

REQUIREMENT OF CONSULTANTS ON CONTRACT BASIS FOR RASHTRIYA MADHYAMIK SHIKSHA ABHIYAN (RMSA) - TECHNICAL SUPPORT GROUP

Advertisement No.01/2018/RMSA

Rashtriya Madhyamik Shiksha Abhiyan (RMSA) is a Programme of the Government of India, implemented in partnership with the State Governments with the main objective to make affordable good quality secondary education available and accessible to all young persons of the country. EdCIL (India) Limited is running a Technical Support Group (TSG) for providing support in successful implementation of the scheme. Applications are hereby invited from competent professionals for the following contractual positions in the Technical Support Group:

Sl. No.	Position	Minimum qualification	Nature of experience
1.	Consultant (2 Posts)	Must have retired from Central Govt. Service at the level of Under Secretary / Deputy Secretary.	Essential: <ol style="list-style-type: none"> 1. Must have handled matters relating to administration / finance / Court Cases / Vigilance. 2. Experience in Secretarial functions, drafting of notes for SFC/EFC etc., having sound knowledge of Rules and Regulations. 3. Working knowledge on computers especially Ms-Excel, Ms-Word, PowerPoint, preparation of data sheets and tablets, etc.

GENERAL INFORMATION

1. Only **on-line applications** will be accepted.
2. Engagement of Consultants will be on full working day basis and their place of work will be New Delhi.
3. The selection process will be based on academic qualifications and experience and/or interview as may be decided depending on the total number of eligible applicants.
4. Documents to prove Qualification, Experience, Age etc have to be produced in original as and when called for interview.
5. Age limit: Not more than 62 years as on **01.02.2018**.
6. In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process and action may be taken anytime as deemed fit.

7. The range of remuneration for the post of Consultants is given below. The Consultants will be entitled to get remuneration in their respective category at the time of their appointment. This will be increased after reviewing the overall performance of the individual on yearly basis, if required.
- The ranges of the consultancy fees are on consolidated basis and are inclusive of all allowances, etc.

Level of the post from which retired.	Consolidated remuneration
Candidates retired from the post of Under Secretary	Rs. 40,000 to Rs. 60,000 per month.
Candidates retired from the post of Deputy Secretary	Rs. 50,000 to Rs. 70,000 per month.

8. Candidates are informed that mere submission of applications shall not give them any right to be called for interview / selection. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates by email only. Applicants should ensure that the e-mail id given in the online application is maintained active.
9. The Advertisement Number and Online Application Number may be noted for future reference.
10. The appointment of consultant is purely on contractual basis initially for a period of six month. It may be extended for further requirement subject to approval by the Competent Authority.
11. All amendments, time extension, clarifications, etc will be uploaded in the websites only and will not be published in newspapers. Candidate should regularly visit the EdCIL's websites to keep themselves updated.
12. Queries, if any may be addressed to Project Manager (RMSA) at mrbehera@edcil.co.in / techsupport@edcil.co.in and Telephone No. 0120-2515368 / 0120-2512001-006 (10:00am to 05:00pm from Monday to Friday).
13. **The last date of receipt of application is 28/02/2018**
14. PLEASE **CLICK ON OUR WEBSITE www.edcilindia.co.in (CAREER)** FOR SUBMISSION OF ONLINE APPLICATION.

EdCIL reserves the right to cancel / modify / withdraw / postpone this recruitment notice.