

**M/s**

**Subject: Designing & Printing of 100 copies of "AISHE Report 2013-14 and 100 copies of AISHE Report 2014-15 for TSG-HESPIS.**

Dear Sir,

EdCIL (India) Ltd. is a public sector enterprise and is engaged in offering consultancy services in multi-disciplinary fields of education in India and abroad.

EdCIL invites offer for printing of the "AISHE Report 2013-14 and 2014-15" for one of the MHRD project under TSG-HESPIS project. The tentative specifications of the report are given below:-

**SCOPE OF WORK**

Name of the Publication	No. of Copies Required	Inside Pages (Black & White)	Inside Pages (Colour)	Cover Pages (Colour)	Total No. of Pages
<b>Designing &amp; printing of All India Survey on Higher Education (2012-13)</b>	100	139	53	4	196
<b>Designing &amp; Printing of All India Survey on Higher Education (2013-14)</b>	100	35	8	4	47
<b>Specification for Cover Pages</b>			<b>Specification for Inside Pages</b>		
<ul style="list-style-type: none"> <li>• Page / printing quality as per enclosed sample copy of MNREGA</li> <li>• Multicolor printing</li> <li>• <b>Perfect Binding (No Loose papers)</b></li> </ul>			<ul style="list-style-type: none"> <li>• Page / printing quality as per enclosed sample copy of MNREGA</li> <li>• Multicolor Printing</li> <li>• <b>Perfect Binding (No Loose papers)</b></li> </ul>		

Contd./2-

If you are in a position to meet the above-mentioned requirement, you are requested to submit your quotation/tender based on our terms and conditions as set forth hereunder.

The quotation is based on single bid system. The envelope should contain the following documents.

1. Earnest Money Deposit (EMD) of Rs. 3,000/- (Rupees Three Thousand only) by Demand Draft only drawn in favour of EdCIL (India) Limited' Payable at Delhi/Noida. **Any bid received without EMDs will be summarily rejected.**
2. Price Bid as per Annexure- I.
3. Letter of acceptance to the terms and conditions of the NIQ.
4. Tenderer should furnish details of Printing Contracts carried out by them in last three years giving complete details viz. name of the clients/ customer and their contact numbers with copies of the award letters indicating the amount of contract (excluding taxes).
5. The printer should have successfully executed the contracts related to printing jobs of minimum 3 Lakhs in last 3 years.
6. The printer shall furnish an undertaking regarding their non-blacklisting in any of the Government Department and Public Sector undertaking /enterprise in India and central vigilance commission during the last three financial years.
7. The bidder should attach the documentary proofs for having the valid Registration Number/ VAT Number/ Sales Tax Number/PAN along with the bid.
8. The bidders are requested to **see the sample first before quote because the report should be exactly same, which is available with Asst. Officer (Admin.), EdCIL, Noida.** The number of pages may vary after the design process.

#### **TERMS AND CONDITIONS:-**

1. Since the delivery of printed report is to be made at EdCIL's office at NOIDA, sales tax/WCT to be charged should be shown separately, if no sales tax is shown separately, it will be presumed that sales tax/WCT is already included in the rates. The rates quoted will be valid for one year.
2. All the amount shall be indicated by the vendor/tenderers in figures as well as in words. Where there is any difference between price quoted in figure and words, amount quoted in words shall prevail.
3. Your quotations/tenders shall remain open for acceptance for 90 days or as may be specified from the date of opening. No revision/modifications in the quoted/tendered rates will be allowed during the period of validity of tenders/quotation or the extended period.

Contd.3/-

4. The material on receipt at our office will be inspected. The supplier shall have to replace the materials, if any, found defective at site/office on free of cost basis.
5. The Corporation reserves the right to cancel the contract if the quality of material supplied fall below the required specifications and also if the deliveries are not made in accordance with the delivery schedule.
6. The successful tenderers/vendors shall not sub-let or assign this contract or any part thereof without obtaining prior written permission of the Corporation otherwise the Corporation shall have the right to cancel the contract and to get the printing job done from elsewhere and the successful tenderers/vendors shall be liable to the Corporation for any loss or damage which the Corporation may sustain in consequence or arising out of such job.
7. The payment will be made within 20 days on receipt of invoice (in duplicate) against the goods supplied & acceptable to EdCIL/work done at the satisfaction of EdCIL in your favour by a crossed a/c payee Cheque.
8. Your quotation/tender should be free from overwriting. All corrections and alteration should be duly attested by the vendor/tenderer.
9. You are requested not to erase or mutilate any word(s) or figures occurring in your quotation, otherwise the quotation may be ignored. Any overwriting is not allowed.
11. The quotation for "**Designing & Printing of the AISHE- Report 2013-14 and 2014-15**" in the enclosed prescribed Performa as per specifications given above may please be sent to us in a sealed cover enclosing Annexure-I along with empanelled certificate with DAVP (if empanelled with DAVP), bid superscrip of "**Quotation for designing & printing of "AISHE- Report 2013-14 and 2014-15" addressed to Assistant Manager (Admin.), EdCIL (India) Ltd., EdCIL House, 18A, Sector 16A, NOIDA-201301** so as **to reach not later than 1500 hrs on 14/12/2015**. The quotation/tender received after the due date will not be entertained.
12. Sealed tender received up to **1500 hrs on 14/12/2015** will be taken up for opening. Tender received after the specified date and time will not be accepted. Ed.CIL reserves the right to disqualify any or all of the tenders in case it is not satisfied with the documents furnished or otherwise without assigning any reasons thereof. The bids will be **opened on the same day i.e on 14/12/2015 at 1600 hrs.** before the evaluation committee and the bidders in the office premises at **EdCIL (India) Limited, Sector 16A, Plot 18A, NOIDA – 201 301.**
13. Late receipt of bid (i.e. after due date and time) will not be considered. Authorized representatives of the tenderers may participate in the tender opening committee meeting, in case they wish to do so.

13. The soft copy of printing material will be provided by mail. Delivery of printed material is required to be made within 5 working days from the date of receipt of final proofs duly approved by authorized official or Project Manager (HESPIS).
13. This Corporation reserves the right to accept or reject any quotation in whole or in parts without assigning any reasons thereof. This corporation also reserves the right to terminate the contract without any notice in the event of your services are not being found satisfactory.
14. The quotation should be unambiguous in all respects.
15. **TERMINATION FOR INSOLVENCY** : EdCIL may at any time terminate the Contract Agreement by giving a written notice to the awarding firm, without compensation to the firm, If the firm becomes bankrupt or otherwise insolvent as declared by the competent Court, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to EdCIL.
16. **FORCE MAJEURE** : (i) Should any force majeure circumstances arise, each of the contracting parties shall be excused for the non-fulfillment or for the delayed fulfillment of any of its Contractual obligations, if the affected party within 15 days of its occurrence informs in a written form the other party.  
(ii) Force Majeure shall mean fires, flood, natural disaster or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lock-outs beyond the control of either party.
17. **ARBITRATION:** In the event of any question, dispute or difference arising between EdCIL and the company relating to any matter arising out of or connected with the servicing, maintenance and installation/delivery, job assigned to the firm for execution under the contract agreement, the same shall be referred to the Sole Arbitration of an officer to be nominated by Chairman & Managing Director, EdCIL. The decision of the Arbitrator shall be final and binding on both the parties to the agreement with jurisdiction as Delhi only.

Yours faithfully,

(Sushant Dey)  
Asst. Manager (Admin.)

**ANNEXURE - I**

**PRICE SCHEDULE**

<b>S.No.</b>	<b>Name of Report/Specification</b>	<b>Qty.</b>	<b>Cost per copy (Rs.)</b>	<b>Total cost excluding taxes (Rs.)</b>
1	<p><b>All India Survey on Higher Education (2013-14)</b></p> <p><b>For cover page:</b></p> <ul style="list-style-type: none"> <li>• Page / printing quality as per enclosed sample copy of MNREGA</li> <li>• Multicolor printing</li> </ul> <p><b>Perfect Binding (No Loose papers)</b></p> <p><b>For inside page:</b></p> <ul style="list-style-type: none"> <li>• Page / printing quality as per enclosed sample copy of MNREGA</li> <li>• Multicolor Printing</li> </ul> <p><b>Perfect Binding (No Loose papers)</b></p> <p>Printing should be done on <b>clear white paper</b></p> <p><b><u>Total pages: 196 (139 B &amp; W and 57 colour including cover page)</u></b></p>	100		
2	<p><b>All India Survey on Higher Education (2014-15)</b></p> <p><b>For cover page:</b></p> <ul style="list-style-type: none"> <li>• Page / printing quality as per enclosed sample copy of MNREGA</li> <li>• Multicolor printing</li> </ul> <p><b>Perfect Binding (No Loose papers)</b></p> <p><b>For inside page:</b></p> <ul style="list-style-type: none"> <li>• Page / printing quality as per enclosed sample copy of MNREGA</li> <li>• Multicolor Printing</li> </ul> <p>Printing should be done on <b>clear white paper</b></p> <p><b><u>Total pages: 47 (35 B &amp; W and 12 colour including cover page)</u></b></p>	100		
<b>Taxes if any</b>				

**Additional & Differential Charges**

± 4 pages multi colour @Rs.\_\_\_\_\_

± 4 pages two color colour @Rs. \_\_\_\_\_

± 4 pages B/W @ Rs.\_\_\_\_\_

Signature of authorized person with date

