjustments necessary for successful and continuous operation of the boards installed at EdCIL site and shall ensure maintenance of the board during the warranty period.

9. **Service During Warranty:**

- a) The maximum response time for maintenance complaint during warranty period (I.e time required for supplier's maintenance engineer to report at the installation after a request call is made or letter is written) shall not exceed 24 hours (excluding Sunday & National Holiday).
- b) The period for correction of defects in warranty/AMC period is 72 hours.
- c) In case the rectification of defects is not carried out within 72 hours and, a penalty of sum equivalent to 2.5% per week of the delivered price of that defective item(s) shall be levied. This penalty is applicable upto a maximum of 4 weeks (maximum 10%) subsequently, the rectification shall be carried out by the consignee at the risk and cost of the supplier. The cost of repairs along with the penalty of 10% shall be recovered by encashing the performance bank guarantee submitted by the supplier and the balance amount if any, will be returned after completion of warranty obligations.

10. **Performance Security:** Within 05 days of receipt of the job order, the bidder shall furnish one performance security of 10% of contract value valid for 63 months from the schedule date of completion of the assignment, failing which EMD of the same will be forfeited & the contract will be cancelled.

The above performance security should be in the form of Bank Guarantee in favour of EdCIL (India) Limited, issued by only a Nationalized Bank located in India and appropriate value of stamp duty document as per format given in Annexure-III of the bid document.

- 11. The tender shall remain valid for acceptance of a period of 30 days from the date of opening of the tender, may be extended upto 60 days.
- 12. Income tax, labour cess tax and other tax as per prevailing rules shall be deducted from the bill.
- 13. Before quoting the rates the bidder must visit the site and access the condition of work including risk factor etc.
- 14. The bidder or their agents if desired may remain present at the time of opening of the tenders documents.
- 15. EdCIL reserves the right at the time of issue of Purchase Order to increase or decrease by up to 15 percent of the quantity of board & services originally specified in the Bid without any change in unit price or other terms and condition.
- 16. The bidder will have to handover the premises in neat and clean condition and remove from site all debris and all other material and rubbish at his own cost before the work is taken over by the EdCIL.
- 17. The electrical equipments/fixtures should be of ISI marked as specified in tender/quotation.

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18. This Corporation also reserves the right to accept or reject any quotation in whole or in parts without assigning any reason thereof.
19. The quotation submitted by the vendors will be evaluated either independently or jointly to arrive at the L-1 price, which is the sole discretion of this corporation. Further, the Corporation does not bind itself to accept the lowest tender or assign any reason for non-acceptance of the same.

**Make of Materials:**

1. LED: The appointed bidder should submit the sample with complete literature/ Broacher, technical specifications.
2. Electrical wires / cables & control panel: Samples to be approved and confirming to ISI mark.

**SPECIAL CONDITIONS:**

1. During working at site, some restrictions may be imposed by EdCIL regarding safety and security etc., the bidder shall be bound to follow all such restrictions/instruction & nothing extra shall be payable on this account.
2. No compensation shall be payable to the contractor for any damage caused by rains lightening, wind, storm, floods Tornado, earth quakes or other natural calamities during the execution of work. He shall make good all such damages at his own cost; and no claim on this account will be entertained.
3. If the bidder fails to proceed with the work within the stipulated time as specified from the date of issue of letter of intent/letter to proceed with the work, the EdCIL shall forfeit the earnest money deposited by him along with the tender.
4. All the works to be carried out in accordance with latest CPWD/ IS Specifications and as per the directions of EdCIL.
5. The Party has to prepare and install the LED Sign Board for all weather conditions. The LED Sign Board should be rugged enough to work, withstanding wind, rainfall, hailstorm and other inclement weather conditions.
6. The work has to be carried out in neat and tidy manner to the satisfaction of the EdCIL and all care has to be taken to ensure that no part of the building gets damaged during execution of works. Materials used for carrying out the work shall be of standard quality. Work has to be completed in all respect within 7 days from the date of issue of work order to party.
7. If the party fails to undertake the job satisfactorily or violates the terms conditions or not attending the work effectively, the EdCIL has every right to cancel the contract and forfeit the security deposit without assigning any reason whatsoever.

Contd.5/-

8. The payment shall be released on successful completion of work to the satisfaction of the tenderer, against the bill provided by the party after making necessary statutory deduction as applicable.
9. Any disputes relating to specification and quality of the materials used and materials replaced under warranty or any other claim raised by the party; the decision of the CMD, EdCIL shall be final and binding upon the party.
10. A proper training for operation of the Sign Board installed has to be given to all the concerned to enable them to operate the system.
11. Your quotation should be free from overwriting. All corrections and alteration should be duly attested by the vendor/tenderer.
12. The quotation should be unambiguous in all respects.
13. All the documents & annexure etc. should bear the page numbers, signed & sealed by the authorized signatory of the firm.
14. Vendors registered with MSME/NSIC will be given purchase preference as per the Government Procurement Policy 2012.
15. **SUBMISSION OF TENDER:** The quotations should reach in a sealed cover as superscribed "**Quotation for Making & fixing of 02 nos. of LED Sign Board's for EdCIL**" addressed to the **Assistant Manager (Admin.), EdCIL (India) Limited, EdCIL House, 18A, Sector-16A, Noida** so as to reach not later than **1500 Hrs. on 12/10/2015**. If you wish to deliver the tender/quotation personally, you are requested to drop your quotation/ tender in the tender box only available at reception of the EdCIL House, Noida. The quotation/ tender received after the due date will not be entertained.
16. **OPENING OF THE TENDER :** Sealed tender received up to **15.00 hours on 12/10/2015** will be taken up for opening. Tender received after the specified date and time will not be accepted. Ed.CIL reserves the right to disqualify any or all of the tenders in case it is not satisfied with the documents furnished or otherwise without assigning any reasons thereof. **The bids will be opened up on the same day at 16.30 hrs on 12/10/2015** before the evaluation committee and the bidders in the office premises at EdCIL (India) Limited, Sector 16A, NOIDA – 201 301
17. **TERMINATION FOR INSOLVENCY :** EdCIL may at any time terminate the Contract Agreement by giving a written notice to the awarding firm, without compensation to the firm, If the firm becomes bankrupt or otherwise insolvent as declared by the competent Court, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to EdCIL.

**18. FORCE MAJEURE :** (i) Should any force majeure circumstances arise, each of the contracting parties shall be excused for the non-fulfillment or for the delayed fulfillment of any of its Contractual obligations, if the affected party within 15 days of its occurrence informs in a written form the other party.

(ii) Force Majeure shall mean fires, flood, natural disaster or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lock-outs beyond the control of either party.

**19. ARBITRATION:** In the event of any question, dispute or difference arising between EdCIL and the company relating to any matter arising out of or connected with the servicing, maintenance and installation/delivery, job assigned to the firm for execution under the contract agreement, the same shall be referred to the Sole Arbitration of an officer to be nominated by Chairman & Managing Director, EdCIL. The decision of the Arbitrator shall be final and binding on both the parties to the agreement with jurisdiction as Delhi only.

Yours faithfully,

(Sushant Dey)  
Asst. Manager (Admin.)

**Annexure-I**

**Making and fixing of LED sign Board's at EdCIL House, Plot No. 18A, Sector – 16A, Noida**

**(Technical Specification)**

<b>S.No.</b>	<b>Description</b>	<b>Specification quote by bidder</b>
1	<p><b><u>Making and fixing LED sign board of EdCIL as per Sample No. 1-</u></b></p> <p>Blue base ACP Aluminum Board 6ft height 40 ft length with 5 yrs warranty.</p> <p>Alphabets with imported 4 mm acrylic sheet anti rust with 4" depth.</p> <p>Samsung LED module (LEDs average 30 no.s per PCB module spacing between LEDs 41 mm)/Waterproof Transformer/ blue acrylic used for logo/</p> <p><b>Make of material:</b> 1) LEDs: Samsung with 0.72 watts each warranted for 50000 working hours.</p> <p>2) Electrical wiring: Fire retardant wires of Polycab/Finolex/Havels</p> <p>3) Transformer: Branded</p>	Make:  Model:
2	<p><b><u>Making and fixing LED sign board of EdCIL as per Sample No. 2</u></b></p> <p>Blue base ACP Aluminum Board 5ft height 20 ft length with 5 yrs warranty.</p> <p>Alphabets with imported 4 mm acrylic sheet anti rust with 4" depth.</p> <p>Samsung LED module (LEDs average 30 no.s per PCB module spacing between LEDs 41 mm)/Waterproof Transformer/ blue acrylic used for logo/</p> <p><b>Make of material:</b> 1) LEDs: Samsung with 0.72 watts each warranted for 50000 working hours.</p> <p>2) Electrical wiring: Fire retardant wires of Polycab/Finolex/Havels</p> <p>3) Transformer: Branded.</p>	Make:  Model:
3	Any other charges, if any	

Signature of authorized person with Stamp & Date

**Annexure-II**

**Making and fixing of LED sign Board's at EdCIL House, Plot No. 18A, Sector - 16A, Noida**

**(Price Bid)**

S.No.	Description	Qty.	Cost (Rs.)	Total Cost (Rs.)
1	<b><u>Making and fixing LED sign board of EdCIL as per Sample No. 1-</u></b> Blue base ACP Aluminum Board 6ft height 40 ft length with 5 yrs warranty. Alphabets with imported 4 mm acrylic sheet anti rust with 4" depth. Samsung LED module (LEDs average 30 no.s per PCB module spacing between LEDs 41 mm)/Waterproof Transformer/ blue acrylic used for logo/ <b>Make of material:</b> 1) LEDs: Samsung with 0.72 watts each warranted for 50000 working hours. 2) Electrical wiring: Fire retardant wires of Polycab/Finolex/Havels 3) Transformer: Branded	01		
2	<b><u>Making and fixing LED sign board of EdCIL as per Sample No. 2</u></b> Blue base ACP Aluminum Board 5ft height 20 ft length with 5 yrs warranty. Alphabets with imported 4 mm acrylic sheet anti rust with 4" depth. Samsung LED module (LEDs average 30 no.s per PCB module spacing between LEDs 41 mm)/Waterproof Transformer/ blue acrylic used for logo/ <b>Make of material:</b> 1) LEDs: Samsung with 0.72 watts each warranted for 50000 working hours. 2) Electrical wiring: Fire retardant wires of Polycab/Finolex/Havels 3) Transformer: Branded.	01		
3	Any other charges, if any			

Signature of authorized person with Stamp & Date

**Annexure – III**

**PERFORMANCE SECURITY FORM**

To: \_\_\_\_\_ (Name of Purchaser)

**WHEREAS** ..... (Name of Supplier)

hereinafter called "the Supplier" has undertaken , in pursuance of Contract (Notification of Award) No..... dated,..... 20... to supply.....

.....(Description of Goods and Services) hereinafter called "the Contract".

**AND WHEREAS** it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a Nationalised bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

**AND WHEREAS** we have agreed to give the Supplier a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of .....  
..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of ..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of.....20.....

Signature and Seal of Guarantors

.....

.....

Date.....20...

Address:.....

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**Note:** The Bank Guarantee to be issued by nationalized bank only and is to be submitted on a non-judicial stamp paper of Rs. 100/- (One Hundred only). The non-judicial stamp paper should be purchased in the name of issuing bankers. The Issuing bank must provide its Head Office/Regional office addresses of communication

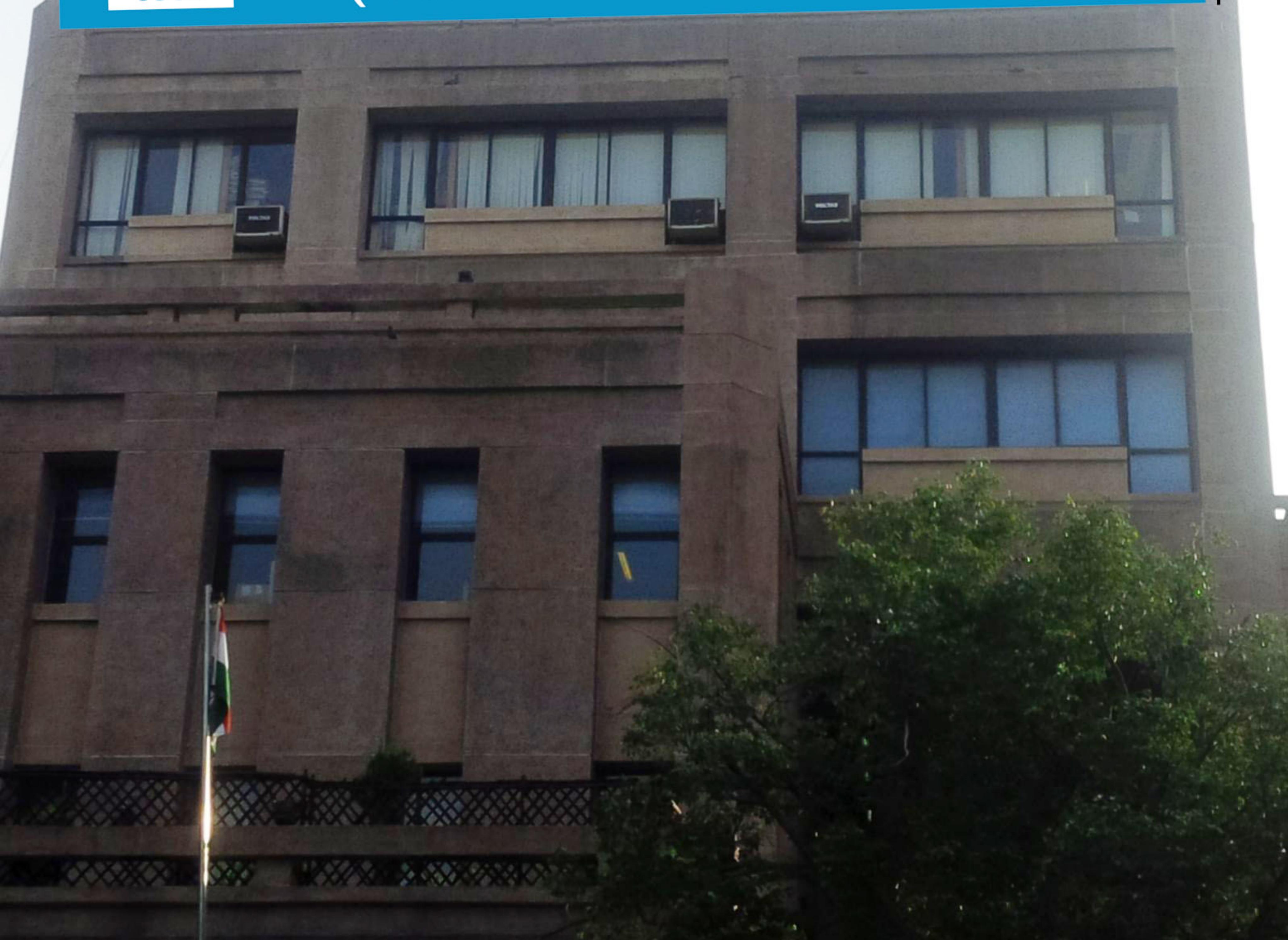
40 Ft.

6 Ft.



# **EdCIL (India) Limited**

**(A Government of India Enterprise)**



## SAMPLE - II

