

**TENDER FOR COMPREHENSIVE AMC FOR ONE LIFT
FOR THE PERIOD OF ONE YEAR
AT
EdCIL House, NOIDA**

**TENDER NO. : EdCIL/Admn/AMC/KONE LIFT/15-16
Dated: 17 June, 2015**

Last date for submission of bid: 03 July, 2015

(Total pages -09)

EdCIL INDIA LIMITED

(A Govt. of India Enterprise)
(An ISO 9001-2008 and 14001-2004 Certifies Company)
Plot -18A, Sector 16A,
Noida- 201301

Ph: 0120- 2512001-06, Fax : 0120-2515372,
Email: vbisht@edcil.co.in, sdey@edcil.co.in, root@edcil.co.in

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TENDER NOTICE

Date: 17 June, 2015

Sealed Tenders are invited for comprehensive Annual maintenance Contract (AMC) for one LIFT as detailed below :

SI No	Name of equipment	Tender No.	EMD amount	Last date of receipt of Tender
1	One lift of 10 passengers, Make-KONE	EdCIL/Admin/AMC/KONE LIFT/15-16 Dated 17 June, 2015	INR 5000	03 July, 2015

For downloading the Tender documents, please log on to our website www.edcilindia.co.in

Please note that any corrigendum/addendum in the above Tender documents, if required, will be hosted in the said website only.

(For any Technical Clarification, you may visit the office between 10.00 hrs to 15.00 hrs please contact , Mr. Vipul Bisht (0120- 2512001-06, Ext. 105 / Email ID : vbisht@edcil.co.in)

I. EdCIL India Limited is inviting sealed two parts tenders ("Technical Bid" & "Price Bid") from reputed & financially sound manufacturers / service agencies authorized by the manufacturer for Comprehensive Annual Maintenance Contract (AMC) for 1 (one) Lift installed in our office premises at Plot no. 18A, Sector 16A, Noida - 201301. Details of Technical & Price bid are given as **ANNEXURE-I & ANNEXURE-II**. Both bids should be submitted in two separate sealed covers, superscribed as "Technical Bid" & "Price Bid". Both sealed covers should be put in a single envelope superscribed as Tender Reference No. and addressed to "Asst. Manager (Admn.), EdCIL India Limited, Plot 18A, Sector 16A, Noida-201301".

II . Scope of Annual Comprehensive Maintenance Contract:

- a) Diagnose the faults and rectify the defects detected in reasonable time.
- b) Repair / replace the faulty parts etc. of the equipment (genuine spare parts).
- c) Carry out the preventive maintenance (at least once in a month) as per schedule.
- d) Attend all breakdown calls (within 6 hours), as and when required.
- d) Upkeep the system, recording, required reading and maintenance of log book of works carried out.

III. Equipment covered under the AMC:

(a) Renew all wire ropes and chains(where fitted) as often as required to maintain an adequate factor of safety to equalize the tension on all hoisting ropes, repair or replace conductor cables and hoist way and machine room elevator wiring .

(b) Systematically examine and adjust the following components:
Machine, Worm Gear, Thrust Bearings, Drive Sheave, Drive Sheave Bearing, Brake contact, Linings and Components;

Motor, Motor Generator, Motor windings, Rotating Elements, Commutator, Brushes, Brush Holders, Bearing, Coils, Resistance for operating and Motor Circuits, Magnet Frames and other Mechanical Parts;

Controller, Selector, Leveling Devices, Cams, Relays, Solid State components e.g. PCBs, Transducers, Resistors, Condensers, Power Amplifiers, Transformers, Contacts, Leads, Dashpots, Timing Devices, Steel selector tapes and mechanical and electrical driving equipment;

Governor, Governor Sheave, shaft assembly, bearing, contacts and Governor Jaws;

Car and hall mechanical buttons, car and hall position indicators, hall lanterns, car direction indicators

And all other car and landing signal fixtures, as installed by KONE.

Deflector or secondary sheave, bearings, car and counterweight guide rails and buffers, top and bottom limit switches, Governor tension sheave assembly, compensating sheave assembly, car, counterweight and counterweight guide shoes including rollers or gibs;

Interlocks on hoist way door, hoist way door hangers, guides, automatic power operated door operator, car door hanger, car door contact, safety shoe, load weighing equipment, car frame, car safety mechanism and platform;

(c) Furnish lubricants compounded to KONE stringent specifications.

(d) Examine periodically all safety devices and governors and make all customary safety tests.

IV. Important Terms and Conditions:

1. Eligibility conditions :

The bidder shall meet the following requirement:

- a) Average annual financial turn over during the last 3 three year ending 31st March, 2015 should be at least Rs. 10.00 lakhs only for manufacturer of lift or service agencies authorized by the manufacturer.
- b) Experience of having successfully completed at least 2 similar AMC work during last five years as on last day of March, 2014 in Central / State Govt Offices/PSU. Documentary proof in support of the above shall be produced along with "Technical Bid" failing which the offer may be disqualified.

2. Bid Price

The bidder shall give the total composite price inclusive of all levies and taxes. The basic unit price and all other components of price need to be indicated individually against price schedule given in Financial Bid. The offer shall be made in Indian Rupees only. The price indicated in the Financial bid is firm and no further modification in the price will be accepted.

3. The bid should remain valid for 90 days from the date of issue of tender.
4. The AMC will be in force for a period of one year from the date of acceptance of the contract.

5. Payment Terms:

No advance payment will be made. Payment will be made quarterly by Account payee cheque/DD on completion of the work. Recovery of taxes, if applicable, will be made from Tax Invoice/ Bill at the prevailing rate. Payment should be made within 10 days on completion of each succeeding quarter on production of bill.

6. The scope of work does not include replacement of batteries.
7. All spares to be used in this work shall be genuine spare parts and the same shall be used from the authorized dealer or manufacturer.

8. The scope of contract includes all major/minor repairs/replacement etc. All servicing, maintenance and replacement shall be done with the knowledge of EdCIL.
9. The agency shall attend unlimited breakdown calls in between routine service calls immediately on receipt of breakdown calls.
10. Bidder shall inspect the system before quoting. A bidder shall deem to have full knowledge of installation whether he inspects it or not.
11. The contract covers servicing and comprehensive maintenance of lifts. Cables, terminations and connected accessories of the equipment are also included in the contract.
12. Performance Security :

The Agency / manufacturer shall furnish Performance Security to the purchaser for an amount equal to 10 % of the value of Purchase Order within 7 working days from the date of acceptance of Purchase Order. The performance security bond shall be in the form of Bank guarantee / DD issued by Nationalized bank only and should be valid for 60 days more beyond the date of expiry of contract.

13. Recoveries will be made if the services and maintenance are not attended properly, as per the decision of EdCIL which will be final and binding. LD clause will be incorporated (0.5% per week to a maximum of 10% of the job order value).
14. EdCIL reserve the right to terminate the contract without assigning any reason, if the annual comprehensive maintenance and services is found dissatisfactory.
15. The bid submitted without EMD will be summarily rejected.

16. Tendering process:

Technical Bid will be scrutinized and evaluated by the competent authority/committee with reference to the parameters prescribed in tender document. Only technically qualified and financially lowest bidder will be selected for further process of procurement. No further negotiation will be carried out.

III. Others :

1. Tender bid should be submitted along with EMD of Rs.5000/- drawn in favour of EdCIL India Limited, payable at Noida. The EMD amount of the successful bidder will be kept as security deposit.
2. All pages of tender document including Technical Bid and Financial Bid should be stamped and signed by authorized person/ persons
3. EdCIL is not responsible for non-receipt of quotation due to postal delay, loss in transit etc.
4. Bid received by E mail, Fax will not be considered.

5. Bid be submitted within due date i.e. 03 July, 2015 will be scrutinized.

6. Arbitration and Settlement of Disputes:

EdCIL and the supplier shall make every effort to resolve amicably by direct informal negotiation any difference or dispute arising between them under or in connection with EdCIL order.

If after thirty (30) days from the commencement of such informal negotiations, EdCIL and the supplier have been unable to resolve amicably the dispute; either party may require that the dispute be referred for resolution to the formal mechanisms as specified here under:

- a) Any dispute or differences whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by arbitration in accordance with the provisions of the Arbitrations & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on the parties. The arbitrator shall be the Chairperson and Managing Director, EdCIL or any other person appointed/nominated by him.
- b) The performance under this contract shall not stop for any reason whatsoever during the said dispute/proceedings, unless the service provider is specifically directed by EdCIL to desist from working in this behalf.
- c) The venue of arbitration shall be in Delhi.
- d) The language of proceedings shall be in English.
- e) The Law governing the substantive issues between the parties shall be the Laws of India.

It is also a term of the contract that if any fees are payable to the arbitrator, these shall be paid equally by both the parties.

It is also a term of the contract that the arbitration shall be deemed to have commenced on the date of the arbitrator issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.

Yours faithfully,

Sushanta Dey
Asst. Manager (HR/Admn.)

ANNEXURE -I
TECHNICAL BID

Tender Ref No. : EdCIL/Admn/AMC/KONE LIFT/15-16 dt 17 June, 2015

1. Specifications of lift :

a) Manufacturer of lift	:	KONE
c) No of Floor served by lift	:	Basement, Ground Floor and four upper floors (Total 6 floors)
d) Capacity of lift	:	10 persons, 680 Kgs.
e) Date of installation of lift	:	a) 1998 - installed at EdCIL India Limited, Plot 18A, Sector 16A, Noida -201301

2. Name, address & Contract No. of the Concern :

3. Turnover for the last three financial years :

(copies of the I. T return filed, P & L A/c and Balance sheet to be enclosed)

Financial year	Turnover in lakhs	Whether supporting document enclosed
		Yes / No.

4. Proof work order / Work completion certificate as per the terms mentioned in eligible criteria (please enclose proof of the same) :

SI No.	Year	Name of the client with address and contract No.	Contract value	Proof submitted
				Yes / No.
				Yes / No.
				Yes / No.

5. Certificates of satisfactory completion of above mentioned work may be submitted. If it is

noticed that any client did not find the work carried out satisfactory , the tenders of such bidder will be treated as invalid.

6. Mention the Registration number, if the Agency / company are registered under the followings :

SI No.	Registration under	Reg. No. & Date	Proof submitted
	a) Service Tax		Yes / No.
	b) ESI		Yes / No.
	c) PF		
	d) License for Lifts operator		
	e) PAN		

I / we certify that all the terms and conditions of the tender documents are acceptable to us.

Signature of the authorized person

Name :

Designation :

Company Seal :

Date :

Place :

ANNEXURE -II
FINANCIAL BID

Tender Ref No. : EdCII/Admn/AMC/KONE LIFT/15-16 dt 17 June, 2015

1. Name, address & Contact No. Of the concern :

2. Rate for comprehensive AMC for lift installed at EdCIL India Limited, Noida including cost of transportation of staff from agency office to site etc. :

SI No.	Head of expenses	Amount (Rs.)
	Comprehensive AMC charges per Annum	
	Add : Service Tax	
Total		

I certify that all the terms and conditions of the tender documents are acceptable to us.

Signature of the authorized person

Name :

Designation :

Company Seal :

Date :

Place :